

# VILLAGE OF VICTORY

## VILLAGE BOARD OF TRUSTEES

### MONTHLY MEETING MINUTES

~ March 10, 2026~

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**Roll Call: Attending Mayor Helwig, Trustee Dennison, Trustee Mitchell, Village Clerk Gabrielle Hersey and Deputy Village Clerk Tiffany Seney**

#### APPROVAL OF MINUTES

- MINUTES-Regular Monthly Meeting February 10, 2026
- MINUTES-Village Work Session February 10, 2025

**Trustee Dennison made a motion to approve the Monthly Minutes and Work Session Minutes for February 10, 2026, and was seconded by Mayor Helwig. All in Favor Aye 3-0.**

#### VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Village of Victory is looking for members to join our Event Committee (See Flyer)
- Spring Clean Up Sign ups are at the Office. (See Flyer at the back table)
- Election Day March 18, 2026 from 12:00pm to 9:00pm (See Flyer at the back table)

#### MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

- A. CODE ENFORCEMENT OFFICER REPORT
- CEO Larry Wolcott provides written report.

**37 Herkimer St: Apartment demolition has been completed. Two rounds of mold remediation (along with notices to tenants). Spoke to Andrew about a walk through inspection last week. Due to personal commitment on his part last week an inspection should take place this week.**

**23 Herkimer: Progress (slow, but progress)**

**\*Mayor Helwig would like to schedule a meeting with the owner within the next 2 weeks.**

**6 Mennen Rd: The Second notice of Violation of local law #1 of 2025 has been sent. The board should anticipate “non compliance”. Once the second notice is sent and time frame expires, village attorney should immediately address.**

**15 Pearl St:**

**OTR sent regarding non-compliant fence. (no permit, does not meet zoning requirements).**

**Building permit issued: 80 Gates Ave. (deck and stairs)**

**Building permit issued: 11 Horicon Ave. (non-residential art studio and storage)**

**B. DPW DEPARTMENT REPORT**

- DPW Supervisor Logan Steele provides written report

**Logan to speak with Schuylerville DPW supervisor rob, to schedule yacht basin and 12,14 gates ave water repair. Also need to schedule a time to go over inventory.**

**Logan to speak with Tanner to have coverage while he is on vacation. The board suggested he be here Tuesday and Thursday to cover recycling and trash days.**

**C. FIRE DEPARTMENT REPORT**

- Fire Chief Ryan Campbell provides written report
- Incident report for heating duct and truck accident

**Mayor Helwig and Logan Steele to work on station door.**

**D. WATER DEPARTMENT REPORT**

- Commissioner Healy provides written water report

**Tim Healy is working with Michelle Degarmo at Flatley Read to find grants for business owners/homeowners to replace water lines.**

**E. VILLAGE TREASURER’S REPORT**

- Village Clerk Treasurer’s provides written report
- Approval: Old Saratoga Seniors Voucher for \$300

**Mayor Helwig made a motion to approve the voucher for the Old Saratoga Seniors budget line item of \$300 and Trustee Dennison seconded the motion. All in favor- AYE 3-0.**

F. PLANNING BOARD REPORT

- No Meeting/No Report

G. ZONING BOARD OF APPEALS REPORT

- No Meeting/No report
- Highest and Best Use Study Discussion

H. VICTORY MILL DEMOLITION AND REDEVELOPMENT

- Village Clerk Treasurer provides written report

OLD BUSINESS

- A. Personnel Handbook Update (Tabled until full review by Board of Trustees)
- B. Reduction of Speed: Route 4 between Evans and Village of Schuylerville
  - a. Currently awaiting Village Attorney Reply.
- C. Quotes on Gutters for Village Clerk's office (Tabled till April Meeting for review)

NEW BUSINESS:

- A. RESOLUTION: Budget Amendment.

**Trustee Dennison made a motion to approve the budget amendment as list in the resolution and was seconded by Mayor Helwig. All in favor-AYE 3-0**

- B. RESOLUTION: To support increased Aid to Municipalities.

**A motion was made by Mayor Helwig to approve the resolution to support increased aid to municipalities and was seconded by Trustee Mitchell. All in Favor- AYE 3-0**

- C. RESOLUTION: To approve the Community Development Block Grant Agreement.

**A motion was made by Trustee Dennison to approve the CDBG Agreement and was seconded by Mayor Helwig. All in favor-AYE 3-0.**

- D. Approval: Spring Clean Up

**A motion was made by Mayor Helwig to approve the Spring Clean up Flyer and was seconded by Trustee Mitchell. All in favor- AYE 3-0**

- E. Quote: Website Upgrade to be ADA compliant \$3000.00

**A motion was made by Mayor Helwig to approve Website Upgrade and was seconded by Trustee Mitchell. All in favor- AYE 3-0.**

OPEN FLOOR:

**Mayor Helwig opened the floor for residents with a 5 minute cap.**

**Resident Buddy Mitchell from Gates Ave was looking to see if the board had discussed approval for him to restore the Village School House of Victory. Mayor Helwig stated his intention to connect with the resident directly to review the information he has collected and discuss the matter in greater detail.**

**No other comment**

AUDIT CLAIMS:

- Abstract #10 ~March 2026
  - General Fund: \$24,148.98
  - Sewer Fund: \$473.48
  - Capital Project Fund (Mill Project): \$723.25

**Trustee Dennison made a motion to approve the Audit Claims and was seconded by Mayor Helwig. All in favor- AYE 3-0.**

EXECUTIVE SESSION:

**A motion was made by Trustee Mitchell to open executive session and was seconded by Mayor Helwig. All in Favor 3-0**

***Action- No action taken during executive session.***

***Trustee Mitchell made a motion to close executive session and was seconded by Mayor Helwig. All in Favor AYE 3-0***

#### UPCOMING VILLAGE BOARD MEETINGS:

- Special Meeting: Budget Presentation by Village Clerk Treasurer March 30, 2026 at 4pm
- Monthly Work Session Budget Workshop~ April 14, 2026 at 5:00pm
- Public Hearing Tentative Budget Hearing FY 26.27 ~ April 14, 2026 at 6:00pm
- Monthly Board of Trustees Meeting ~April 14, 2026 at 6:30p.m.
- Organizational Meeting ~ April 14, 2026 at 7:00p.m.

#### ADJOURNMENT

**Trustee Mitchell made a motion to adjourn and was seconded by Trustee Dennison. All in favor-AYE 3-0**

**Respectfully Submitted,**

*Tiffany Seney*

**Recording Secretary**