



Schuylerville-Victory Board of Water Management

Meeting Minutes

Date: May 18, 2026

Location: Village of Victory Meeting Hall

Call to Order

The meeting was called to order followed by the Pledge of Allegiance.

Attendance

Commissioner Baker
Commissioner Dennison
Commissioner Campbell
Commissioner Healy

Next Meeting

The next board meeting was scheduled for Monday, June 15, 2026, at 6:00 PM at the Village of Victory Meeting Hall.

Approval of Minutes

Discussion

The Board reviewed the April regular meeting minutes and special meeting minutes.

Motions

- **Moved by:** Commissioner Dennison
Seconded by: Commissioner Campbell
Motion made to approve both sets of minutes- Approved unanimously.

Treasurer's Report

Discussion

Bank balances as of April 30, 2026, were presented:

- Operating Account: approximately \$293,115
- NYCLASS Operating Account: approximately \$106,947
- NYCLASS Filter Account: approximately \$229,330
- NYCLASS Capital Account: approximately \$658,236

Key Points

- Financial balances were reviewed with no major concerns raised.

Plant Operations Report

Discussion

Operations updates included:

- CIPs on RO1 were completed successfully and the unit cleaned up well.
- The CIP tank has a crack around the flange where the heater mounts.
- Temporary repairs held during the recent CIP cycle, but replacement planning is needed.
- Ross valve solenoid valves were rebuilt using remaining kits on hand.
- Additional rebuild kits will need to be ordered.
- RO2 membrane exchange remains scheduled for the end of the month.
- Mark Rogers will be scheduled to inspect the Victory Plant well.

Key Points

- The CIP tank issue is not considered an emergency but requires future replacement planning.
- Board members discussed uncertainty regarding replacement costs and agreed additional pricing information is needed before action is taken.

Decisions

- The Board agreed to obtain pricing estimates before moving forward with CIP tank repairs or replacement.

Action Items

- Reach out to Jake for estimated replacement costs for the CIP tank flange/tank issue.
- Order additional Ross valve rebuild kits.
- Schedule Mark Rogers to inspect the Victory well.

Old Business

Email Transition

Discussion

The Board noted that the email changeover process remains ongoing.

2024 AUD Completion

Discussion

The accountant completed the 2024 AUD and preparations are underway for the 2025 filing. Board members discussed distribution of completed AUD documentation.

Motions

- Motion made to approve the completed 2024 AUD.
- Motion seconded.

Vote Outcome

Moved by: Chairman Healy

Seconded by: Commissioner Dennison

Motion made to approve 2024 AUD- Approved unanimously

Action Items

- Confirm distribution of the completed 2024 AUD report to Board members.

Fence Repairs at Water Plants

Discussion

The Board discussed ongoing difficulties obtaining contractors for fence and gate repairs at the plants. Existing vendors have repeatedly delayed scheduling. Discussion included possibly using DPW staff for simpler repairs if feasible.

Key Points

- Victory Plant repair may only require replacement of a top rail pipe.
- Schuylerville Plant gate likely requires realignment and replacement hardware.
- Commercial fence contractors may not consider the work substantial enough to prioritize.
- Veteran Fencing and other vendors may still be contacted for quotes.

Decisions

- Continue seeking outside quotes before assigning work internally.

Action Items

- Continue pursuing fence repair quotes from additional vendors.
- Investigate whether DPW staff could complete portions of the repairs.
- Follow up regarding gate alignment and hardware replacement at Schuylerville Plant.

Gates Avenue / Basin / Waterline Project Updates

Discussion

The Board reviewed updates related to the CT Male waterline project and field locating work. CT Male advised that exact residential service locations are not immediately critical during the design phase and homeowner estimates may suffice for current planning purposes.

Key Points

- Most waterline locating work is substantially complete.
- Remaining difficult areas are near the basin and bridge area.
- Engineering design and RFP development are progressing toward June/July.
- Residents and business owners on Broad Street are expressing interest in proactively replacing private water lines.
- Board members advised residents to wait for finalized drawings before installing new laterals to avoid incorrect placement.

- Concerns were raised regarding future service capacity and independent shutoffs for expanding properties near the basin area.

Decisions

- Encourage property owners to wait for finalized engineering drawings before undertaking private line work.
- Continue coordinating with CT Male and property owners regarding future service sizing needs.

Action Items

- Tim Healy to contact Mike Patterson and include the Board on communications.
- Continue coordination with CT Male regarding final mapping and design.
- Monitor future service sizing needs for expanding properties in the basin area.

Generator and Trailer Discussion

Discussion

The Board discussed recent purchase of a smaller generator and continued planning for a larger enclosed trailer and generator setup for field operations. Multiple trailer configurations and sizing options were reviewed.

Key Points

- A smaller generator was purchased through Harbor Freight.
- An additional pump and rigid hose were also acquired.
- Discussion focused on whether to purchase a pre-fabricated enclosed trailer with installed electrical and mini-split HVAC versus modifying a standard trailer afterward.
- Concerns were raised regarding trailer warranty impacts if modifications are performed after purchase.
- Board members generally favored a pre-equipped trailer solution.
- Consensus emerged that a 20–24 foot trailer may be more practical than a 30-foot trailer for maneuverability.

Decisions

- Continue pursuing quotes for enclosed trailers with factory-installed HVAC/electrical systems.
- Eliminate consideration of a bare trailer requiring later modification.

Action Items

- Obtain additional quotes for enclosed trailers in the 20–24 foot range.
- Consult Rob regarding preferred trailer size and operational practicality.
- Evaluate donated generator for possible department use.

Hydrant Flushing Signs

Discussion

The Board discussed ordering additional hydro flushing signs due to wear and deterioration of existing signs.

Key Points

- Existing signs are becoming damaged and worn over time.
- Current inventory may still be adequate temporarily, but additional signs are recommended.

Action Items

- Rob to identify vendor/source for replacement hydro flushing signs.
- Determine estimated cost before purchase.

Water Locator Equipment

Discussion

The Board revisited discussion regarding purchasing updated water locating equipment, including ground-penetrating radar and signal tracing systems.

Key Points

- Current equipment is outdated.
- New locating technology would assist operations but is not considered foolproof.
- Existing underground conditions, older infrastructure, railroad materials, and plastic piping create locating challenges.
- Ferguson is being consulted regarding equipment options and service support.

Decisions

- Continue gathering quotes and evaluating available locating systems.

Action Items

- Await pricing and equipment information from Ferguson representative
- Continue evaluating locator system options.

Hydrant Flushing

Discussion

Hydrant flushing was completed in both villages. Logan identified three hydrants requiring attention due to drainage issues.

Key Points

- Problem hydrants include units near the cemetery and Bodnar's area.
- Some hydrants had previously been tagged and identified through earlier system mapping efforts.

Action Items

- Review and identify hydrants requiring repair or replacement.
- Confirm hydrant identification/tagging status throughout both villages.

Resolutions

Discussion

The Board discussed resolution transferring funds between budget lines. The following transfers were presented:

- From Source of Supply, Power and Pumping Equipment Contractual: **\$16,390.74**
- To:
 - Source of Supply, Power and Pumping – Home and Community Services Water Contractual Administration: **\$11,219.36**
 - Source of Supply and Pumping Operator: **\$5,000.00**

Motion: To Approve Transfers

Motion made by: Chairman Healy

Seconded by: Commissioner Baker
Vote: All in favor

Resolution to Amend the 2026 budget

Increase fund balance reserved for filters to \$57,897.42

Increase purification equipment filters to \$57,897.42

Abstract / Voucher Approval

The Board reviewed Vouchers

Motion: Approve vouchers in the amount of **\$14,668.33**

Moved by: Commissioner Dennison

Seconded by: Commissioner Baker

Vote: All in favor

Outcome: Motion carried.

Adjournment

The meeting concluded following completion of all agenda items.

A motion was made to adjourn the meeting by Commissioner Baker and seconded by Commissioner Campbell

Vote: All in favor

Respectfully submitted by

Jamie Porter
SVBOWM Secretary