

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
~ August 12, 2025, ~
6:30pm

CALL MONTHLY MEETINGS TO ORDER: Attending Mayor Corey Helwig, Trustee Leslie Dennison, and Trustee Tammy Mitchell. Also attending Clerk/Treasurer Gabrielle Hersey and Deputy Clerk/Treasurer Tiffany Seney.

APPROVAL OF MINUTES

- Minutes – Monthly Meeting – July 8, 2025
A motion was made by Mayor Corey Helwig and seconded by Trustee Leslie Dennison to approve the minutes as submitted for the July 8, 2025, regular monthly meeting. All in Favor-aye. Motion Passed. 3-0

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: TBD
- Planning Meeting: ~ August 20th Wednesday 6:30pm at the Village Hall
- Schuylerville/Victory Water Board Monthly Meeting ~ August 18, 2025, in Victory at 6:00pm.
- Village Newsletter Sign-ups- Sign in Sheet at Hall Entrance

MONTHLY REPORTS

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott Provided written report.
 - Inspection: 18 Schuyler Heights Drive LLC. (Mobile Home Park)
 - Per CEO Larry Wolcott- The inspection of the MHP was for exterior only.
 - Most Properties are clear of debris outside around structures.
 - Appears to have no Waste or Garbage around structures.
 - Two structures in the party at the end seem to have roof issues that could potentially have leaks.
 - 25 Herkimer St.
 - Per CEO Larry Wolcott
 - 9/30/2025-Initial phase of completion and inspection
 - All Specified demolitions, structural rebuild and secure exterior opening per provided plans.
 - CEO Larry Wolcott requests that the Board of Trustees follow up with the Village Attorney prior to 9/30/2025 to make determinations in writing to prepare for the deadline not being met.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- MEO Logan Steele provided written report.

DPW

- Picked Up Trash, brush, & Recycling
- Mowing, and trimming throughout the village

- Outside Electric installed by Conover at the Water Plant
- Ventrac Repairs
- Street Signs installed on Cemetery, Bridge St. and Andrew Drive.
- Cemetery Road Milled and Paved
- DPW Parking Lot Catch Basin Repaired.
- Village Parade Float

Sewer

- (9) pumps currently in stock
- 49 Herkimer St. Pump Panel Box Replaced

Water

- 45 Burgoyne Raided Cap
- 27 pearl St Cap Installed
- 194 Broad St- Broken Line repair

Training

- 2025- Public Works Training October 6-October 8, 2025- \$375.00

A motion was made by Mayor Corey Helwig to approve DPW Supervisor to attend the 2025- Public Works Training on October 6-8, 2025, in the amount of \$375.00 and was Seconded by Trustee Leslie Dennison. All in Favor- Aye. Motion Passed .3-0

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided written report.
 - Alarms for the month of July-11
 - Completed Training
 - Incident Debrief Meeting
 - Search and Rescue
 - Station Maintenance
 - Fast Ops
 - Upcoming Training
 - Low Angle Rescue
 - Water Rescue
 - Track Detail Washington County Fair
 - Upgraded Radio- Received and Programed.

A request was made by Mayor Helwig to receive the Budget Items for the 26.27 Fiscal Year to start preparing for the Budget. Fire Chief Ryan Campbell acknowledged the request and stated that he will start working on it and send it over to the office.

D. WATER DEPARTMENT REPORT (Full Minutes are Provided on the Village of Victory Website for further information)

- Draft minutes from monthly meeting on July 21, 2025, outlining:
 - Treasurer's Report
 - Operations Report
 - Other Maintenance and Capital Projects
 - **Commissioner Healy stated that the Schuylerville Board of Trustees, Victory Board of Trustees and Schuylerville/Victory Water Board Management will be meeting on August 25, 2025, at 6:30pm in Schuylerville NY.**

E. VILLAGE TREASURER'S REPORT

- Monthly report ending July 31, 2025, was read and on file.

F. PLANNING BOARD REPORT

- Meeting Planned for August 20, 2025/ Wednesday at 6:30pm at the Village Hall.

G. ZONING BOARD OF APPEALS REPORT

- No meeting/No report.

OLD BUSINESS

- A. Mobile Home Park-Schedule Hearing for Non- Payment on Annual Renewal License/Permit
A motion was made by Mayor Corey Helwig to hold a hearing with Raven3-Owners of 18 Schuyler Heights Drive and 38 Schuyler Heights Drive to potentially revoke the renewal of the Mobile Home Park. This Motion was seconded by Trustee Leslie Dennison. All in Favor- Aye- Motion Passed. 3-0
- B. Equipment Training-Fast Line Training-Approval to schedule.
A motion was made to table this topic until the September 9th, Meeting for DPW Supervisor to call out to near by Municipalities to invite them to participate in the training. This motion was seconded by Trustee Tammy Mitchell. All in Favor- Aye- Motion Passed. 3-0

NEW BUSINESS

- Approval- Village Clerk Treasurer to attend NYCOM Fall Conference and Training. \$1700.00 includes hotel and event registration. For September 15-19th, 2025 in Lake Placid, NY
 - **A Motion was made by Mayor Corey Helwig and Seconded by Trustee Leslie Dennison to Approval Village Clerk Treasurer to attend the NYCOM Training. All in Favor-aye.**
- Approval- 4Ward Planning- Agreement for professional Services \$87,800.00
 - \$100,000 for Strategic Planning Grant Match
 - \$10,000 for Economic Development Grant through Saratoga County.
 - **A Motion was made by Trustee Leslie Dennison to direct Mayor Corey Helwig to sign the Contract with 4Ward Planning and Seconded by Trustee Tammy Mitchell- All in Favor-aye.**
- Approval: Village office access. Approval of Deputy Village Clerk Treasurer Tiffany Seney to receive access to the Village Office by Key and Access Code.
 - **A motion was made by Trustee Leslie Dennison and seconded by Mayor Corey Helwig to authorize the Deputy Village Clerk Treasurer to have access and keys to the Village Offices. All in favor-Aye-3-0**
- Approval-Bank Card Authorization signature for Arrow Bank
 - **A Motion was made by Trustee Leslie Dennison to direct Mayor Corey Helwig to sign the Contract with Arrow Bank and Seconded by Trustee Tammy Mitchell- All in Favor-aye.**
- Resolution- To Remove Retired Village Clerk Treasurer Maureen Lewsey from all Financial Accounts with the Village of Victory and Schuylerville/Victory Water Management.
 - **A Motion was made by Mayor Corey Helwig and seconded by Trustee Leslie Dennison to Remove Retired Village Clerk Treasurer Maureen Lewsey from all bank accounts associated with the Village of Victory and Water Board Management. All in Favor-Aye. Motion passed. 3-0**
- Discussion- Monument Drive Concerns of Speeding.
 - Mayor Corey Helwig explained that the Residents on Monument Drive have been given a form to fill out regarding the concern over speeding, and to ask for comment on how to reduce the speed according to the safety concerns that some residents are saying could be a potential problem. He went further to explain that he would like to hear from the residents that are present at the meeting to help the Board reach a decision on what the course of action could be.

OPEN FLOOR: A Motion was made to Open Floor and explained the rules of Open Floor to the residents. (5 Minute Cap)

Resident Bobby Sica of Monument drive stated that she is happy that she received the letter from our DPW Supervisor and feels that there is sometimes a concern with Commercial Vehicles driving too fast. She stated other than that she doesn't see a concern. She also stated that she would not be in favor of the proposed idea of speed bumps.

Resident Susan Kettlewell of Monument drive stated that she is also not in favor of the Speed Bumps due to the vehicles maintenance that would need to be done over time. She also stated that she also believes that the concern is really with the Commercial Vehicles doing deliveries. She stated that at about 6am every Wednesday and Friday it extremely driving fast. She stated that she did put out a "Children at Play" sign, however it was stolen she believes.

Resident Valerie of Monument Drive directly stated that she is not in Favor of Speed bumps. She believes the cost alone is expensive and that taxpayer dollars should not be spent on Speed Bumps for a dead-end road. She stated that there are other resources that could be had with this cost. She feels that if the speed bumps are installed on Monument Drive, that every street should have speed bumps, because Monument Drive is not the only road with Children Playing.

Resident of Victory Timothy Healy stated that Monument Drive is not the only street with Commercial Vehicles driving at high speeds. He said he believes that the Board of Trustees should write a letter of complaint to the services vehicles explaining that they should use better caution while driving on Village Streets.

Resident Chris Dorr of Monument Drive stated in response to others that yes, Commercial Vehicles do drive fast up and down Monument and that is a concern. He explained that he is in Favor of the speed bumps, mainly due to children playing. Chris Dorr stated that he is extremely concerned about this and would like to make sure that action is taken on this issue. He stated that he has videos of drivers on Monument drive. He stated that he is going to call the State Troopers to see if they can monitor the area until there is some action taken on this issue.

Resident John Nazarenko of Monument Drive is also in agreement that the Commercial Vehicles do drive at an excessive speed and is unnecessary. He stated, however, that it is a concern, there is no real need for speed bumps.

Resident Terry Perry of Herkimer Street brought up the concern of 23 Herkimer Street. Residents stated that they had requested the sidewalk be replaced a while ago and there is still no movement on it and would like to know when that project is going to happen. She stated also that 23 Herkimer Street, sited to be condemned and it seems to be that construction is going on. She stated that she is very concerned about this as her house is next door and there are no visible signs of rehabbing the home. The Board went on further to explain to the residents that there is a plan with the CEO, and they are said to be completing the outside structure by 9/30. The Board stated that as for the sidewalks they will be cut back, trimmed from any low hanging tress and prepped for the sidewalk to be done in the next 2 weeks. Mayor Corey Helwig went on further to site that the sidewalks were part of a collaboration with the Village of Schuylerville to work on sidewalks, however due to the scheduling we are making Herkimer Street a priority to get done in an expedited manner.

AUDIT CLAIMS

- Abstract # 3- August 2025
- General Fund \$99,815.07
- Sewer Fund \$ 1,186.65

- A motion was made by Trustee Leslie Dennison and seconded by Mayor Corey Helwig to approve Audit Claims and approve payment for Abstract #3 August 2025 as submitted. All in Favor-Aye. Motion Passed. 3-10

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS

- Special Meeting- August 25, 2025- Board of Trustees of Victory and Schuylerville, and Schuylerville/Victory Water Board Management 6:00pm
- Monthly Meeting-Tuesday, September 9, 2025, at 6:30pm
- Public Hearing CDBG- September 9, 2025, at 6:00pm
- Public Hearing Sewer Rate Law- September 9, 2025, at 6:15pm

ADJOURNMENT: A motion was made by Trustee Leslie Dennison and seconded by Mayor Corey Helwig to adjourn the meeting. All in Favor-aye. Motion passed.

Respectfully submitted,

Gabrielle Hersey

Recording Secretary