

VILLAGE OF VICTORY

VILLAGE BOARD OF TRUSTEES

MEETING MEETINGS

~ September 8, 2026 ~

ATTENDING: Mayor Corey Helwig, Trustee Tammy Mitchell, Trustee John Nazarenko and Deputy Clerk/Treasurer Tiffany Seney.

APPROVAL OF MINUTES

- MINUTES- August 11, 2026, Work session and Regular Monthly Meeting

A motion was made by Trustee John Nazarenko and seconded by Trustee Tammy Mitchell to approve the Meeting Minutes for August 11, 2026. All in Favor-AYE 3-0.

EXECUTIVE SESSION:

Open: *Mayor Helwig made a motion to open executive session to discuss the employment history of unnamed employees. Trustee Nazarenko seconded the motion. All in Favor-AYE 3-0.*

Close: *Mayor Helwig made a motion to close executive session and was seconded by Trustee John Nazarenko. All in Favor-AYE 3-0.*

Action: *No action has been taken.*

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO provides written report.

During the reporting period, the Code Enforcement Officer completed the following:

- 1. 23 Herkimer St- Demolition specifications were provided, and the required demolition permit was issued / provided.*
- 2. 55 Herkimer St- A roofing permit was issued.*
- 3. 68 Gates ave- An order to Remedy (OTR) was issued in accordance with applicable code requirements.*
- 4. 5 Pearl St- A roofing permit was issued.*

B. DPW DEPARTMENT REPORT

- DPW Supervisor provides written report

C. FIRE DEPARTMENT REPORT

- Fire Chief provides written report

D. WATER DEPARTMENT REPORT

- Chairman provides written water report

E. VILLAGE TREASURER'S REPORT

- Village Clerk Treasurer provides written report
- Village Clerk Treasurer provides Real Property Tax Collection Report
- NYCOM Training- Office Hours Schedule

F. PLANNING BOARD REPORT

- No Meeting/No report

G. ZONING BOARD OF APPEALS REPORT

- No Meeting/No report

H. VICTORY MILL DEMOLITION AND REDEVELOPMENT

Mayor Helwig provided an update regarding the proposed purchase of the mill, stating that the matter remains with the attorneys at this time.

I. CDBG Project

- Village Deputy Clerk/Treasurer provides written report

Projects for the selected residents are currently underway and continue to progress smoothly. The Board would like to remind residents that CDBG funding remains available. Residents interested in applying for assistance may visit the office to obtain an application.

J. Events Committee

- Deputy Village Clerk provides written report

The Event Committee is currently working on organizing a Harvest Dinner for residents in November. Anyone interested in assisting or donating is encouraged to contact the Clerk's Office. Additional information will be available soon.

OLD BUSINESS

- A. Proposed Local Law of 2026 #1 Reduction of Speed.

A motion was made by Mayor Helwig to schedule a public hearing on October 14, 2026 at 6:00pm for the Proposed Local Law of 2026 #1 Reduction of Speed and was seconded by Trustee John Nazarenko. All in Favor-AYE 3-0.

- B. Resolution: To Declare Lead Agency

A motion was made by Trustee Tammy Mitchell to approve the resolution to declare the Village of Victory Board of Trustees as Lead agency for purposes of conducting the required SEQRA review of the proposed adoption of Local Law No.1 of 2026. This was seconded by Trustee John Nazarenko. All in Favor- AYE 3-0.

NEW

- A. Resolution: Budget Amendment: \$575.00

A motion was made by Trustee Tammy Mitchell to approve the Budget Amendment for \$575.00 and was seconded by Trustee John Nazarenko. All in Favor-AYE 3-0.

- B. Approval: CDBG 1st Disbursement \$35,135.00

A motion was made by Trustee Tammy Mitchell to approve the CDBG Disbursement of \$35,135.00 and was seconded by Trustee John Nazarenko. All in Favor-AYE 3-0.

- C. Approval: To Accept Resignation

A motion was made by Trustee John Nazarenko to approve the resignation from Logan Steele and was seconded by Trustee Tammy Mitchell. All in Favor-AYE 3-0.

- D. Approval to post DPW position on indeed

A motion was made by Mayor Helwig to approve indeed posting and seconded by Trustee John Nazarenko. All in favor AYE 3-0.

- E. OPEN FLOOR:

AUDIT CLAIMS:

➤ Abstract #4 ~ September 2026

○ General Fund:	\$ 8,977.03
○ Sewer Fund:	\$ 47.88
○ Capital Project Fund (Mill Project):	\$ 1,288.00
○ CDBG:	\$ 30,545.00

UPCOMING VILLAGE BOARD MEETINGS:

Announcement-Village Meeting date changes for the Month of October, November and December. Notice of Approved day will be noticed in the Saratogian, Village Website and Village Facebook page when applicable.

- Monthly Work Session Budget Workshop~ October 14, 2026 at 5:45pm
- Public Hearing-Local Law #1 of 2026- October 14, 2026 at 6:00pm
- Monthly Board of Trustees Meeting ~October 14, 2026 at 6:30p.m.

ADJOURNMENT

Mayor Helwig made a motion to adjourn the meeting, this was seconded by trustee Nazarenko. All in Favor 3-0.