

**VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES  
~September 9, 2025~  
6:00pm- Public Hearing  
6:30pm- Regular Monthly Meeting

**PUBLIC HEARING ~ CDBG GRANT**

**OPEN: PUBLIC HEARING BY MOTION**

*A motion was made by Trustee Tammy Mitchell to open the public hearing with a second from Trustee Dennison. All in Favor-AYE 3-0*

**OPEN FLOOR:**

*Michelle Degarmo representative from Flatley Read opened the floor of the meeting to discuss that she is in the process of submitting the application and as of right now there are 22 applicants on the waitlist. She requested that the board consider a secondary grant application (Home Grant) to be submitted to work with the CDBG Grant. The Board approved the Home Grant Application to be started and submitted.*

*No other public comment.*

**CLOSE PUBLIC HEARING BY MOTION**

*A motion was made by Mayor Helwig to Close the Public Hearing with a second motion from Trustee Dennison. All in Favor-Aye. 3-0*

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**CALL MONTHLY MEETING TO ORDER-** Attending Mayor Corey Helwig, Trustee Leslie Dennison, Trustee Tammy Mitchell, and Village Clerk Treasurer Gabrielle Hersey

**APPROVAL OF MINUTES:**

- Minutes – Monthly Meeting – August 12, 2025

*A motion was made by Mayor Corey Helwig to approve the meeting minutes provided from the August 12, 2025 meeting, and was seconded by Trustee Leslie Dennison. All in Favor. -Aye. 3-0*

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:**

- Zoning Board of Appeals Meeting: TBD
- Planning Meeting: TBD
- Schuylerville/Victory Water Board Meeting: September 29, 2025
- **Joint Village of Victory/Schuylerville/SVWBM: October 27, 2025 at 6:00 in Schuylerville.**
- Village Newsletter Sign-ups- Sign in Sheet at Hall Entrance.
- Village Business Day is once a month, and is scheduled on Monthly Meeting Day. See Flyer!
- Village to Host Thanksgiving Dinner- TBD

## MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

### A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott (*absent*)
- No Report Provided

### B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Logan Steele provides written report
- Update on Winter Hours for DPW September 11<sup>th</sup>, 2025
- Report Indicated that there are 2 pumps currently needing rebuild.

*Mayor Corey Helwig requested that the DPW Working Supervisor report to the board when the pumps are rebuilt for reference.*

### C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided verbal report
  - 11 Calls
  - Assistance with Washington County Fair
  - Application for Active Membership

*Mayor Corey Helwig reminded the fire department of our Procurement Policy.*

### D. WATER DEPARTMENT REPORT

- Monthly Meeting on September 15, 2025
- Commissioner Healy was present to report the Water Meeting held.

*Mayor Helwig requested that both Village of Victory and Village of Schuylerville DPW working supervisors work together to get the inventory done so that the task can be shared by both villages and not be put only on VOS DPW. Commissioner Healy stated that he would make mention of that to the rest of the water board at the meeting time.*

*Mayor Helwig announced that in the hiring of new part time MEO, his/her job duties and tasks will include water responsibilities, like inventory, hydrant flushing, mark outs, etc. to alleviate both villages DPW time after proper training has been completed with the part time worker.*

### E. VILLAGE TREASURER'S REPORT

- Monthly report ending August 31, 2025
- Deputy Village Clerk Completed her Government Accounting Class September 4, 2025

*Village Clerk Treasurer stated that she attended the meeting with Village of Schuylerville Treasurer Cory Heyman and Arrow Bank to discuss the Bank Accounts associated with the Joint Water Board. The Intention was to get more information on increasing our Interest Revenues with Arrow Bank. Village Clerk Treasurer stated that once she receives more information she would send a proposal to the board for review of updating the accounts to reflect a higher rate of interest.*

### F. PLANNING BOARD REPORT

- Meeting Minutes August 20, 2025

### G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

## OLD BUSINESS:

- A. Approval to schedule training Oct 29<sup>th</sup>-30<sup>th</sup> - Heavy Equipment with Fastline Training.

*A Motion was made by Mayor Corey Helwig and seconded by Trustee Leslie Dennison to approve the scheduling of the Heavy Equipment Training with Fast Training Company on October 29<sup>th</sup>-and 30<sup>th</sup> where the MEO's of the Village of Victory and Village of Schuylerville will take the training course on the 29<sup>th</sup> for the Backhoe and Excavator that is used under shared services and that the Town of Saratoga will receives training on the Gradall Machine on the 30<sup>th</sup> of October, 2025. The Class includes safety training and certification of the machines mentioned above at a rate of \$400.00-\$450.00 per person, per piece of equipment. Both Villages have the ability to get training on both pieces of equipment if applicable.*

- B. Monument Drive-Speed Concern.

Trustee Tammy Mitchell stated that in recent events a few residents have made concern that there is excessive speeding on Monument Drive and that the Village was able to reach out to other residents on Monument Drive. She also stated that the Village office was able to contact Twin Bridges, Casella, County Waste, Amazon, UPS, Fed ex and Saratoga County Sherriffs station to advise on the excessive speeding and to ask that the commercial drivers acknowledge the speed limit signs on the road to ensure safety of the residents that reside on Monument Drive. Trustee Tammy Mitchell went further to state that the Board of Trustees will be scheduling an appointment with the Park Services Manager to discuss the concern and is hopeful that Park Services will be able to assist in ensuring safety on Monument Drive as the Trail to the Saratoga Monument is at the end of Monument Drive.

Board of Trustees Decision Regarding Speed Bumps  
Official Community Announcement

### Update on Traffic Calming Measures

The Board of Trustees has carefully considered feedback from our community regarding concerns about traffic safety and the potential installation of speed bumps. While we recognize that some residents are in favor of implementing speed bumps to address these concerns, the majority of resident votes were opposed to this measure.

In light of the community's input, as well as budgetary constraints and the fact that funding for speed bumps was not included in this year's budget, the Board has unanimously decided not to proceed with installing speed bumps at this time.

However, the Board remains committed to enhancing safety in our neighborhood. We will work on adding additional signage where appropriate to promote safe driving and address resident concerns.

We appreciate everyone's involvement and feedback on this important issue. Please feel free to reach out to the Board of Trustees with any further suggestions or concerns.

## NEW BUSINESS:

- A. Approval- Quote from Saratoga Surveillance for added cameras. To Be Done in October \$4500.00.

*A motion was made by Trustee Leslie Dennison to approve the quote from Saratoga Surveillance to upgrade the security system put in place at the Village Clerk's office, Fire Department, and Village Hall for \$4500.00. Mayor Corey*

*Helwig seconded this motion and stated that this upgraded system will include security cameras inside the Village Hall, Village Clerks office and additional camera's to extend the perimeter of the building. All in Favor, Aye- 3-0*

**B.** Approval- To Submit Application for Sidewalk Grant up to \$125,000 upon Mayor's Signature.

A brief statement was made by Trustee Tammy Mitchell that in recent weeks, she reached out Assemblywoman Carrie Woerner's office to inquire about sidewalk grants. She was able to receive a response from the District Manager of Assemblywoman Carrie Woerner's office that there is funding and she would like to help the village with sidewalk grant money. Trustee Tammy Mitchell stated that the District Manager can offer up to \$125,000.00 toward the project and was able to send over the applications to get started.

*A motion was made by Trustee Tammy Mitchell to designate Mayor Corey Helwig to sign the application and to submit to the District Manager of Assemblywoman Carrie Woerner's office. This motion was seconded by Trustee Leslie Dennison. All in Favor-Aye*

**C.** Resolution- To Certify Mayor Corey Helwig as Officer of the Village of Victory CDBG Grant.

*A motion was made by Trustee Tammy Mitchell to designate Mayor Corey Helwig as Officer of the Village of Victory CDBG Grant. This motion was seconded by Trustee Leslie Dennison. All in Favor, Aye 3-0*

**D.** Resolution- Barton and Loguidice Collaboration with Strategic Planning Committee.

Mayor Corey Helwig announced at the Village Board Meeting that earlier in the day 4Ward planning, the Strategic Planning Committee, Barton and Loguidice and the Village Board were able to have their Kick Off Meeting. This meeting was a introduction to how 4Ward Planning will be aiding in the revitalization of the Mill Property.

Mayor Corey Helwig went on further to discuss the status of the Mill Property. Mayor Corey Helwig stated that he is in contact with our Village Attorney on Property Acquisition, Empire State Development on Funding, and Barton and Loguidice to create remediation specs for the site clean up. Mayor Corey Helwig acknowledged that he also met with a member of the DEC for hazardous materials and to confirm that the Village is under compliance with state and local laws in terms of safety for it residents as the project progresses on.

*A motion was made by Mayor Corey Helwig to approve the collaboration and communicate with authority between the Village's Strategic Planning Committee, 4Ward Planning, and Barton and Loguidice and was seconded by Trustee Leslie Dennison. All in Favor-Aye 3-0*

**E.** Resolution-Budget Amendment- Reimbursement of Insurance Claim to SVBOWM \$5741.66

*A motion was made by Mayor Corey Helwig and seconded by Trustee Leslie Dennison to approve the Budget Amendment to reflect the reimbursement to the Schuylerville/Victory Water Board Management in the amount of \$5741.66 for an insurance claim on a piece of equipment that needed to be replaced at the water plant. All in favor-Aye 3-0.*

**F.** Resolution- Budget Amendment- Transfer \$7742.81 from A3501 to A5110.4 for Paving.

## Motion to Approve Budget Amendment for FY25.26

### Transfer from A3501 Revenue to A5110.4 DPW Contractual for Paving Expenses

#### Background

During the fiscal year FY25.26, it was identified that additional paving expenses incurred by the Department of Public Works (DPW) were not originally included in the approved budget. In order to properly account for these costs and ensure that the necessary funds are available within the DPW Contractual line, a budget amendment has been proposed.

#### Motion Details

A motion was made to approve a budget amendment for FY25.26. The amendment consists of a transfer of funds from the A3501 revenue account to the A5110.4 DPW Contractual account, specifically to cover the extra cost of paving that was not budgeted for. This transfer will allow the DPW to pay for the additional street maintenance expenses and ensure continued operations without financial shortfall.

#### Action Requested

1. Approve the transfer of funds from A3501 revenue to A5110.4 DPW Contractual.
2. Reinstate into the DPW Contractual account the extra cost of paving that was not originally budgeted for, ensuring all street maintenance-related expenses are covered.

#### Rationale

This amendment is necessary to address unforeseen paving costs and maintain the integrity of the DPW's operational budget. By transferring the required funds and updating the DPW Contractual account, the village can continue to meet its infrastructure goals without disruption.

#### Conclusion

Approval of this budget amendment will ensure that the Department of Public Works has the necessary resources to cover all street maintenance expenses for FY25.26. It is recommended that the motion be adopted as presented to facilitate proper financial management.

*A motion was made by Trustee Leslie Dennison and seconded by Mayor Corey Helwig to approve the Budget Resolution set forth. All in favor- Aye, 3-0*

#### **OPEN FLOOR:** (5 Minute Cap/Guidelines on Entry Table)

2 Residents spoke during the Open floor, in connection with installing Speed Bumps. Concerns included traffic congestion, speeding, and concerns over children safety. Upon the conclusion of the open floor, the Board acknowledged the concern and stated that the Board will consider adding additional signs at a later date. All in favor- Aye- 3-0

Deputy General Counsel of Patriot Hydro requested more information in regards to the clean up of the Mill Site, particularly Building #8, the board acknowledged that we are awaiting property acquisition and clean up specs from the Village's Engineering Firm.

Resident of Pearl Street spoke during open floor with status of LED streetlights installation. The Board stated that the scheduling is in the next couple of weeks. Resident also thanked the DPW on the Clean up of the sidewalks on Pearl St.

**AUDIT CLAIMS:**

- Abstract # 4 ~ September 2025
  - General Fund \$ 22,427.98
  - Sewer Fund \$ 43.92

*A motion was made by Trustee Leslie Dennison and seconded by Mayor Corey Helwig to approve Abstract #4 for both the General Fund and Sewer Fund. All in Favor-Aye 3-0*

**EXECUTIVE SESSION: Hiring PT MEO**

Trustee Leslie Dennison Motion to enter into Executive Session and was Seconded by Mayor Corey Helwig.

Trustee Leslie Dennison made a motion to exit Executive Session and was Seconded by Mayor Corey Helwig.

*Mayor Corey Helwig announced that during Executive Session the Village Board of Trustees has approved the Hiring of Part Time MEO to work 24 hours a week/3-8 hour days. The Hiring of this Part Time MEO consists of a pay rate to start at \$18.00 per hour, the ability to participate in the New York State Retirement System, and all Holiday's list in the Personnel Policy to be paid days off. Mayor Corey Helwig stated that the Part Time MEO will begin working with the Village DPW on Tuesday September 16<sup>th</sup>, 2025*

**UPCOMING VILLAGE BOARD MEETINGS:**

- Monthly Meeting~ *October 15,2025 at 6:30pm in the Village Hall.*
  - Due to a scheduling conflict with the next meeting the Village Board Meeting will be held on Wednesday October 15<sup>th</sup> at 630pm instead of October 14, 2025 at 630 pm.

**ADJOURNMENT**

*A motion was made by Mayor Corey Helwig to adjourn the Village Board Meeting and was seconded by Trustee Tammy Mitchell. All in favor-AYE 3-0*