

VILLAGE OF VICTORY

VILLAGE BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
~ May 27, 2026~

CALL MONTHLY MEETING TO ORDER:

Attending Mayor Corey Helwig, Trustee John Nazarenko, Village Clerk Treasurer Gabrielle Hersey. Absent Trustee Mitchell and Deputy Village Clerk Tiffany Seney

- A. Village Clerk Treasurer provides written report
 - DRAFT-FISCAL YEAR END REPORT

Village Clerk Treasurer went over the Draft Fiscal Year End Report and explained that the Board will need to review the report in its final draft at the next board meeting. Village Clerk Treasurer stated that she will have all supporting documents in the office for review.

NEW BUSINESS:

- A. RESOLUTION: Budget Amendment.

Mayor Helwig made a motion to approve the Budget Amendment and was seconded by Trustee Nazarenko. All in Favor- Aye (2-1) Trustee Mitchell Absent

- B. RESOLUTION: TAX WARRANT \$336,856.43

Trustee Nazarenko made a motion to approve the Budget Amendment and was seconded by Mayor Helwig. All in Favor- Aye (2-1) Trustee Mitchell Absent

- C. RESOLUTION: NYCLASS TRANSFER TO GENERAL ARROW BANK FUND \$39000.00

Mayor Helwig made a motion to approve the Budget Amendment and was seconded by Trustee Nazarenko. All in Favor- Aye (2-1) Trustee Mitchell Absent

- D. RESOLUTION: TO Approve Paving Whites Alley that is a service road to the Sewer Plant. Schedule task list for DPW to prepare.

Mayor Helwig requested that the Board Tables the approval for Paving Whites Alley until all board members can have a discussion at a work session to create a plan on the work proposed to be done. This request was agreed upon with Trustee Nazarenko.

- E. RESOLUTION: Fire Department Contractual.

Mayor Helwig stated that he spoke with Chief Fort and he has not received the last invoice for the Flow Test performed. Mayor Helwig asked the Village Clerk Treasurer to reach out to the vendor to expedite the invoice and pay the invoice as it comes in so that the payment is made in the 26.27 fiscal year.

F. Approval: TO HIRE ENGINEERING SERVICES FOR CDBG PROJECT

Mayor Helwig and Trustee Nazarenko approved the lowest bid for the Engineering Services in regards to the CDBG Project. The Lowest Bid went to Criterium-Hanna Engineers

G. Approval: To Repair Fire Truck 612 at the cost of \$22,000.00

Mayor Helwig made a motion to approve the emergency repair of the Fire Truck 612 and was seconded by Trustee Nazarenko. All in Favor- Aye 2-1 Absent Trustee Mitchell

H. Discussion: Hall Rental and Garbage

Village Clerk advised the Board of Trustees that all Hall Rentals and Events are subject to remove their garbage from the Village Hall prior to exiting the building and closing down. This rule has been in place for a long period of time and allows for next day bookings to be ready. Village Clerk advised that the rules in place go for exempt volunteers as well as non exempt residents. Village Clerk requested that there be better communication between the DPW and Fire Department when collecting refuse and placement after a volunteer event. Trustee Nazarenko stated that he would reach out to both departments to ensure that all rules and regulations in using the hall are followed.

I. Approval: Sewer Parking Lot Paving

Motion to Approve Sewer Department Parking Lot Paving Project

Mayor Helwig introduced the following motion, which was seconded by Trustee Nazarenko:

WHEREAS, the Village Board of Trustees reviewed the proposal for the paving of the Village Sewer Department parking lot; and

WHEREAS, the procurement for this project was conducted in accordance with the Village of Victory Procurement Policy, and the Board has determined that all required procurement procedures were properly followed; and

WHEREAS, the Board has determined that the paving of the Sewer Department parking lot is necessary to improve the safety, functionality, and longevity of the Village's sewer facilities;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby awards the Sewer Department Parking Lot Paving Project to **Adirondack Service Pros** in the amount of \$72,474.30

BE IT FURTHER RESOLVED, that the Board acknowledges that the approved contract amount is based upon the current project estimate and authorizes payment of reasonable additional costs that may become necessary as a result of unforeseen site conditions or circumstances encountered during construction, provided that any such increases are documented, justified by the contractor, reviewed by the Village, and approved by the Board or otherwise handled in accordance with the Village's procurement policy and applicable law.

All In Favor- Aye 2-1 (Absent Trustee Mitchell)

AUDIT CLAIMS:

- Abstract #12 ~May 2026-ADDITIONAL
 - General Fund: 809.46
 - Sewer Fund: 588.66
 - Capital Project Fund (Mill Project): 0.00

Mayor Corey Helwig made a motion to approve the Additional claims for both General and Sewer Fund. This motion was seconded by Trustee Nazarenko, all in Favor- Aye 2-1 Trustee Mitchell Absent

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Work Session Budget Workshop~ June 9, 2026 at 5:45pm
- Monthly Board of Trustees Meeting ~June 9, 2026 at 6:30p.m.
- Planning Board Meeting ~ June 24, 2026 at 5:00pm

ADJOURNMENT

Mayor Helwig made a motion to adjourn the meeting, and seconded by Trustee Nazarenko, all in favor- AYE 2-1 Trustee Mitchell Absent.

Respectfully Submitted

Gabrielle Hersey

Recording Secretary

5/27/2026