

Village of Victory

Special Meeting Minutes

July 14, 2026

10:00am

Attending:

Mayor Corey Helwig, Trustee Tammy Mitchell, Trustee John Nazarenko, Village Clerk-Treasurer Gabrielle Hersey, DPW Supervisor Logan Steele, Deputy Village Clerk Tiffany Seney, and members of the Village's Engineering Team from Barton & Loguidice.

Trustee Mitchell made a motion to open the Special Meeting, seconded by Mayor Helwig.

All in Favor – Aye. Motion Carried.

Village Clerk-Treasurer Hersey opened the discussion by explaining that the purpose of the meeting was to review the Village's proposed capital projects and to discuss the role of the Village's engineering consultants in planning, design, and implementation of those projects.

New Business

A. Sidewalk Project / Route 32 Crosswalk

Sidewalk Project

Trustee Mitchell summarized the planning work she has completed regarding the proposed sidewalk improvements. She explained that additional review of the originally identified locations revealed several potential construction challenges, particularly along portions of Herkimer Street. She suggested evaluating whether less problematic sections of sidewalk could be completed as part of the initial phase of the project.

The Board discussed reviewing additional sidewalk locations throughout the Village to compare overall project needs and estimated costs before determining final project priorities.

Mayor Helwig noted that the proposed sidewalk grant funding of approximately \$125,000 would likely require the project to be completed in phases to remain consistent with the Village's procurement requirements and annual budget constraints.

Representatives from Barton & Loguidice asked whether a project completion deadline had been established. Village officials responded that the anticipated completion date is believed to be in 2027.

Route 32 Crosswalk

Trustee Mitchell reported that the Village had received notification from the New York State Department of Transportation (NYSDOT) approving the installation of a crosswalk near 112

and 114 Gates Avenue. She reviewed NYSDOT's correspondence outlining the responsibilities of both NYSDOT and the Village.

Mayor Helwig stated that he would like to receive a complete estimate of the Village's share of the construction costs before scheduling the project.

Barton & Loguidice presented an estimate for preparing the required engineered and stamped plans and indicated that the overall project cost could range between approximately \$5,000 and \$6,000.

Mayor Helwig stated that this project should be considered during the annual budget process and that the Board should further evaluate whether installing a crosswalk in an area without connecting sidewalks represents the best use of Village resources.

B. Sewer Rate Law

Barton & Loguidice recommended that the Village complete a sewer rate study to ensure user rates are calculated appropriately and adequately support future system needs.

The engineering team explained that additional information would be needed regarding anticipated future sewer capital improvements and the Village's existing sewer agreement with the Village of Schuylerville.

The Board expressed its interest in receiving a formal proposal from Barton & Loguidice to complete the study. Following completion of the study, the Board intends to work with the Village Attorney to prepare a proposed local law for Board consideration and public review.

C. DASNY Village Hall Grant

Village Clerk-Treasurer Hersey reported that no updates had been received regarding the DASNY grant application submitted through Assemblymember Carrie Woerner's office. She advised that all parties would be notified once additional information becomes available.

Barton & Loguidice asked the Board to discuss its long-term vision for improvements to the Village Hall.

Mayor Helwig stated that the building requires numerous repairs and rehabilitation efforts. He explained that one of the Village's priorities is to improve the exterior of the structure while making needed interior improvements. He further noted that Village Hall serves as a community gathering place for meetings, public events, and emergency shelter operations.

D. DASNY Fire Department Grant

Discussion continued regarding the Fire Department grant proposal.

Mayor Helwig explained that one of the Village's highest priorities is replacing the Fire Department's aging radio communications equipment, which is now more than ten years old.

Barton & Loguidice recommended scheduling a follow-up planning meeting once the Village receives a determination regarding the grant application so that project scopes and implementation plans can be finalized.

E. 23 Herkimer Street

The Board discussed the status of 23 Herkimer Street and the potential for future litigation involving the property.

The Board requested that Barton & Loguidice provide a professional engineering opinion regarding the structural integrity of the building.

Barton & Loguidice agreed to have an engineer inspect the property and provide written findings for the Board's consideration.

F. Former Victory Mill Project – Retaining Wall / Streetscape

Village Clerk-Treasurer Hersey asked whether portions of the streetscape improvements associated with the Former Victory Mill Redevelopment Project could begin during the initial demolition phase.

Barton & Loguidice stated that they would review the request with the project team to determine whether the work could be incorporated into the overall project schedule.

G. Additional Topics

No additional topics were discussed.

Adjournment

Trustee Mitchell made a motion to adjourn the Special Meeting, seconded by Mayor Helwig.

All in Favor – Aye. Motion Carried.

Respectfully submitted,

Gabrielle Hersey

Village Clerk-Treasurer

Recording Secretary