

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MEETING Minutes

~ April 8, 2025 ~

6:00pm

PUBLIC HEARING ~ TENTATIVE BUDGET ~ FY 2025.2026

OPEN: Public Hearing by Motion

Trustee Leslie Dennison made a Motion to Open the Public Hearing and was Seconded by Trustee Tammy Mitchell. All in Favor-Aye

Open Floor:

- Patrick Dewey, of Gates Ave, Past Mayor and Budget officer stated the sewer bills were going about 11%-12% down for the residents of Victory.

The Village of Victory Board of Trustees stated that they are reviewing the Budget further.

CLOSE Public Hearing

Trustee Leslie Dennison made a Motion to Close the Public Hearing and was Seconded by Trustee Tammy Mitchell. All in Favor-Aye.

CALL MONTHLY MEETING TO ORDER: Attending Mayor Corey Helwig, Trustee Tammy Mitchell, and Trustee Leslie Dennison. Also attending Clerk/Treasurer Maureen Lewsey and Deputy. Clerk/Treasurer Gabrielle Hersey.

APPROVAL OF MINUTES

- Minutes – Monthly Meeting – March 11, 2025
- Minutes – Special Meeting – March 27, 2025
- Minutes – Special Meeting – March 31, 2025

A Motion was made by Mayor Corey Helwig to approve the meeting minutes to stay in DRAFT form due to not being present at the time of the meetings, nor can a quorum of board approve them.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: ~ TBD
- Planning Meeting: ~ TBD
- Schuylerville/Victory Water Board Monthly Meeting ~April 21, 2025 in Victory at 6:00pm
- Hydrant Flushing 4/14-4/18/2025 in Victory and 4/21-4/25/2025 in Schuylerville
- NYSDOP: Seeking public comment regarding National Grid's Final Gas System Long-Term Plan- April 10, 16, and 17, 2025 will hold a series of virtual public statement hearings to seek input and comments. Information can be found @ www.dps.ny.gov. (Click on "File Search" and enter case number 24-G-0248)

MONTHLY REPORTS

All reports were **read, and presented** to the Board as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott presented his report to the Board and Public.
 - *Mayor Corey Helwig asked CEO Larry Wolcott when the permit for 23 Herkimer Street will expire. CEO Larry Wolcott stated that it is June, however, he is not sure if it is June 1st or June 30th. CEO Larry Wolcott went on further to state that he will look into the defined date and get back to the board.*

B. DPW/SEWER/WATER DEPARTMENT REPORT

- MEO Logan Steele presented his report to the Board and Public.
- George Lapoint: Rebuild Quotes on Grinder Pumps
 - \$458.00
 - \$1339.25

A Motion was made by Mayor Corey Helwig and Seconded by Trustee Leslie Dennison to approve the repairs in the amount of \$1797.25 for the grinder pumps. All in Favor- Aye.

Mayor Corey Helwig also requested that MEO Logan Steele research training programs to repair the Grinder pumps in house for the future.

- In House Materials Quote for DPW Building at Water Plant for electricity \$689.00.
 - Prepared Building Larry Wolcott

Mayor Corey Helwig asked MEO Logan Steele and Trustee Dennison if there was ever any approval to connect electricity in the DPW Building at the Water Plant. Trustee Dennison responded that a couple of years ago the Water Department approved the electricity to be installed at the water plant. Trustee Dennison also went further to request that we look back on the water board minutes to find the motion.

Trustee Tammy Mitchell also went further on this topic to note that the quotes that were given by electrical companies were noticed to being significantly different from the rest. She went on further to discuss that she would like to have Conover come back to the plant to give another bid with certain specifications on what will be needed to install the electricity to the plant.

C. FIRE DEPARTMENT REPORT

04/8/2025

- Chief Ryan Campbell presented his reports to the Board and Public.
 - *Mayor Corey Helwig requested an update on the Radio and the percentage discount that could be afforded to the Fire Department. Chief Ryan Campbell responded that he is still in the process of getting all the quotes together and will have a better-defined answer once he receives the quotes in writing from the vendors. Chief Ryan Campbell went on further to announce that the County may be able to offer a discount of up to 30%-40% through June.*
 - *Trustee Tammy Mitchell requested that the Chief Campbell provide the Standard Operation Procedures to the Board as soon as possible for review as party of the fire department bylaws.*
- Elected Fire Matic & Executive Officer's for the 2025-2026 Election Term
 - *Mayor Corey Helwig made a motion to approve the Elected Fire Matic & Executive Officer's for the 2025-2026 Election Term and was Seconded by Trustee Leslie Dennison.*
- Meeting Minutes April 7, 2025- Received by Secretary Tim Healy.

D. WATER DEPARTMENT REPORT

- Draft minutes from monthly meeting on March 24, 2025
- Draft minutes from special meeting on April 1, 2025
- Draft Tentative Water Budget
 - *Mayor Corey Helwig made an announcement to the Board and Public that the Village of Schuylerville has been made lead agency over the Schuylerville/Victory Joint Water Department as of Monday 7th of April, 2025. The Village of Victory is a drop box location for water payments. The Water Board will still hold Meetings on the Third Monday of the Month at 6:00pm in the Village of Victory Community Center.*

E. VILLAGE TREASURER'S REPORT

- Monthly report ending March 31, 2025 was presented by Village Clerk/Treasurer Maureen Lewsey
 - *Mayor Corey Helwig made a Motion and was Seconded by Trustee Leslie Dennison to approve the Village Treasurer's Report. All in favor-Aye*

F. PLANNING BOARD REPORT

- Meeting Report Minutes- March 19, 2025 (Pending)
 - *Mayor Corey Helwig updated the Board and Public that the last meeting that was held was to introduce the newly appointment planning members, and to inform them of any new projects that the Village is taking on.*
- New Member Interest: Greg Arsenault (Listed Under New Business)
 - *Mayor Corey Helwig made a motion to appoint Greg Arsenault as a Planning Board Member for the 2025-2030 term. Trustee Leslie Dennison seconded Mayor Corey Helwig's Motion. All in Favor-Aye.*

G. ZONING BOARD OF APPEALS REPORT

- No Meeting/No report

OLD BUSINESS

NEW BUSINESS

- A. Resolution: Authorizing Application for a Housing Improvement Program Grant. Flatley Read: Community Development Block Grant.
- a. ***Mayor Corey Helwig made a motion and was seconded by Trustee Leslie Dennison to approve the Resolution to authorize the Housing Improvement Program Grant Application. All in favor-Aye***
- B. Resolution: Budget Amendment FY24.25 \$21,926.00
- a. ***Mayor Corey Helwig made a motion and was seconded by Trustee Leslie Dennison to approve the Resolution to Amend the Budget as presented. All in favor-Aye***
- C. Resolution: Declare Village of Victory Lead Agency on the Mill Site Property Demolition and Remediation Project
- a. ***Mayor Corey Helwig made a motion and was seconded by Trustee Leslie Dennison to approve the Resolution to have the Village of Victory to become Lead Agency of the Mill Site Property Demolition and Remediation Project. All in favor-Aye***
- D. Discussion: Mill Site Property Demolition and Remediation Committee.
- a. ***Mayor Corey Helwig stated that he is planning on forming a Mill Site Property Demolition and Remediation Committee. Mayor Corey Helwig went on further to state that he is discussing this option with the Village Attorney and is going to table this discussion for 30 days until he gets a clear understanding on what the Project will consist of and what the responsibilities and term limits are for a said committee.***
- E. Resolutions: Reimbursement to Regan Development on the Land Use Escrow Account \$9,440.23
- a. ***Mayor Corey Helwig made a motion to approve the resolution to Reimburse Regan Development on the Land Use Escrow Account in the amount of \$9,440.23 and was Seconded by Trustee Tammy Mitchell. All in Favor- Aye.***
- F. Discussion: 2025 Economic Development Grant Application- Due June 2025
- a. ***Trustee Leslie Dennison made a motion to authorize the signing of the 2025 Economic Development Grant Application for \$10,000.00 that is due in June 2025 and was Seconded by Trustee Tammy Mitchell. All in Favor-Aye.***
 - ***Village Clerk/Treasurer Lewsey stated that she will call the County on the project to confirm it complies with the ESD Grant.***
- G. Approval: April Sewer Billing Report \$58,053.14 April Billing + \$17,933.58 October Billing = \$75,986.72.
- a. ***Trustee Leslie Dennison made a motion to approve the April Sewer Billing of \$75,986.72 and seconded by Mayor Corey Helwig. All in Favor-Aye.***
- H. Approval: Part Time MEO DPW Position. Authorize the Village to Advertise the position available and provide details on Job Duties, Requirements, and Salary Range.
- a. ***Mayor Corey Helwig made a motion to authorize the Village Clerk to advertise for a part-time MEO Employee for the Village and was Seconded by Trustee Tammy Mitchell. The***

Board set forth the details of the advertisement. The Ad will include requirements of being 18 years of age or older, Clean Drivers license, 24 hours total per week at \$18.00-\$18.50, and work schedule would be 3- 8 hours days a week. All in Favor-Aye.

OPEN FLOOR

Village Resident James Sullivan of 11 Pearn St. voiced his concerns with the street lighting and sidewalks in the Village of Victory. Mr. Sullivan explained that he has noticed that there are several street lights out and many sidewalks that were in need of repair. He went on to further state that he has done some research and notice that LED Street Lights could be a better possibility to remedy non-working street lights.

AUDIT CLAIMS

- Abstract # 11 FY 24.25 ~ April 2025
 - General Fund \$ 33,780.76
 - Sewer Fund \$ 1,127.37

A Motion was made by Trustee Dennison and Seconded by Mayor Corey Helwig to approve the Abstract #11 for the general fund and sewer fund. All in Favor-Aye

EXECUTIVE SESSION

UPCOMING VILLAGE BOARD MEETINGS

- Tuesday – May 13, 2025: Monthly Meeting ~ 6:30pm
- Friday- April 18, 2025: Special Meeting ~ 10:00am

ADJOURNMENT

A motion was made by Trustee Leslie Dennison and Seconded by Trustee Tammy Mitchell to adjourn the Monthly Meeting. All in Favor-AYE.

Respectfully Submitted,

Gabrielle Hersey