

# Village of Schuylerville / Village of Victory Water Board

## Meeting Minutes

**Date:** March 16, 2026

**Location:** Village of Victory

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## 1. Call to Order & Pledge

The meeting was called to order and the Pledge of Allegiance was recited.

## Attendance

Members present included:

Chairman Drew

Commissioner Campbell

Commissioner Dennison

Commissioner Healy

Secretary Jamie Porter

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## 2. Board Announcements

- The next Water Board meeting is scheduled for **April 20, 2026 @ 6:00 PM** following the public hearing at the Village of Victory meeting hall
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## 3. Approval of Previous Minutes

- **Motion:** Approve February 2026 meeting minutes made by Commissioner Dennison
- **Seconded by:** Commissioner Campbell

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## 4. Treasurer's Report (as of February 28, 2026)

- Operating Account: \$134,171.56
  - NYCLASS Operating: \$106,311.51
  - NYCLASS Filter: \$227,982.08
  - NYCLASS Capital: \$65,425.54
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## 5. Plant & Operations JCF Report

Key operational issues and updates included:

- **RO System Issues (RO1):**
    - Multiple low inlet pressure alarms occurred on March 5–6 Schuylerville plant.
    - Pre-filters were replaced, restoring temporary operation.
    - Continued issues led to shutdown of RO1 and operation on RO2.
    - Inspection revealed:
      - Membranes clogged with rust and filter debris.
    - Membranes were cleaned and reassembled.
    - System now operational, though intermittent issues persist due to a faulty ROS valve.
    - **Action:** Clean or replace ROS valve components (solenoid/actuator) if problems continue.
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### Well System Maintenance

- **Well #2 Repair:**
    - Leak identified in threaded couplings.
    - Pipe disassembled, rethreaded, and reassembled.
    - System restored to full operation.
    - Contractor (Mark Rogers) did not charge for repair labor.
  - **Ongoing Concern:**
    - Additional evaluation needed for Victory plant well performance.
    - **Action:** Schedule further inspection with Mark Rogers.
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### UV Disinfection System

- UV system alarm triggered during well work.

- Troubleshooting steps:
    - Components cleaned/replaced.
    - Electrical diagnostics conducted with manufacturer support.
  - Determination:
    - Failed ground fault sensor.
  - **Quote Received:** \$508.90 for replacement sensor (Novex).
  - **Issue:** Part is backordered until mid-April.
  - **Action:** Proceed with replacement upon availability.
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## Generator Maintenance

- Cummins serviced three generators:
    - No operational issues identified.
    - Batteries replaced in all units.
  - Discussion raised regarding:
    - Existing service contract nearing expiration (~5-year term).
    - Potential cost savings by switching to a local provider (Conover).
  - **Action:** Review contract status and obtain alternative quotes before renewal.
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## Chemical Feed System

- **Sodium Permanganate System:**
    - Injection system required cleaning.
    - No spare check valves available at time of repair.
    - Replacement parts ordered.
    - Cleaned components currently functioning.
  - **Action:** Replace components upon failure and maintain spare inventory.
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## Regulatory Reporting

- **Annual Water Report (AWR):**
    - In progress for Department of Health submission.
  - **Water Withdrawal Report:**
    - In progress for NYS DEC.
    - Due by March 31, 2026.
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## RO Filter Procurement

- Three quotes obtained for RO2 filters.
  - Proposal to purchase **200 filters** to cover:
    - Quotes VEOLIA- drum of KLEEN Motion approved by Commissioner Healy, motion seconded by Commissioner Dennison to approve
    - Quotes VEOLIA Membrane filters Motion approved by Commissioner Healy, motion seconded by Commissioner Dennison
    - UV sensor purchase - Motion approved by Commissioner Healy, motion seconded by Commissioner Dennison
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## Pressure Vessels

- Quote received for:
    - Replacement pressure vessels
    - Associated piping and valves
    - New PLC system
  - Information distributed for review.
  - **Action:** Further evaluation required before decision.
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## Emerging Technology – Lead Service Line Identification

- Presentation attended on **electric resistivity testing** (Electroscan technology):
    - Non-invasive internal pipe scanning via probe.
    - Identifies pipe material (lead, copper, plastic, etc.) with high accuracy.
  - Key insights:
    - Estimated cost: **\$200–\$700 per property**
    - Compared to potholing: up to **\$5,000 per property**
    - EPA now requires verification at:
      - Interior plumbing
      - Curb stop
      - Main connection
  - Regulatory implications:
    - Full lead service line replacement required by ~2037–2039.
    - Excavation methods now considered “disturbances,” triggering:
      - Flushing protocols
      - Filter distribution requirements.
  - Vendor may assist with **grant funding opportunities**.
  - **Action:**
    - Gather additional information and evaluate as a potential compliance strategy.
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## 6. Old Business

### Water Line Data Collection

- Ongoing effort to collect missing service line data.
- Some addresses found to be invalid.

### Email System Transition

- Cost: **\$1,242.22 (3 years)**.
- Issue: Water Board lacks credit card.

#### Decision / Direction:

- Proceed via Village credit card and reimburse if allowed
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### Inventory & Equipment Issues

- Approximately **\$3,000 in obsolete fittings** identified.
  - Discussion of:
    - Scrapping or surplus sale (GovDeals).
    - Maintaining better inventory records going forward.
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### Material Policy – Plastic vs Copper

- No single material mandated.
- Determination will be **job-specific**.

#### Decision:

- Continue using both materials based on conditions.
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## 7. Equipment Purchases

### Approved Purchases

- Portable generator (~\$600)
- Trash pump (~\$900)

Motion made to approve purchases by Commissioner Campbell seconded by Commissioner Dennison

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## Deferred / Future Considerations

- Jumping jack (compactor)
  - Additional equipment list
  - Trailer replacement
  - Storage improvements
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## 8. Trailer & Storage Discussion

- Existing trailer:
    - Poor condition
    - Mold present
    - Roof leaking
  - Considerations:
    - Replacement trailer
    - Covered storage (lean-to or structure)
    - Potential relocation to Victory plant
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## 9. Fence Repairs

- Replace hardware and realign gate (Schuylerville plant)
    - Repair top rail (Victory plant)
  - **Motion:** Approve repairs not to exceed **\$800** made by Chairman Drew and seconded by Commissioner Campbell
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## 10. Capital Planning & System Capacity Discussion

- Concerns raised about:
  - Future demand (e.g., mill project development)
  - Limited capacity at Victory system
- Discussion of:
  - Potential expansion
  - Re-activating secondary well (noting PFAS concerns)

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## 10. Budget & Public Hearing

- Discussion on scheduling public hearing prior to regular meeting at 6:00 pm Village

## 11. Approval of Vouchers-

- Commissioner Dennison made the motion to approve the Vouchers in the amount of \$22,296.12 Commissioner Campbell 2<sup>nd</sup> the motion to approve.

## 12. Adjournment

- Meeting adjourned following completion of business.
- **Motion** to adjourn made by Commissioner Campbell motion 2<sup>nd</sup> by Chairman Drew

**Respectfully submitted by**

Jamie Porter

Water Board Secretary