

**VILLAGE OF VICTORY**  
**VILLAGE BOARD OF TRUSTEES**  
**MEETING MINUTES**  
~ January 22, 2025 ~  
6:30pm

CALL MONTHLY MEETING TO ORDER: Attending Mayor Dewey, Trustee Leslie Dennison, And Trustee Healy. Also attending Clerk/Treasurer Maureen Lewsey and Deputy Clerk/Treasurer Gabrielle Hersey.

**APPROVAL OF MINUTES**

- Minutes – Monthly Meeting – December 10, 2024  
**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes as submitted for the December 10, 2024 regular monthly meeting. All in Favor-aye. Motion Passed.**
- Minutes- Special Meeting- January 6, 2025
- **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes as submitted for the January 6, 2025 Special meeting. All in Favor-aye. Motion Passed.**

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:**

- Zoning Board of Appeals Meeting: TBD
- Planning Meeting: ~ TBD
- Schuylerville/Victory Water Board Monthly Meeting ~ January 27, 2025 in Victory at 6:00pm.
- Saratoga County Planning and Zoning Conference: February 5, 2025 for members who registered. This training session meets the annual four-hour training requirement.

**MONTHLY REPORTS**

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- No Report was received.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- MEO Logan Steele provided written report.

Water

- 23 Herkimer-
  - **Trustee Dennison requested that 23 Herkimer be put on the schedule to have the water turned off due to the cold weather. Village Clerk made board aware that in the building permit specifications, the homeowner is to coordinate that action.**
- 38 Schuyler Heights Drive (12/26/2024)
  - All 3 Shutoffs Marked
  - Homeowners Side

Sewer

- (10) pumps currently in stock
- Grinder Pumps brought to R. Cohen Recycling- \$459.00
- 90 Gates Ave E-One Grinder Pump Installed by GLLP (12/27/2024)

DPW

- Picked Up Trash, brush, & Recycling
  - Cut Back around village and village mowed areas
  - Catch basins cleaned

- Plowed village when snowed.
- V-plow Cutting Edges Replaced.

➤ **Quote: Salter Unit**

- T&T Body King Inc.
  - Fisher Poly Unit \$7440.00
  - Western Unit \$7707.00
- Tarco 14-guage SS \$9958.00 + Installation \$850.00

**It was determined to hold these quotes for budgetary consideration.**

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided written report.
  - Alarms for the month of December-9
  - Total Alarms Answered in 2024-92
  - Completed Training
    - Scene Size Up
    - Building Construction
    - Radio Communications
    - Equipment Maintenance
  - Upcoming Training
    - FAST Ops
    - Annual Physicals/PPE Inspections
    - Annual Fit Test
    - Required OSHA refresher.

D. WATER DEPARTMENT REPORT

- Draft minutes from monthly meeting on December 16, 2024 outlining:
- JCF Plant Report-HACH Service contract will expire in December.
  - **Motion not to sign the new contract Commission Healy, 2<sup>nd</sup> Commissioner Dennison, Approved 4/0**
- Victory Plant- Water Board was made aware on the Chlorine Room Heater has stopped working.
  - Received two quotes from GA Bove Fuels. Heater has been repaired and the board agreed to wait on approving quotes for a new heater pr replacement part.
  - Some of the outside lights are not functioning, Jake will look into this problem and follow up.
- Schuylerville Plant-
  - Roof has a water leak. Jake is going to get quote from Bensons Roofing.

New Business

- Water Board Policy is to charge a business at 2 units.
- Reviewal of the AFR performed in the fiscal year 2023.
  - Mayor Dewey requested the reviewal
    - **Mayor Dewey and Mayor Carpenter will review the details.**
- Deputy Village Clerk Treasurer, approved by the Village of Victory to a signatory on checks for the village, and requested to be also as a signatory for SVBOWM checks and NYCLASS accounts.
  - **Motion to approve Commissioner Healy, 2<sup>nd</sup> Chairman Drew, Approved 4/0**
- North Broad St.
- Phil Dixon preparing letter for the homeowners on questions.
- Quotes:

- Kathryn Serra presented a proposal, which included preparation of the engineering plans, and explanation of the process for the work to be completed on North Broad.
  - **Motion to approve Commissioner Dennison, 2<sup>nd</sup> Chairman Drew, Approved 4/0**

E. VILLAGE TREASURER'S REPORT

- Monthly report ending December 31, 2024 was read and on file.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/No report.

OLD BUSINESS

- **Nothing to report**

NEW BUSINESS

- **Quote: B&L**
  - Structural Assessment Services/42 Gates Avenue \$6,800.00
    - **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the transfers. All in Favor-aye. Motion passed.**
- **Resolution:** Declaring the intent of Village of Victory to act as lead agency as well as submit the Full Environmental Assessment Form Part 1 for the SEQR Process
  - **A Motion was made by Trustee Dennison and Seconded by Trustee Healy to approve the resolutions to become lead agency. All in Favor-aye. Motion passed.**
  - **A motion was made by Trustee Healy and seconded by Mayor Dennison to authorize Mayor Dewey to sign the full environmental assessment form Part One. All in Favor-aye. Motion passed.**
- **Quote: Conover Electric**
  - New Electric Installation for Village Storage Building: \$2,000.00 (Rough Estimate)
    - **Mayor Dewey requested 2 more quotes of the Village Storage Building Electrical work to be done.**
- **Resolution:** Budget Amendments.
  - **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the transfers. All in Favor-Aye. Motion Passed.**
- **Resolution:** Schedule Public Hearing on Property Maintenance Local Law #1 of 2025
  - Notice of Hearing February 11, 2025 at 6:30pm/monthly meeting to follow.
    - **A motion was made by Mayor Dewey and Seconded by Trustee Healy to approved the public hearing. All in Favor-Aye. Motion Passed.**
- **Approval:** Approve accounting assistance from Tom Bodden to file AFR- rate \$60.00/hr.
  - **A motion was made by Mayor Dewey and Seconded by Trustee Healy to Approve the accounting assistance at said rate. All in Favor-Aye. Motion Passed.**
- **Roof Quotes Provided for Repair of Village Hall.**
  - **3 Quotes were submitted to the village for repair of roof in the village halls.**
    - **A motion was made by Mayor Dewey and Seconded by Trustee Healy to pass the hiring of Home Evolution Roofing (\$25,758.00) to repair the roof and to allow the scheduling of the repairs to start in March 2025. The Board has**

**determined to use the building reserve fund to pay for expenses. A portion of the quote that is not covered under the reserve fund will be covered under the general fund. A resolution will be presented at the February 11, 2025 meeting. All in Favor-Aye. Motion Passed.**

- **Approval:** Greenwich Ford emergency repair to 2017 F550 \$11,179.47
  - Remanufactured Transmission Installed
  - Ball Joint replacement Complete.
- **A Motion was made by Mayor Dewey and Seconded by Trustee Dennison to approve the cost of repairs on the 2017 F550. All in Favor-Aye. Motion Passed.**
- **Health Insurance anniversary date March 1<sup>st</sup>.**
  - Quotes received from CDPHP have large increase
  - Clerk Treasurer to get other quotes on plans and from other providers for next month meeting
- ***Trustee Dennison Requested that we get some comparable. Trustee Dennison would like quotes on lesser plans with CDPHP as well as other Provider quotes.***

#### **OPEN FLOOR:**

Resident Tammy Mitchell, 86 Gates Avenue asked the board how Notices of Public Hearings be presented to the village. Board explained that a notice will be at the Village Clerks office and in the Saratogian. Board explained that the Village is only obligated to post Public Hearing Notice with the Saratogian but will be made available on our Website and Village Office Bulletin Board.

Resident Tammy Mitchell, 86 Gates Avenue also asked about the Laws and Regulations that the Village of Victory has and where she would be able get copies of them. The board explained that the Village laws and regulations are posted on our website and can be viewed at the village clerk's office.

#### **AUDIT CLAIMS**

- Abstract # 8 FY 24.25 ~ January 2025
  - General Fund \$65,987.90
  - Sewer Fund \$1,241.82
  - **A motion was made by Trustee Dennison and seconded by Trustee Healy to Audit Claims and approve payment for Abstract #8 January 2025 as submitted. All in favor 3-0. Motion passed.**

#### **EXECUTIVE SESSION:**

**DPW: MEO Position Available**

**A motion was made by Trustee Dennison to enter in Executive Session.**

**A motion was made by Mayor Dewey and seconded by Trustee Healy to exit Executive Session. All In Favor-Aye. Motion Passed.**

**Motion was passed to allow Village Office to place advertisement for the position available.**

#### **UPCOMING VILLAGE BOARD MEETINGS**

- Tuesday – January 11, 2024: Public Hearing at 6:30pm and Monthly Meeting immediately following.

**ADJOURNMENT: A motion was made by Trustee Healy and seconded by Trustee Dennison to adjourn the meeting. All in Favor-aye. Motion passed.**

**Respectfully submitted,**

*Gabrielle Hersey*

Recording Secretary