

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
~ November 12, 2024 ~
6:30pm

CALL MONTHLY MEETING TO ORDER: Attending Mayor Dewey, Trustee Leslie Dennison, And Trustee Healy. Also attending Clerk/Treasurer Maureen Lewsey and Deputy Clerk/Treasurer Gabrielle Hersey.

APPROVAL OF MINUTES

- Minutes – Monthly Meeting – October 8, 2024

A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the minutes as submitted for the October 8, 2024 regular monthly meeting. All in Favor-aye. Motion Passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: November 2024 at 6:30pm ~ TBD
- Planning Meeting: November 2024 at 6:30pm ~ TBD
- Schuylerville/Victory Water Board Monthly Meeting ~ November 18, 2024 in Victory at 6:00pm.
- Capital Region Transportation Council: Funding available for community transportation planning.
- Saratoga County Planning and Zoning Conference: Coming up February 5, 2025

MONTHLY REPORTS

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott sent report. Shed permit issued for 102 Monument Dr. Has been closed and inspected.
- Re-Roof permit issued for 8 Pond St, Inspected and completed.
- Inspection Completed for Footer and Foundation before pour at 85 Gates Ave.
- Inspection for 123 Cemetery Rd. monolithic slab inspection. Inspection document received from builders Local NYS certified CEO. The home has been delivered and set. Waiting in que for National Grid.
- Update: 23 Herkimer: Demo permit received as incomplete. Advised Tim Ricco the contractor. He is to follow up with missing information (Village Board requested the start/completion date along with updated insurance form) Follow up scheduled for Friday if no reply. Mayor Dewey stated that he will be meeting with Code Enforcement Officer on this.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- MEO Logan Steele provided written report.
 - Picked up Trash, brush/leaves, & recycling
 - Trustee Dennison made DPW aware of a bag of trash off Gates Avenue Ext.
 - Ventrac Mower Repaired 8/30/24-10/18/24
 - Control Module Replaced
 - Circuit Breaker Replaced.
 - Leaf Vac repaired in house with Schuylerville DPW 10/24/24
 - Hydrant Flushing Completed.
 - Fire Extinguishers inspected 10/22/2024
 - Water
 - Shut off water to prospect hill, park, and bath house.
 - Sewer

- (11) pumps currently in stock
- Sidewalk Project started 10/9/24
 - Materials are onsite
 - Cement pouring date – TBD
 - Frame set date- TBD
- DPW was approved to get the Christmas lights out to test them as well as to start installing the wreaths.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided written report
- Fire Department Bylaws and Status. The Chief stated they have Final Bylaws for the Board. Mayor Dewey requested that the Standard Operating Procedure, as referenced in the bylaws to be presented together for review, and would like village to have a copy.
- Alarms for the Month of October-8
- Completed Training- Ladder Ops, Search & Rescue, Fill Site Operations and Station Maintenance.
- Minutes from October 7th received, provided by Secretary Tim Healy.
- Apparatus-Surplus apparatus sold.

D. WATER DEPARTMENT REPORT

- Draft minutes from monthly meeting on October 21, 2024 outlining:
- Emergency Procedures for Water Main Breaks- Board suggested some updates to the procedure. The Account Clerk, Debby Breton will make the updates and then email the board, DPW foreman(s), and village mayors. -Mayor Dewey and Mayor Carpenter suggested a couple of updates to add to the procedure.
- Discuss North Broad Street water line/future projects, and services to outside users in Town of Saratoga. Rob has submitted some information on the project.
 - 510' of pipe to be replaced from the hydrant lateral to the purple house (last corner)
 - Line to curb stop west side 40-50', east side 10'
 - If there is no contractor to bore under the road they would have to trench it.
 - Rob stated that we should replace the curb stops at the same time and the homeowners should not have to replace anything or be affected, except for the time the water is shut off.
 - This will be discussed further at a Special Meeting on November 4, 2024

E. VILLAGE TREASURER'S REPORT

- Monthly report ending 21, 2024 was read and on file.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/No report.

OLD BUSINESS

A. Continue Discussion on Local Law for Property Nuisance Issues.

- a. The Village board determined to move forward in adopting the Village of Victory Property Maintenance Local Law. Mayor Dewey stated that he has reviewed the draft along with CEO Larry and didn't have any concerns.
- b. The village board would like the necessary documents to adopt the Local Law and to hold the public hearing for our next board meeting Dec. 10th.

NEW BUSINESS

- A. Resolution: Budget Amendment.
 - a. FY: 23.24- **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution. All in favor 3-0. Motion passed.**
 - b. FY: 23.25- **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the resolution. All in favor 3-0. Motion passed.**
- B. Insurance Coverage-Increase Umbrella coverage from 1Million to 2Million with the Actual Premium of \$523.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve that increase. All in favor 3-0. Motion passed.**
- C. Tri County Fire Extinguishers, LLC provided inspection of the fire suppression system in kitchen.
 - a. Provided quote to upgrade KP375 (2x) tank swivels \$40/each = \$80.00 + plus misc. parts and labor.
 - b. FYI. – Class K hydro and 612 waters can hydro are due in 2025.
- D. Old Saratoga Seniors new Agreement FY 24.25 \$300.00. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the new agreement FY24.25 at \$300.00**

OPEN FLOOR: Christine Arsenault of Gates Ave, would like to have the sidewalk in front of her house repaired prior to winter due to her daughter not being able to use the side walk to get on the school bus, currently her daughter is walking in the road to get on the bus. Mayor Dewey stated that he will meet with DPW and repair the sidewalk immediately.

AUDIT CLAIMS

- Abstract # 6 FY 24.25 ~ November 2024
 - General Fund \$56,333.11
 - Sewer Fund \$12.50**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the Audit Claims Abstract #6 for November 2024 as submitted. All in favor 2-0. Motion passed.**

EXECUTIVE SESSION

- Discussion of Litigation/23 Herkimer Street.
 - Discuss Hiring for PT MEO
- A motion was made by Trustee Healy Dewey and seconded by Mayor Dewey to enter into Executive Session to discuss litigation of 23 Herkimer Street. All in favor 2-0. Motion passed.**
- A motion was made by Mayor Dewey and seconded by Trustee Dennison to exit Executive Session. All in favor 2-0. Motion passed.**
1. Before taking Proposal for new bid, Village Board will wait a couple weeks on resubmittal of demo permit as outlined.
 2. Schedule Interview to meet with Mayor Dewey and DPW.

UPCOMING VILLAGE BOARD MEETINGS

- Tuesday – December 10, 2024: Monthly Meeting ~ 6:30pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor -2-0. Motion passed.

Respectfully submitted,

Gabrielle Hersey

Recording Secretary