

VILLAGE OF VICTORY

VILLAGE BOARD OF TRUSTEES MONTHLY MEETING MINUTES

~January 13, 2026~

6:30p.m.

CALL MONTHLY MEETING TO ORDER:

Attending Mayor Corey Helwig, Trustee Tammy Mitchell, Also attending Clerk/Treasurer Gabrielle Hersey. Absent Trustee Leslie Dennison.

APPROVAL OF MINUTES

- MINUTES-Regular Monthly Meeting December 9, 2025
Motion was made by Mayor Helwig and seconded by Trustee Mitchell to leave Dec 9, 2025 Meeting minutes in draft for, in absence of Trustee Dennison. All in favor- AYE 2-1(absent Trustee Dennison)
- MINUTES-Village Work Session December 9, 2025
Motion was made by Mayor Helwig and seconded by Trustee Mitchell to leave Dec 9, 2025 Workshop Meeting Minutes in draft form, in absence of Trustee Dennison. All in favor-AYE 2-1 (absent Trustee Dennison)

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Planning Meeting/Zoning Board of Appeals Meeting: TBD
- Village Business Day is once a month and is scheduled for our Monthly Meeting Day.
Appointments are available throughout the day to speak with your representatives.
- Starting January 2026- Recycling is 2x's a Month. Starting January 15th.
- Village of Victory is looking for members to join our Event Committee (See Flyer)
- CDBG Grant 2025 Award of \$600,000 to the Village of Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

- A. CODE ENFORCEMENT OFFICER REPORT
 - CEO Larry Wolcott provides written report.
No Report on 37 Herkimer, CEO is reaching out for a follow up.
23 Herkimer slowly continues.
Waiting on the Village attorney to proceed with 6 Mennen Rd.

**Sara Osborne provided building plans on the project for 11 Horicon Ave.
Meeting with FEMA on 1/14/2026 regarding flood plains and hazard mitigation.**

B. DPW DEPARTMENT REPORT

- DPW Supervisor Logan Steele provides written report

C. FIRE DEPARTMENT REPORT

- Fire Chief Ryan Campbell provides written report

D. WATER DEPARTMENT REPORT

- Commissioner Healy provides written water report

E. VILLAGE TREASURER'S REPORT

- Village Clerk Treasurer's provides written report

F. PLANNING BOARD REPORT

- No Meeting/No Report
- Planning and Zoning Conference February 11th. (See Flyer/Applications are available at the office.) Prices increase from 75.00 per person to \$100.00 per person.

Mayor Helwig made a motion to approve this agenda item and was seconded by Trustee Mitchell. All in favor- AYE 2-1 (absent Trustee Dennison)

G. ZONING BOARD OF APPEALS REPORT

- No Meeting/No report

H. VICTORY MILL DEMOLITION AND REDEVELOPMENT

- Village Clerk Treasurer provides written report

Property Acquisition Timeline

The acquisition of the Victory Mill property commenced in mid 2025, with formal negotiations initiated in September. Key milestones included the completion of due diligence by December 2025, and the final transfer of ownership should be completed in February of 2026. These steps ensured that all legal and regulatory requirements were met prior to the start of the demolition activities.

Preparation of Bid Documents

Engineers Barton and Loguidice have played a pivotal role in the project's progression by preparing comprehensive bid documents for the demolition phase. Their responsibilities encompassed developing technical specifications, outlining safety protocols, and ensuring environmental compliance. The bid package will be finalized and distributed to potential contractors in early 2026, allowing for a competitive and transparent selection process.

Coordination with Empire State Development

Consistent communication with Empire State Development has been maintained throughout the project. Administrative tasks, including the documentation of project milestones and compliance reviews, were addressed in collaboration with Empire State Development representatives. Furthermore, the release and allocation of project fees were managed efficiently, facilitating timely progress and adherence to funding guidelines.

Ongoing Collaboration with Patriot Hydro

Project teams have continued to coordinate closely with Patriot Hydro to ensure the safe passage over infrastructure located beneath the construction zone. This partnership is essential for maintaining operational safety and minimizing disruptions to existing hydroelectric problems.

Overall, these coordinated efforts have contributed to steady progress on the Victory Mill Demolition and Redevelopment Project, keeping all stakeholders informed and ensuring that critical project requirements are met.

OLD BUSINESS

A. Personnel Handbook Update

Mayor Helwig made a motion to table this agenda item due to absence and was seconded by Trustee Mitchell. All in favor-AYE 2-1 (Absent Trustee Dennison)

B. Reduction of Speed: Route 4 between Evans and Village of Schuylerville

- a. Currently awaiting Village Attorney Reply.
- b. DOT letter states that a crosswalk would not be appropriate in that area

NEW BUSINESS:

A. RESOLUTION: Hazardous Mitigation Plan- Saratoga County.

Mayor Helwig made a motion to approve the Hazardous Mitigation Plan and was seconded by Trustee Mitchell. All in favor AYE 2-1 (Absent Trustee Dennison)

B. RESOLUTION: Budget Amendment

Mayor Helwig made a motion to approve the Budget Amendment and was seconded by Trustee Mitchell. All in favor AYE 2-1 (Absent Trustee Dennison)

C. RESOLUTION: Polling Place for Village Election

Mayor Helwig made a motion to approve the Polling Place Resolution and was seconded by Trustee Mitchell. All in favor AYE 2-1 (Absent Trustee Dennison)

D. Insurance Renewal: Increase for 2026 year. See Flyer. Request to add Dependent Plan

Mayor Helwig made a motion to table this agenda item until February's meeting this was seconded by Trustee Mitchell. All in favor- AYE 2-1 (Absent Trustee Dennison)

E. Quotes: Village Clerk's Office Gutters

Mayor Helwig made a motion to table this agenda item until March's meeting. This was seconded by Trustee Mitchell. All in favor- AYE 2-1 (Absent Trustee Dennison)

OPEN FLOOR:

No Comment

AUDIT CLAIMS:

➤ Abstract # 8 ~ January 2026

- General Fund: \$89,498.58
- Sewer Fund: \$ 372.57
- Capital Project Fund (Mill Project): \$13,627.25

Mayor Helwig made a motion to approve Audit Claim #8 and was seconded by Trustee Mitchell. All in favor-AYE 2-1 (Absent Trustee Dennison)

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Work Session Meeting ~February 10, 2026 at 5:45p.m.
- Public Hearing/Monthly Board of Trustees Meeting ~ February 10, 2026 at 6:30p.m.

ADJOURNMENT

Mayor Helwig made a motion to adjourn and was seconded by Trustee Mitchell. All in favor-AYE 2-1 (Absent Trustee Dennison)

