

**. VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MEETING MINUTES
~ May 15, 2024 ~
6:00pm**

CALL MONTHLY MEETING TO ORDER:

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – April 9, 2024
A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the minutes of the April 9, 2024 regular monthly meeting with clarification made on the sidewalk approval. All in favor – aye. Motion passed.
- Minutes – Special Meeting – April 24, 2024 (approve payment/Firetruck)
- **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes of the April 24, 2024 r special meeting to approve the payment of the newly acquired firetruck. All in favor – aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: May 21, 2024 at 6:30pm
- Planning Meeting: May 2024 at 6:30pm – pending confirmation of the date
- Schuylerville/Victory Water Board Meeting
 - May 20, 2024 in Victory at 6:00pm - Monthly Meeting

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott
- Stop Work Order issued last year to property owner on Schuyler Heights has requested for it to be partially lifted to allow surveyor/engineer to access property for a development plan.
 - Village Board to send letter, with CEO to sign, allowing access for planning purposes only/no work at this time/pending approved plan.
 - MHPs license renewal/transferable? Mayor Dewey stated he will contact village attorney. As Mayor Dewey understands it, there would be no refund and the license are non-transferable.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provided a written report.
- Sidewalk replacement: Start date estimated May 23, 2024, due to delay, but project will be completed by May 31, 2024.
- Meeting with National Grid regarding installation of new street lights in Hill Manor to review on May 20, 2024.
- Discussed paving job and cost of the asphalt and time/date Scheduled for second week in June with Evolution which was approved last month.
- Mayor Dewey to talk to the County on have the jet culverts on order. These are for clearing out, digging and drilling culverts on Schuyler Heights Drive.
- Fencing for Luke's Alley
 - Morris Fence \$9,800.00 (just in Ryan's email as of the meeting).
 - Access Anvil Fence - \$8,592.10.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve Access Anvil Fence in the amount of \$8,592.10 (pending no 25% mobilization fee. All in favor – aye. Motion passed.

- Review and discuss DPW Campbell's report.
- Water Break in VOS details. Mayor Dewey is concerned with water break after paving and the vibratory tool impact. Ryan said a lot more equipment than that. Saddle breaks, asbestos line that loops up to Monument Drive.
- Schuyler Heights Drive ditch corrected, as there were sediment issues – removed 6' sod a year ago. Mayor Dewey asked if there were natural springs, yes all through Schuyler Heights Drive, Monument Drive and Prospect Cemetery. All shale/clay soil.
- Resignation from MEO Logan Steele effective May 31st. Campbell called the County looking to speak to the staff member that handles the CETA program. That person retired and someone has taken over. That person left so Campbell hasn't heard on the programming info or continuation.
- Quote: 2 Tires and Alignment for the F-350
 - Warran Tire/Glens Falls - \$644.44
 - Warren Tire/Maple Ave - \$661.94
 - Warren Tire/Greenwich - \$480.70 (does not perform alignment)

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Warren Tire/Glens Falls for 2 tires and alignment for the F-350 in the amount of \$644.44. All in favor – aye. Motion passed.
- Quote: Tree Removal on East side of Whites Alley
 - Dino's Tree & Outdoor Service - \$1,000.00
 - Salvadore Tree Service, LLC - \$ 1,200.00
 - Adirondack Tree Surgeons, Inc. - \$3,000.00

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the quote from Dino's Tree & Outdoor Services in the amount of \$1,000.00, work to be done by May 31, 2024. All in favor – aye. Motion passed.
- Allied Auto for DPW Filters in the amount of \$419.33. **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the purchase of dpw filters from Allied Auto in the amount of \$419.33. All in favor – aye. Motion passed.**
- Trustee Healy requested dpw to place the plastic pots, and rail boxes out and fill them with dirt. Also, spray sidewalks now.
- Trustee Healy also mentioned the Village Park and that the railroad ties need to be addressed. This is to be discussed at a later date/no determination on remedy or repair/replace.
- Trustee Healy requesting dpw to pressure wash the firehouse façade. Campbell said yes, we can, but the VOV has 240 volt and the need is 110volt. Mayor Dewey said he will drop off his. Campbell replied that Logan (MEO) has two more weeks, but he will fit it in.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report
- Benefit Dinner has been changed to June 8, 2024 at American Legion 4-7pm
- Line Officers and Executive Board. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the newly elected line officers and executive board of the fire department. All in favor – aye. Motion passed.**
- Mayor Dewey asked if there was a determination made of the Pierce (old firetruck) was surplus. Clerk Treasurer Lewsey replied yes, last month in April. The new firetruck in need of \$3,500.00 in parts to be paid out of DNFD. No decals included – another \$500.00.
- Proposal from National Grid for moving and upgrading Electrical Service for proposed new construction of firehouse - \$26,514.66. This item was pending, now it is tabled as we are not ready on the new firehouse project yet.

- Amsure quotes the premium of \$152.00/yr to remove the \$5,000.00 deductible for sexual harassment, wrongful dismissal and discrimination in hiring. The premium renewed 3/1/2024. **A motion was made by Mayor Dewey and seconded by Trustee Healy to decline paying \$152.00/yr to remove the \$5,000.00 deductible for sexual harassment, wrongful dismissal and discrimination in hiring. All in favor – aye. Motion passed.**
- Quote: AED's Pads, Batteries and Case
 - Wilton Emergency Squad - \$3,391.60 (available immediately)
 - Cardiac Life - \$3,391.60 (available 2-3 weeks)
 - AED.com - \$4,042.00**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the quote of \$3,391.60 from the Wilton Emergency Squad which was available immediately. All in favor – aye. Motion passed.**

D. WATER DEPARTMENT REPORT

- Draft Minutes from monthly meeting on April 15, 2024 are on file
- Draft Minutes from special meeting on April 17, 2024 are on file

E. VILLAGE TREASURER'S REPORT

- Monthly report ending April 30, 2024.
The Board needs to discuss sewer fund balance, future projects, re-side garage, grinder pumps, Herkimer Street power, bring in fund balance to reduce rates.
A Herkimer Street resident to discuss power on grinder pump, tank issue/ need riser/shared grinder pump core. Mayor Dewey will talk to the village Attorney on these issues.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting was held on April 22, 2024

OLD BUSINESS:

- A. CDBG Grant Application Discussion: Michelle DeGarmo, Flatley Read provided information about the CDBG program and will follow up on a grant that could financially aid the water department and the proposed capital project. The Board will reach out to Michelle on Village CDBG deadline. Information was received by the joint water meeting on April 17, 2024. There was a discussion on options, with water debt, USDA 2.75 financing and interest, splash pad to protect well heads with water quantity issue. There is a 12" main down to Route 29 from FWTP (ductile iron pipe). Also, a pumphouse concern could be with not addressing catastrophic issue – easement back of ballpark off Redd's Road, for emergency water service. There is a special water meeting scheduled for June 17, 2024 at 6:00pm. Mayor Dewey to discuss this line.

NEW BUSINESS:

- A. RESOLUTION: Senior Citizen Exemption Sliding Scale from 2006. A resolution will be next month.
- B. Turning Point Parade Participation Form. Parade is 8/2 with festivities on 8/10, 2024. There is a need for a driver to pull the trailer and the monument needs repair. Trustee Healy and Clerk Treasurer Lewsey will be point of contact.
- C. Review Procurement Policy limits. **A motion was made by Trustee Dennison and seconded by Trustee Healy to change the current policy to increase purchases from \$250.00 to \$500.00. All in favor – aye. Motion passed.**

D. Quote: AED & Cabinet for Village Community Center/Meeting Room

a. Cardiac Life - \$1,717.80

b. AED.com - \$2,495.00

Mayor Dewey asked if we can get people trained? Campbell responded, yes, village office staff can sit in on CPR – The “Good Samaritan Law” protects citizen should something happen.

A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote made by Cardiac Life in the amount of \$1,717.80 for AED & Cabinet for the Village Community Center/Meeting Room as a requirement. This will be paid out of building contractual account 1620.4. All in favor – aye. Motion passed.

E. Village Attorney Retainer \$625.00/mo for FY24.25. Tabled for corrections.

F. Resolution: Budget Amendment - \$9,277/00. **A motion was made by Trustee Healy and seconded by Trustee Dennison approve the resolution dated May 15, 2024 to amend the FY24.25 General Fund Budget as follows: FROM: A1990.4 Contingency in the amount of \$4,507.00 and A2389. Services, Other Governments \$4,770.00 TO: A 1325.1 VCT, P/S \$4,770.00, A1440.4 Engineering, Contractual \$1,300.00, A5110.1 Supt, DPW, PS \$3,127,00 and A 9060.8 Health Insurance \$80.00. All in favor – aye. Motion passed.**

OTHER BUSINESS:

Mayor Dewey has had a conversation with Uri Kaufman and would like to meet with Carrie Woerner to demolish the mill using state dollars.

The Mill property is a fairly clean site. Mayor Dewey and Trustee Dennison’s concern with property is there is no real plan, possibly deed it back to the village. Look at \$10 million grant as it is eyesore and hazardous.

Mayor Dewey is working with the Town of Saratoga Assessments to use to look at with accounts and properties. There is now a new assessor.

There was a discussion on the Hall Rental. Old Saratoga Seniors currently use the hall with \$75.00 donation/month and \$25.00/month from the Seniors. There is a need to discuss new all rental for profit for programs.

OPEN FLOOR: Greg Arsenault, resident of 33 Gates Avenue, has concerns of the sidewalk/drain issue that runs between red house. MEO Steele has filled the hole but still an issue. Neighbors use the sidewalk so he has concerns. Possibly place a cone on drain/sidewalk. Mayor Dewey will have dpw Campbell go there and check this out. Mr. Arsenault has stairs, has blocked them, would like to restore.

AUDIT CLAIMS:

- Abstract # 12 ~ May 2024
 - General Fund \$ 12,506.11
 - Sewer Fund \$ 0.00

EXECUTIVE SESSION:

- Discuss Hiring

A motion was made by Mayor Dewey and seconded by Trustee Healy to enter into executive session to discuss hiring. All in favor aye. Motion passed.

A motion was made by Mayor Dewey and seconded by Trustee Healy to exit executive session to discuss hiring. All in favor aye. Motion passed.

The Board agreed to advertise MEO position up to 32 hrs/wk. Must have a valid license.

UPCOMING VILLAGE BOARD MEETINGS:

- Wednesday - May 29, 2024: Fiscal Year End Meeting ~ 6:30pm
- Tuesday - June 11, 2024: Monthly Meeting ~ 6:30pm

ADJOURNMENT: A motion was made by Trustee Healy and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted:

JoAnn Bielkiewicz

Recording Secretary