

Schuylerville/Victory Board of Water Management

Monthly Meeting Minutes

January 27, 2025

6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order at 6:00 pm. Commissioner Hughes, Commissioner Dennison and Commissioner Healy were present.

BOARD ANNOUNCEMENTS

A Special Meeting is scheduled for February 6, 2025 at 6:00 pm in the Village of Victory. The next meeting will be Monday February 24, 2025 at 6:00 pm in the Village of Victory.

CORRESPONDENCE

MINUTES

- Monthly Meeting Minutes ~ December 16, 2024
Motion to approve Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

TREASURER'S REPORT (Bank Balances: ending December 31, 2024)

Operating Account	\$167,565.06
NYCLASS Operating Account	\$131,283.25
Filter Account	\$ 62,611.12
NYCLASS Filter Account	\$163,934.86
Capital Reserve Savings Account	\$ 26,504.25
NYCLASS Capital Account	\$207,408.93

See attached Revenue/Expense Report/ending January 27, 2025.

JCF PLANT REPORT

Report submitted by Independent Operator Jake Fort.

1. Update on the dehumidifiers – Jake is still looking for a dehumidifier that will fit at the Victory Plant
2. Schuylerville Plant – roof has a water leak. Jake is going to get a quote from Bensons Roofing. Bensons found that the flashing/caulking around the vents had peeled away. This was repaired and the roof has stopped leaking.
3. Victory Plant – had multiple shutdowns and Jake had to make several adjustments to a couple of valves that were not seating properly and the sensitivity of the new color monitor. The plant is running fine now.

OLD BUSINESS

1. List of Contractors - Chairman Drew volunteered to contact a list of contractors to do work on Water Main Breaks if the DPW needs additional assistance. A list of contractors that Chairman Drew was going to contact is in your folders. Tabled until the next meeting. Chairman Drew has a report for the board. See attached list.
2. Rob Decker has submitted a quote for a Jumping Jack from Pollandwater \$1,715.35 and a Plate Tamper from Wallace Supply \$6,753.85. There is a quote from Ferguson for a jumping jack, line tracer, electric submersible pump for jobsite dewatering, plate tamper and service line puller kit with 100' cable. The total for all of these supplies is \$83,506.13. See attached quotes.
Tabled until the February 24, 2025 meeting.
Chairman Drew is going to speak to Rob Decker and see what he needs on the list

NEW BUSINESS

1. Jake has a quote from OCS for the CIP chemicals needed for the Schuylerville Plant for \$14,235.00.
They are the sole provider of this chemical.
Motion to approve Commissioner Dennison, 2nd Chairman Drew, Approved 4/0
2. Jake has received 3 quotes for the ROz filters for this coming year. We will need 192 filters. Evoqua ROz - \$39.54 each, MSC Filtration - \$15.50 each, Filter Source - \$18.49 each.
Motion to approve MSC Filtration Quote - Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0
3. Logan Steele would like to replace 2 broken Storz Caps, quote from Grainger \$221.04
Motion to approve Commissioner Dennison, 2nd Commissioner Healy, Approved 4/0
4. Louis Maggiore – 157 & 161 Broad St. would like to have an automatic draft each month from his bank to pay his quarterly bills, instead of paying quarterly.
Motion to approve Chairman Drew, 2nd Commissioner Healy, Approved 3/0 Commissioner Hughes was a Nay
5. Catherine Burkley has written a letter about the increase in her water bill at 74 Broad St.
Chairman Drew will meet with the Account Clerk to write a response to her letter.
6. New York Fire & Signal has submitted their validation report to review and sign. Jake has reviewed the information to be correct. Chairman Drew signed the report.
7. North Broad St project
 - Permit Applicant Certification for NYSDOT needs to be completed and signed.
Chairman Drew is going to get with CT Male about the Permit Application for NYSDOT
 - Have the Specs been sent to the different contractors and who will be receiving the specs?
Chairman Drew will contact the contractors with the specs. Bids should be returned by February 6, 2025
 - Where is the money coming from so that we can do a resolution to move the money?
Money will be transferred from the NYClass Operating Account, then the NYClass Capital Account.
8. Resolution to Transfer Funds
9. From:
J.8320.402 Source of Supply – Power & Pumping .WTP Operator \$25,000

To:

J.8320.400 Source of Supply – Power & Pumping Contractual \$25,000

Motion to approve Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

PUBLIC COMMENT

Danielle Lebaron – 263 North Broad was present to discuss the North Broad St project.

EXECUTIVE SESSION

AUDIT AND APPROVAL OF CLAIMS

Unpaid/Paid Abstract #8/January 2025 presented for approval in the amount of \$ 35,120.20

Motion to approve Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

ADJOURNMENT

Motion to adjourn Commissioner Dennison, 2nd Chairman Drew, Approved 4/0

Respectfully submitted

Debby Breton