

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
~ February 11, 2025 ~
6:30pm**

PUBLIC HEARING

Proposed Local Law #1 of 2025

A Motion was made by Trustee Dennison and seconded by Deputy Mayor Healy to open the public hearing.

- Open Floor: A few residents attended but no comment from the Public Body.

A motion was made by Deputy Mayor Healy and seconded by Trustee Dennison to Close the Public Hearing.

Regular Monthly Meeting Minutes:

CALL MONTHLY MEETING TO ORDER: Attending Trustee Leslie Dennison, and Deputy Mayor Healy. Also attending Clerk/Treasurer Maureen Lewsey and Deputy Clerk/Treasurer Gabrielle Hersey. Absent: Mayor Patrick Dewey.

APPROVAL OF MINUTES

- Minutes – Monthly Meeting – January 22, 2024
A motion was made by Trustee Dennison and seconded by Deputy Mayor Healy to approve the minutes as submitted for the January 22, 2024 regular monthly meeting. All in Favor-aye. Motion Passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: TBD
- Planning Meeting: ~ TBD
- Schuylerville/Victory Water Board Monthly Meeting ~ February 24, 2025 in Victory at 6:00pm.
- Assessment Roll for FY 25.26 has been filed with the Village Clerk.
- Grievance Night: February 18, 2025 6:30 pm to 8:00 pm at the Village Hall

MONTHLY REPORTS

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- No Report was received.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- MEO Logan Steele provided written report.

Water

- 23 Herkimer St. water shutoff (completed 1/27/2025) per Trustee Dennison Request from the January Meeting.

Sewer

- (10) pumps currently in stock

DPW

- Picked Up Trash, brush, & Recycling
- Ventrac cab electrical issue fixed. (1/23/2025)
- Cold Patch around village (1/27/2025)
- Snow removal throughout the village
- Request for Budget Amendment to purchase additional salt needed for the winter season
 - 20 Tons in stock
 - Usage- 4-8 ton per storm.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided written report.
 - Alarms for the month of January- 4
 - Completed Training
 - FAST
 - Annual Physicals
 - Annual Fit Test/ PPE Inspections
 - Annual OSHA Refresher
 - Upcoming Training
 - Gas Emergencies
 - Search & Rescue
 - Fire Behavior
 - Ice Water Rescue

D. WATER DEPARTMENT REPORT

- Draft minutes from monthly meeting on January 27, 2025 outlining:
- JCF Plant Report
- Victory Plant-
 - Dehumidifiers- Independent Operator Jake Fort is researching dehumidifiers that will fit at the Victory Plant.
 - Multiple shutdowns- Independent Operator Jake Fort made several adjustments on valves, which lead to the plant running properly.
- Schuylerville Plant-
 - Roof has a water leak. Jake is going to get quote from Bensons Roofing.
 - Bensons found that the flashing/caulking around the vents had degraded. The Roof was repaired and is no longer leaking.

New Business

- Quote: - OCS- CIP chemicals need for Schuylerville Plant \$14,235.00
 - **Motion to approve by Commissioner Dennison, 2nd by Chairman Drew.**
- Quote- Roz Filters for the year. 192 to order
 - Roz- \$39.54
 - MSC Filtration- \$15.50
 - Filter Source- \$18.49
 - **Motion passed to approve MSC Filtration at \$15.50 each by Commissioner Dennison and 2nd by Commissioner Healy.**
 - MEO of Village of Victory- Logan Steele replaced 2 Broken Storz Caps, quote from Grainger \$221.04
 - **Motion passed to approve said quote by Commissioner Dennison and 2nd by Commissioner Healy.**
- **February 6, 2025- Special Meeting**

- *North Broad St. Project*
 - Bid Received
 - BEB- \$156,000.00
 - Lussier- \$147,625.00
 - **Motion to approve Lussier Bid of \$147,625.00 by Commissioner Dennison, and 2nd by Chairman Drew.**
 - **Lussier Bid includes installation of 7 curbs stop, per the specs, but 257 Broad is a garage and will not need a curb stop. Chairman drew will inform Lussier that there are only 6 homes that need new curb stops.**
 - NYS DOH responded with their approval of the North Broad St. Project.

E. VILLAGE TREASURER'S REPORT

- Monthly report ending January 31, 2025 was read and on file.

F. PLANNING BOARD REPORT

- No meeting/no report
- Board Members attended the annual conference which met the required 4hrs. trainings.

G. ZONING BOARD OF APPEALS REPORT

- No meeting/No report.
- Board Members attended the annual conference which met the required 4hrs. trainings.

OLD BUSINESS

- **Nothing to report**

NEW BUSINESS

- Annual Contract for Fire Protection: Signatures required to Submit. \$14,715.00
 - **A motion was made by Trustee Dennison to approve the contract and to designate Deputy Mayor Healy to sign said contract. All in Favor-aye.**
- Resolution: Transfer from Capital Reserve Fund-\$24,760.00
 - **A Motion was made by Deputy Mayor Healy and Seconded by Trustee Dennison to approve the resolution to authorize the transfer of \$24,760.00 from the Capital Reserve Fund to the General Fund for the purpose of the capital project replacing the village hall roof. All in Favor-aye.**
- Resolution: Budget Amendment for the cost associated with road salt, etc.
 - **A motion was made by Deputy Mayor Healy and seconded by Trustee Dennison to authorize the Village Clerk to amend the budget as outline in the Resolution. All in Favor-aye.**
 - *Trustee Dennison did ask MEO how many tons will be purchased, he said about 38 tons.*
- Resolution: To Appoint Election Inspectors.
 - Melissa Blackbird (Rep)
 - Peter Healy (Ind)

- **A motion was made by Trustee Dennison and Seconded by Deputy Mayor Healy to appoint Melissa Blackbird and Peter Healy as our Election Inspectors for the upcoming election. All in Favor-Aye. Motion Past.**
- **Planning Board: 2 Open Seats for Appointment.**
 - *Received a Letter of Interest from John Nazarenko*
 - **A Motion was made by Deputy Mayor Healy and 2nd by Trustee Dennison to appoint John Nazarenko to be a Planning Board Member for the term 2021-2026. All in Favor-Aye. Motion Passed.**
- **Discussion: Shared Services Agreement Renewal with NYSDOT. (4-year agreement)**
 - **A Motion was made by Trustee Dennison to approve and designate Deputy Mayor Healy to sign the contractual agreement and 2nd by Deputy Mayor Healy. All in Favor-Aye. Motion Passed.**
- **Discussion: Health Insurance Renewal due March 1st.**
 - **Trustee Dennison Requested that we get some comparable. Trustee Dennison would like quotes on lesser plans with CDPHP as well as other Provider quotes.**
 - **Village Clerk received many plan options from multiple Health Insurance companies for review.**
 - **Board Members were given a copy of the plans for review and have decided to table the discussion for a special meeting to make a decision.**
- **Discussion: Parking issues presented to the Board.**
 - **Trustee Dennison opened the conversation to state that she has received several complaints over the parking with in the village. She stated that vehicles have been seen parked on sidewalks in various areas. She stated that sidewalks are not made to park on and it causes destruction to the sidewalks that have recently by repaired by the Village.**
 - **Trustee Dennison went on to point out that the Village has a Local Law prohibiting the parking on sidewalks, as well as parking designations during the winter months.**
 - **Trustee Dennison made a motion to approve MEO Logan Steele to attach a flyer to a vehicle in violation. Trustee Dennison stated that if the Local Law is not followed, the Village has the authority to have a vehicle towed at the cost of the Owner.**

OPEN FLOOR:

Gregory Arsenault- Resident of Gates Avenue, asked the Board about our Bidding Process.

Board Explained to the resident that the Village has a procurement policy, that can be obtained at the Village Office.

Village Clerk Treasurer went on to state that depending on the value of the bid would determine the requirement of multiple bids. For example, if the Bid is over \$500.00- The Procurement Policy requires 3 or more verbal or written quotes.

AUDIT CLAIMS

- **Abstract # 9 FY 24.25 ~ February 2025**
 - **General Fund** \$65,987.90
 - **Sewer Fund** \$1,241.82
 - **A motion was made by Trustee Dennison and seconded by Deputy Mayor Healy to Audit Claims and approve payment for Abstract #9 February 2025 as submitted. All in Favor-Aye. Motion Passed.**
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EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS

- Wednesday- February 19, 2025- Special Meeting at 11:00am at Village Hall.
- Tuesday- March 11, 2025- Regular Board Meeting at 6:30pm at Village Hall.

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Deputy Mayor Healy to adjourn the meeting. All in Favor-aye. Motion passed.

Respectfully submitted,

Gabrielle Hersey

Recording Secretary