

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
~ August 13, 2024 ~
6:30pm

CALL MONTHLY MEETING TO ORDER: Present: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison. Also attending: Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES

- Minutes – Special Meeting – May 29, 2024
- Minutes – Monthly Meeting – July 9, 2024
- Minutes – Special Meeting – July 23, 2024

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the special meeting held on My 29, 2024, the regular monthly meeting of July 9, 2024 and the special meeting of July 23, 2024 as submitted. All in favor – aye. Motion passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: August 20, 2024 at 6:30pm
- Planning Meeting: August 2024 at 6:30pm ~ TBD
- Schuylerville/Victory Water Board Meeting ~ August 19, 2024 in Victory at 6:00pm

MONTHLY REPORTS

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

CEO Larry Wolcott presents written report.

- An update was given on the status of 23 Herkimer Street. Mayor Dewey asked if Wolcott had seen what the village attorney sent. Wolcott replied yes and now is pending court date to be determined next appearance an engineer was not hired by attorney the property owner. No demo permit has been submitted as of today. A question, should the water board be contacted about turning off the water at the street. Trustee Dennison said you cannot turn off water without homeowner's approval.
- 28 Gates Avenue – part of the lawn was mowed but not completed. Issue with mail return with no forwarding.
- OTR's will be issued for properties on Pine Street, and Gates Avenue.
- Requesting a legal form that can be sent with OTR's. CEO Wolcott will reach out to the village attorney for assistance. The form should include the process to be followed if an OTR is not complied with.
- Property maintenance law, Mayor Dewey is looking for this from the village attorney. He will follow-up on this. The law could include having property issues taken care of and billing the property owner for services rendered, such as mowing and maintenance of sidewalks as an example.
- Cemetery Road – Wolcott has been working with the owner on connection to sewer main and answering questions on installing their own grinder pump. Trustee Dennison notes the water curb stop was replaced before paving Cemetery Road.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Interim Full Time MEO Logan Steele presents written report.
 - A question on if there was a water leak on Broad Street last week/weekend. Yes, so a new tap is scheduled for Wednesday for the Village of Schuylerville to do.

- Mayor Dewey asked MEO Steele to call tree companies for quotes on tree damage in cemetery. He had one quote and would like two more.
- Ventrac out of service as it quit running today. The Cutting Edge is looking into the issue and is considered an emergency repair.
- Trustees Dennison and Healy thanked MEO Steele for hitting the ground running since he came on board 8/5/24. Lots of mowing had to be done, usually twice.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report/Asst Chief Nate Fort attended
- Minutes were received for the July 1st and July 18th meetings and are on file
- Discussion of Fire Department Bylaws. The Village only has the “draft” and would like the final Bylaws. Mayor Dewey will discuss next month.
- Declare Firetruck Surplus ETA-614. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to declare the '91 Pierce, ETA-614, surplus (pictures needed). Will be placed on the auction site with Auction International. All in favor – aye. Motion passed.**

D. WATER DEPARTMENT REPORT

- Draft Minutes from monthly meeting on July 15, 2024

E. VILLAGE TREASURER’S REPORT

- Monthly report ending July 31, 2024 was read.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS: n/a

NEW BUSINESS:

- Village Attorney Contract for FY 2024.2025
 - Pending date changes. **Trustee Dennison made a motion to hold the retainer from the village attorney as there is no contact. No second motion was made. Motion not passed. Mayor Dewey will contact him.**
 - Discuss Building 8 in blight/distressed properties and the need to work on the public nuisance law.
- Discuss Local Law for Property Nuisance
 - To address property issues, compliance and enforcement. Already discussed.
- Amend Sewer Application Form. Need to check if application is part of the Sewer Law? Need to send the law to the board.
 - Adjust 7a limits to 1 million for independent contractor performing the work
 - Adjust 7b requiring personal liability to name the Village of Victory as additional named insured. Review liability limits
 - Discuss fee of \$200.00 for permit. No increase in 30 years. Need to do a resolution to increase the fee schedule to \$500.00.
- Agreement TPPC 2024.2025 \$300.00. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the agreement for the TPPC in the amount of \$300.00 for 2024.2025. All in favor – aye. Motion passed.**

E. Resolution: Senior Citizen Exemption Limits for Real Property. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the; resolution on Senior Citizen Exemption Sliding Scale dated August 13, 2024 whereas the Board reviewed the current criteria for being eligible to receive Senior Citizen Exemption (65 years of age and older) for real property tax purposes. The current income limit is set at \$15,000.00, and there is need to amend this income limit. No exemption shall be granted if the income of the property owner or the combined income of the owners of real property in the Village of Victory exceeds the maximum income exemption eligibility level or exceeds that provided for by Section 467 of the Real Property Tax Law for the income tax year immediately preceding the date of making application therefore:**

| | |
|-----------------------|--|
| <\$ 0.00 to \$20,000 | 50% percentage assessed valuation exempt from taxation |
| <\$21,001 to \$22,000 | 40% |
| <\$22,001 to \$23,000 | 30% |
| <\$23,001 to \$24,000 | 20% |
| <\$24,001 to \$25,000 | 10% |

The sliding scale amends the single maximum income level as the Village Board hereby adopts the income limitations for the senior citizen exemption for the purpose of applying the exemption to the village real property tax. All in favor – aye. Motion passed.

F. Surplus Equipment: Computer related items

- a. List of village equipment all obsolete/monitors were functioning
- b. Water dept: scanner (does not work) and laptop (damaged port)

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated August 13, 2024 to determine that the village clerk’s department has surplus equipment. The surplus equipment consists of outdated computer equipment, keyboards, speakers, miscellaneous cords, Dell Monitors, Dell Laptop, Canon scanner, etc. The equipment has been secure in the records room and has been considered outdated and obsolete and/or not in working order. The Village Board of Trustees considers this equipment as surplus and permits the recycling of the equipment as necessary. All in favor – aye. Motion passed.

G. RESOLUTION: Budget Amendment. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the resolution for General Fund Budget amendment dated August 13, 2024. The treasurer requests the following transfer between appropriations General Fund A1990.4 Contingency in the amount of \$1,500.00 to A1325.4 Treasurer, Contractual in the amount of \$1,500.00. This was due to the costs to pay for the server migration this year vs last FY, as planned as this was not completed in time. All in favor – aye. Motion passed.**

OPEN FLOOR: Pete Healy, village resident asked for the fence timeline. The mayor called Access Anvil – materials have been ordered and we should know this week when on the schedule. Mr. Healy asked what about the fence in yard? Mayor Dewey said that is not likely a part of the quotes.

Another question – Luke’s Alley, no sign, think the village should get a sign. Mr. Healy will check into cost of the sign.

AUDIT CLAIMS:

- Abstract # 3 FY 24.25 ~ August 2024
 - General Fund \$ 25,709.71
 - Sewer Fund \$ 438.83

A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the audit claims for Abstract #3, August 2024 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION

- Discuss Hiring of Part Time MEO and Part Time Laborer.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to enter into Executive Session. All in favor – aye. Motion passed.

A motion was made by Trustee Healy and seconded by Mayor Dewey to exit Executive Session. All in favor – aye. Motion passed.

A motion was made by Mayor Dewey and seconded by Trustee Healy to agree to interview one candidate and get paperwork in from Larry Wolcott and Corey Helwig for assistance on emergency plowing, etc. All in favor – aye. Motion passed. Mark Dennison has already offered assistance with DPW.

UPCOMING VILLAGE BOARD MEETINGS

- Tuesday – September 10, 2024: Monthly Meeting ~ 6:30pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biolkiewicz

Recording Secretary