

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
~ December 10, 2024 ~
6:30pm

CALL MONTHLY MEETING TO ORDER: Attending Mayor Dewey, Trustee Leslie Dennison, And Trustee Healy. Also attending Clerk/Treasurer Maureen Lewsey and Deputy Clerk/Treasurer Gabrielle Hersey.

APPROVAL OF MINUTES

- Minutes – Monthly Meeting – November 12, 2024
A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the minutes as submitted for the November 12, 2024 regular monthly meeting. All in Favor-aye. Motion Passed.
- Minutes- Special Meeting- November 15, 2024 (Hire PT MEO)
- **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the minutes as submitted for the November 15, 2024 Special meeting. All in Favor-aye. Motion Passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: December 2024 at 6:30pm ~ TBD
- Planning Meeting: December 2024 at 6:30pm ~ TBD
- Schuylerville/Victory Water Board Monthly Meeting ~ December 16, 2024 in Victory at 6:00pm.
Special meeting was held on December 9, 2024 to discuss the North Broad Street water main replacement. Kathryn Serra CT Male to attend the board meeting to further discuss Engineering report and specs.

MONTHLY REPORTS

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott sent report.
- 23 Herkimer: Demo permit is prepared and ready for pick up. Advised that the documents must be signed and fee paid on or before 12/15/24. Demolition to be completed on or before 6/30/25.
- Inspection for 123 Cemetery Rd: Grinder pump installed, no electrical connection at this time. Waiting in que for National Grid to hookup electric.
- Update: 25 Herkimer: Demo permit received and is in the review process.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- MEO Logan Steele provided written report.
 - Picked up Trash, brush/leaves, & recycling
 - Road signs fixed around village & Pond St. section closed for winter.
 - Memorial signs taken down for the winter.
 - PT MEO Adam has completed the orientation for the village.
 - 2019 Ford F-350 fuel leak fixed temporarily.
 - 2017 Ford F-550 transmission issue
 - Quote is \$609 for parts and labor from the Greenwich Ford and is scheduled for 12/11/1984.
- **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve Greenwich Ford to fix the transmission issue. All in Favor-aye. Motion Passed.**
 - Trucks & equipment have been winterized as well as the leaf vac that is back from the Schuylerville location.

- Sewer
 - Sidewalk Project has been completed.
- Water
 - (11) pumps currently in stock
 - 5 Herkimer had a repair done for the breaker switches by LaPlante.
- Winter
 - We received a call from 36 Schuyler Heights Drive, when we arrived, we found that the leak was on the homeowner's side.
 - We received notice of a water main break on Ranger Road.
 - MEO Steele made notice to the board to review the laws on plowing in the village and to make notice to the public of the parking schedule on village streets.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided written report.
- Christmas Craft Fair Event Held on December 7th, 2024.
- Completed Training- District Familiarization, Radio communication & Ice water rescue.
- Upcoming Training- FAST quarterly, Building construction and Scene size up.

D. WATER DEPARTMENT REPORT

- Draft minutes from monthly meeting on November 18, 2024 outlining:
- Emergency Procedures for Water Main Breaks- Revisions of the procedures are being process for both villages DPW and will submit for approval when completed.
- JCF Plant Report-HACH Service contract will expire in December and Jake reviewing to find ways to reduce the cost and will submit to the board when available.
- Victory Plant- Water Board was made aware on the Chlorine Room Heater has stopped working. Jack stated that he was going to call G.A. Bove fuels and request a quote on a new Heater.
- Victory Plant- Water Board was made aware on the outside lights not working properly, Jake stated that he would address the issue and follow up once completed.

E. VILLAGE TREASURER'S REPORT

- Monthly report ending November 30, 2024 was read and on file.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/No report.

OLD BUSINESS

- A. Continue Discussion on Local Law for Property Nuisance Issues.
 - **Mayor Dewey stated that he would like to review the issues with the village attorney and follow up with the board at the next meeting.**

NEW BUSINESS

- Resolution: Budget Amendment. Abstract #7 FY 24.25~ And is on File
 - **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the transfers. All in Favor-aye. Motion passed.**
- Discussion: Board discussed adding Village Deputy Clerk/Treasurer Gabrielle Hersey for bank signatory, authoring village office/safe access and security code, & post office box access.

- **A motion was made by Trustee Healy and seconded by Mayor Dewey to authorize permissions. All in Favor-aye. Motion passed.**
- Empire State Development: Incentive Proposal Letter Agreement of \$10,000,000.00
 - Village received \$4,675,000 million to demo mill and etc.
 - Future Development \$5,325,000.00 with flexibility
 - \$250.00 to be paid for application fee that is due by January 3, 2025
 - Project Completion date suggested July 2028
 - **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the payment for application fee and to sign Incentive Proposal Agreement. All in favor 3-0. Motion passed.**
- Barton & Loguidice- Phase 1 Proposal -Mill/SEQR \$29,500.00.
- **A motion was made by Trustee Dennison and seconded by Trustee Healy to review the Phase I proposal. All in Favor-aye. Motion passed.**

OPEN FLOOR: No Public Body in Attendance

AUDIT CLAIMS

- Abstract # 6 FY 24.25 ~ December 2024
 - General Fund \$25,227.56
 - Sewer Fund \$984.21
 - **A motion was made by Trustee Dennison and seconded by Mayor Dewey to Audit Claims and approve payment for Abstract #7 December 2024 as submitted. All in favor 3-0. Motion passed.**

EXECUTIVE SESSION: No Report

UPCOMING VILLAGE BOARD MEETINGS

- Tuesday – January 14, 2024: Monthly Meeting ~ 6:30pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in Favor-aye. Motion passed.

Respectfully submitted,

Gabrielle Hersey

Recording Secretary