

VILLAGE OF VICTORY

VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

~ April 14, 2026~

PUBLIC HEARING ~ TENTATIVE BUDGET ~ FY 2026.2027

Trustee Mitchell made a motion to open the public hearing and was seconded by Mayor Helwig. All in favor Aye 3-0.

Open Floor: (5 Minute Cap/Guidelines on entry Table)

No Comment

CLOSE PUBLIC HEARING

Trustee Mitchell made a motion to close the meeting and was seconded by Mayor Helwig. All in favor Aye- 3-0.

CALL MONTHLY MEETING TO ORDER: Attending Mayor Corey Helwig, Trustee Tammy Mitchell, Trustee John Nazarenko. Also attending Clerk/Treasurer Gabrielle Hersey and Deputy Clerk/ Treasurer Tiffany Seney.

APPROVAL OF MINUTES

- MINUTES-Regular Monthly Meeting March 10, 2026
- MINUTES-Village Work Session March 10, 2026
- MINUTES-Special Meeting March 30,2026

A motion was made by Trustee Mitchell and seconded by Mayor Helwig to approve the Minutes as submitted for the March 10, 2026 Special Meeting , Work Session and Regular Monthly Meeting. All in favor- AYE 3-0.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Village of Victory is looking for members to join our Event Committee (See Flyer)
- Spring Clean Up Sign ups are at the Office. (See Flyer at the back table)

MONTHLY REPORTS:

4/14/2026

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott provides written report.

During the reporting period, the following inspections and project updates were conducted:

- **Conducted a site visit at 37 Herkimer Street with property owner, Andrew, to review and inspect completed mold remediation work.**
- **Met with the contractor Tim regarding the property at 23 Herkimer Street. Observable progress has improved, with work activity appearing to have picked up since the previous inspection.**
- **The project located at 6 Mennen Rd is currently on hold.**
- **Issued a deck permit for a property located in Schuyler Heights.**

B. DPW DEPARTMENT REPORT

- DPW Supervisor Logan Steele provides written report
- Mennon Rd. Discussion-Speed Concern from Mennon Rd. Resident.

Trustee Mitchell and Clerk Treasurer Hersey will be contacting the sheriff's office to inquire about increased surveillance and enforcement related to speeding concerns.

C. FIRE DEPARTMENT REPORT

- Fire Chief Ryan Campbell provided written report
- Approval of Newly elected officials.

Approval of Officers for 2026

Fire Matic Officers

- **First Chief- Nathaniel Fort**
- **1st Assistant Chief- Ryan Campbell**
- **Captain- Lucas Martindale**
- **1st Lieutenant- Sierra Fontaine**
- **2nd Lieutenant- James Stine**

Executive Board

4/14/2026

- **President- Bruce Salls**
- **Vice President- Lawrence Wolcott**
- **Trustee- James Stine**
- **Secretary- Timothy Healy**
- **Sergeant at Arms- Nick Coffinger**

Mayor Helwig made a motion to approve all newly elected officers and board members for the David Nevins Fire Department and was seconded by Trustee Mitchell. All in favor- Aye 3-0.

D. WATER DEPARTMENT REPORT

- Commissioner Healy provides written water report

E. VILLAGE TREASURER'S REPORT

- Village Clerk Treasurer's provides written report
- Reminder to have all invoices in by May 8th for payment

F. PLANNING BOARD REPORT

- No Meeting/No Report

G. ZONING BOARD OF APPEALS REPORT

- No Meeting/No report

H. VICTORY MILL DEMOLITION AND REDEVELOPMENT

- Village Clerk Treasurer provides written report

Progress on the Mill Demolition and Redevelopment Project continues to move forward in coordination with all involved parties.

The demolition specifications are currently approximately ninety five percent complete and are nearing finalization. The final title search is also actively in progress.

Barton and Loguidice has addressed and satisfied all outstanding comments from legal counsel representing Patriot Hydro. At the time, the Village Attorney is awaiting a response from the seller's Attorney regarding review and approval of the closing documents.

Based on current progress, the anticipated closing date for the transaction is projected for mid-April.

Further updates will be provided as additional milestones are reached.

- I. VICTORY COMMUNITY IMPROVEMENT PROJECT (CDBG)
 - Village Clerk Treasurer provides written report

Community Development Block Grant (CDBG) Program Status Report

At the initial kickoff meeting for the Community Development Block Grant (CDBG) program, the first round of candidate project review was successfully completed. A total of nine (9) eligible based on program criteria including property age, household income eligibility, and demonstrated need.

To ensure fairness and compliance with program guidelines, all candidate information was presented anonymously, and projects were evaluated using an established point-based ranking system.

Following thorough discussion and collaborative review, the committee selected five (5) projects to advance to the next phase of the program.

Next Steps:

- **Flatley Read will initiate contact with the selected applicants to confirm participation**
- **Property inspections will be scheduled and conducted to assess existing conditions.**
- **A detailed scope of work will be developed for each project based on inspection findings.**
- **Flatley Read will coordinate with HUD inspectors and local Code Enforcement to ensure all proposed work meets applicable standards and program requirements.**

The Program is progressing as anticipated, and further updates will be provided as projects move into the inspection and design phases.

OLD BUSINESS

- A. Personnel Handbook Update (Tabled until full review by Board of Trustees)
- B. Quotes on Gutters for Village Clerk's office-
Approved in Work Session (See minutes)

NEW BUSINESS:

- A. RESOLUTION: Adopt Final Budget FY2026.2027
A motion was made by Trustee Mitchell to adopt the Final Budget for FY 2026-2027 and seconded by Mayor Helwig. All in favor- Aye 3-0.
- B. RESOLUTION: Budget Amendment.
A motion was made by Trustee Mitchell to approve the budget amendment and seconded by Trustee Nazarenko. All in favor- AYE 3-0.
- C. RESOLUTION: Transfer \$10366.00 from Sewer Fund to General as stated in FY Budget.
A motion was made by Trustee Nazarenko to approve the transfer of \$10,366.00 from the Sewer Fund to the General Fund and seconded by Mayor Helwig. All in favor- AYE-3-0.
- D. Resolution-Purchase Agreement of the Mill Property at the time of closing. \$250,000 purchase price with the Approval from Empire State Development for the use of State funds.
A motion was made by Trustee Mitchell to approve the resolution authorizing the purchase of the property located at 42 Gates ave, Victory Mills, NY and seconded by Trustee Nazarenko. All in Favor- Aye 3-0.
- E. Approval- 2026-2027-Firemen's Election of Officers.
Mayor Helwig made a motion to approve the newly elected officers for the David Nevins Fire department and was seconded by Trustee Mitchell. All in favor- AYE-3-0.
- F. CDBG: Authorize Mayor to sign Income Report
Trustee Mitchell made a motion to approve the authorization for Mayor Helwig to Sign the CDBG income report and was seconded by Trustee Nazarenko. All in Favor- Aye-3-0.

- G. SAM-Sidewalk Grant-Authorize Contact Trustee Tammy Mitchell to sign the preliminary application
Mayor Helwig made a motion to approve authorization for Trustee Mitchell to sign the preliminary application and was seconded by Trustee Nazarenko. All in favor- Aye 3-0.
- H. Approval-Village Clerk Treasurer Vacation Request.
Mayor Helwig made the motion to approve the vacation request for Village Clerk Treasurer Gabrielle Hersey and was seconded by Trustee Mitchell. All in favor. Aye-3-0.
- I. Approval-To Designate Mayor to Sign Dasny Grant Preliminary Application for the changes to the already proposed \$250,000.
Trustee Nazarenko made the motion to approve designating the Mayor to sign the DASNY grant preliminary application and was seconded by Trustee Mitchell. All in favor-AYE 3-0.

OPEN FLOOR: (5 Minute Cap)

Resident Jim Sullivan inquired whether the Village intends to reapply for the Brownfield program for the mill site. Mayor Helwig explained that this matter is currently under discussion with Barton & Loguidice, who handle the reapplication process on the Village's behalf.

Mr. Sullivan also raised concerns regarding parking for the houses next to the mill, noting it could present a safety issue. Mayor Helwig responded that there are plans to incorporate new parking for these homes as part of the mill site redevelopment project.

Another question from Mr. Sullivan was in regard to Emergency Notifications during water

Mr. Sullivan also inquired about emergency notifications during events such as water main breaks, asking whether the Village has a system in place. Mayor Helwig suggested he attend the next Water Board meeting to bring his concerns forward for further discussion.

AUDIT CLAIMS: (Motion)

- Abstract #11 ~ April 2026
 - General Fund: \$40,446.85
 - Sewer Fund: \$ 211.06
 - Capital Project Fund (Mill Project): \$ 5,100.00

A motion was made by Mayor Helwig to approve the audit claims for Abstract #11 and was seconded by Trustee Mitchell. All in favor- AYE 3-0.

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Board of Trustees Work Session/Meeting ~May 12, 2026 at 5:45PM/6:30PM
- Special Meeting- Fiscal Year End Report – May 27th at 4:30pm

ADJOURNMENT (Motion)

Mayor Helwig made a motion to adjourn and was seconded by Trustee Mitchell. All in favor Aye-3-0.

Respectfully submitted,

Tiffany Seney

Recording Secretary