

VILLAGE OF VICTORY

VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

~ June 9, 2026, ~

Roll Call: Attending Trustee Tammy Mitchelle, Trustee John Nazarenko, and Village Clerk Treasurer Gabrielle Hersey. Mayor Corey Helwig and Deputy Village Clerk Treasurer Tiffany Seney were absent from the meeting.

APPROVAL OF MINUTES

- MINUTES- Regular Monthly Meeting May 12, 2026
- MINUTES-Village Work Session May 12, 2026

Trustee Mitchell made a motion to approve the minutes for the May 12, 2026, work session and the Monthly Meeting and was seconded by Trustee John Nazarenko. All in Favor- Aye 2-1 (Mayor Helwig absent)

- MINUTES-Special Meeting May 27, 2026

Trustee Mitchell stated that she was not present at the meeting for May 27, 2026 and being that Mayor Helwig isn't present at this meeting to approve the minutes with Trustee Nazarenko who were present for the meeting that the approval for these minutes should take place at the next meeting.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Village of Victory is looking for members to join our Event Committee (See Flyer)

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott

Village Clerk Treasurer said that at this time there are two items that were brought to the Village Attorney's attention. 23 Herkimer St. Building Permit and 6 Mennen Rd OTR. Both have expired and the Board has ordered the Documentation to be sent to the Village Attorney for further review and next steps. Code Enforcement Officer Larry Wolcott is in Communication with the Village Attorney and will report the outcome at the next Village Monthly Meeting.

B. DPW DEPARTMENT REPORT

- DPW Supervisor Logan Steele provides written report.

DPW Supervisor provided his written report to the Board and asked that the DPW hours change from 7-3:30pm Monday through Friday to 6-2:30pm. Trustee Mitchell requested a work plan from 6am-7am due to the Noise Ordinance that the Village has. Trustee Mitchell also asked if the Part-Time MEO would be able to work those hours. DPW Supervisor said that he will prepare a plan and will talk to PT MEO about hours change. At this time there was no action taken on approval to change hours.

- **DPW Truck Repair Diagnostic for 2017 Ford F550**

Trustee made a motion to approve the DPW Supervisor Logan Steele to schedule a time with the Ford Dealership for a Diagnostic on the Maintenance and Check Engine light currently on and was seconded by Trustee Nazarenko. All in favor-Aye 2-1 (Mayor Helwig Absent)

DPW Supervisor said that he was able to get the Truck to Advanced Auto and to get the Code for the Check engine light and the code reader said that the problem is an O2 sensor. He asked that the Ford Dealership give an estimate on the O2 Sensor replacement and the maintenance on the vehicle to be able to present to the Board the details of the diagnostic and any associated quotes of work to be completed.

- **DPW Batteries for Truck replacement for 2019 Ford F350**

Trustee Mitchell made a motion to approve the purchase of Batteries for the 2019 Ford F350 from Napa as we have an account with them and out of the quotes that the DPW Supervisor gave to the Board, Napa was the lesser of the other two quotes received. Trustee Nazarenko seconded this motion. All in favor-Aye. 2-1 (Mayor Helwig Absent)

C. FIRE DEPARTMENT REPORT

- **Fire Chief Nate Fort provides written reports.**
- **Reminder-Please be sure to turn off all lights in the building prior to leaving.**

Trustee Mitchell asked that all lights be turned off prior to exiting the building. Fire Chief Nate Fort was present for the meeting and said that he would be sure to relay the message to the rest of the Fireman that may enter the building.

Trustee Mitchell also asked when there is a Firemen's Benefit that all garbage be taken out of the building prior to leaving and locking up. Fire Chief Nate Fort said that he would also make mention of that to his Firemen and would coordinate with DPW Supervisor on placement of garbage dispose on the weekends.

Chief Nate Fort asked that the Board allow him a key to the water plant as he is aware that there is Firemen equipment in storage and would like to get an inventory of the items there. Trustee Mitchell and Trustee Nazarenko said that they would make sure Village Clerk Treasurer provides a key to the Chief for future use.

D. WATER DEPARTMENT REPORT

- Chairman Healy provides written water report.
- Water Clerk Jamie Nevins provides Water Department Minutes

Chairman Tim Healy reported that he is reaching out to Fence companies to get quotes on both Victory Water Plant Fence and Schuylerville Water Plant Fence and will be able to give an update once he receives the quotes he requested.

Chairman Tim Healy reported that the board has received quotes for a new trailer. One quote was for a fully loaded Trailer and one that was just a shell. He said that the Water Board has not decided on which Trailer will be more practical and will update the Village Board once a decision has been made.

E. VILLAGE TREASURER'S REPORT

- Village Clerk Treasurer provides written report.
- AFR started with Accountant

Village Clerk Treasurer said that she is working closely with the Village Accountant and has started the AFR and will continue to collaborate closely with the accountant to make sure that she is fully trained in the process for the future.

- Vacation Request

Trustee Nazarenko made a motion to approve the Village Clerk Treasurer's Vacation Request and was seconded by Trustee Mitchell. All in favor-Aye 2-1 (Mayor Helwig absent)

F. PLANNING BOARD REPORT

- Meeting Schedule for June 24, 2026, at 5:00pm

G. ZONING BOARD OF APPEALS REPORT

- No Meeting/No report

H. VICTORY MILL DEMOLITION AND REDEVELOPMENT

- Village Clerk Treasurer provides written report.

I. CDBG Project

- Nothing to report.

OLD BUSINESS

- A. Reduction of Speed: Route 4 between Evans and Village of Schuylerville (tabled until Attorney prepares the Local Law

NEW BUSINESS:

- A. Approval: To Start the process of opening a NYCLASS Capital Reserve DPW Fund.

Trustee Nazarenko made a motion to approve the Village Clerk to start the process of opening a NYCLASS Capital Reserve DPW Fund for Equipment and was seconded by Trustee Mitchell. All in favor-Aye 2-1 (Mayor Helwig absent)

- B. Approval: Letter of Interest for Events Committee-Terrie Wolcott

Trustee Nazarenko made a motion to appoint Terrie Wolcott to be on the Events Committee and was seconded by Trustee Mitchell- All in Favor- Aye 2-1 (Mayor Helwig absent).

- C. Approval: Barton and Loguidice ESA refile.

Trustee Nazarenko made a motion to approve the refile of the ESA under the contingency that the refile does not start until late July- August due to the process of the refile having an expiration date of 6 months and to order Mayor Helwig to sign the proposal from Barton and Loguidice. Trustee Mitchell seconded this motion. - All in Favor- Aye 2-1 (Mayor Helwig absent)

- D. Approval: Unifirst Uniforms

Trustee Mitchell would like to review the catalogs sent by Unifirst and the quotes prior to giving approval and ask if we prepared this topic until the next board meeting.

OPEN FLOOR:

Trustee Mitchell opened the open floor and asked residents of Schuylerville, Michelle Campbell if there were any updates on the mass notification system. Michelle said that she received some quotes and offerings for the different vendors. She further said that the price for a community is \$4500.00 for the service. She also said that if this were offered to the community the residents would have to sign up for the notifications.

AUDIT CLAIMS:

- Abstract #1 ~ June 2026

- General Fund: \$4,098.38
- Sewer Fund: \$ 470.42
- Capital Project Fund (Mill Project): \$0.00

- **Trustee Mitchell made a motion to approve the claims presented this month and ordered the Village Clerk Treasurer to pay. Trustee Nazarenko seconded this motion. All in favor- Aye 2-1 (Mayor Helwig Absent)**

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

- Special Meeting ~ June 12, 2026, at 2:00pm
- Monthly Work Session Budget Workshop~ July 14, 2026, at 5:45pm
- Monthly Board of Trustees Meeting ~July 14, 2026, at 6:30p.m.

ADJOURNMENT

Trustee Nazarenko made a motion to adjourn the meeting and seconded by Trustee Mitchell. All in favor-Aye 2-1 (Mayor Helwig absent)