**VILLAGE OF VICTORY**

**VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES

~ NOVEMBER 14, 2023 ~

**CALL MONTHLY MEETING TO ORDER:** Attending: Mayor Pat Dewey, Trustees Tim Healy, Leslie Dennison and Village Clerk/Treasurer Maureen Lewsey.

**APPROVAL OF MINUTES**:

* Minutes – Monthly Meeting – October 24, 2023

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the monthly meeting minutes from October 24, 2023 as submitted. All in favor – aye. Motion passed.**

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES**:

* Zoning Board of Appeals Meeting: November 2023/TBD (6:30pm)
* Planning Meeting: November 2023/TBD (6:30pm)
* Schuylerville/Victory Water Board Meetings held in the Village of Victory meeting room
  + Monthly Meeting November 20, 2023 at 6pm

**MONTHLY REPORTS**:

All reports are read as presented and highlighted as follows:

1. CODE ENFORCEMENT OFFICER REPORT

* CEO Larry Wolcott – no report.
* Mayor Dewey will call CEO Wolcott to discuss with the village attorney the issues of 23 Herkimer Street. This will enable both parties to be on the same page with these issues**.** Trustee Healy asked if we should document the rodent issue at 23 Herkimer Street. A discussion ensued regarding unsafe structure issue as a separate issue from the public health issue.

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to hire the village engineer, Barton and Loguidice to get structure report and determine if condemnation is necessary at 23 Herkimer Street. All in favor – aye. Motion passed.**

* Schuyler Heights Drive MHP
* Smoke Stack
* Black Tarp
* Garbage
* 37 Herkimer Street – posted notice – What is the status?

1. DPW/SEWER/WATER DEPARTMENT REPORT
   * Working Supervisor Ryan Campbell – written report was read.

* QUOTE: Paving Lukes Alley and Long Alley (retaining wall project)
* Evolution Construction Services $12,292.30 without asphalt. Estimated + $5,000.00.
* Discussed alley conditions (1/2 has been closed) and the alley being open for winter. Campbell suggested the option to lay binder only.
* 10 days’ notice to remove trailer 11/15 – 11/27/23 or it will be towed.
* Campbell to discuss options with Evolution for best solutions – 2” binder.

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Evolution Construction Services for paving Lukes Alley and Long Alley in the amount of $12,300.00 plus binder material or top coat TBD. All in favor – aye. Motion passed.**

* Retaining wall project – one catch basin in specs was eliminated.
* 2nd quote from ASKCO for street lights - $3300.00 for all three lights. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote of $3300.00 for three lights if the base is the correct fit. All in favor – aye. Motion passed,**
* **Stove $800.00.**

1. FIRE DEPARTMENT REPORT
   * Chief Ryan Campbell provides written report
   * Sign Protection Contract for 2023
   * QUOTE: 20 sets of SCBA Air Packs/Grant Items

* DIVAL $152,780.00
* MES $145,670.00

Mayor Dewey noted the approval of the $152,000.00 grant (95% OFG, 5% Village = $7600.00) and noted the quote from MES for $145,670.00 was a verbal quote good thru 10/31/23. Campbell to forward the contract to Mayor Dewey for his review. **A motion was made by Mayor Dewey to approve $152,000.00 for grant, as awarded and quote from MES for $145,670.00. Quote received noted it was good thru 12/31/23. Campbell said verbal confirmation made the quote good till 12/31/23. There was no 2nd motion - motion failed.** There were questions about the grant. Campbell is to forward the contract.

* Question on how to make Fire Lane Designation

1. WATER DEPARTMENT REPORT
   * Minutes from September 16, 2023 – pending
   * Minutes from October 18, 2023 – pending
   * Minutes from October 26, 2023 – pending.
   * Mayor Dewey asked how are we doing on getting a secretary?
2. VILLAGE TREASURER’S REPORT
   * Monthly report ending October 31, 2023
3. PLANNING BOARD REPORT

* No meeting/no report

1. ZONING BOARD OF APPEALS REPORT

* No meeting/ no report

1. ASSESSMENTS/GRIEVANCE

**OLD BUSINESS:** None

**NEW BUSINESS**:

1. Discuss Village Assessment Roll and procedures – As Mayor Dewey will be away for the February meeting and grievance night. So, he would like to start on the process as soon as possible,
2. Discuss Part Time Employees and fringe benefits options. There was a review of insurance costs and percentage of employee contribution v/s rate of pay.
3. Agreement: The Olde Saratoga Seniors $300.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the payment of $300.00 to the Olde Saratoga Seniors as per the agreement. All in favor aye. Motion passed.**

**A motion was made by Trustee Dennison and seconded by Trustee Healy to appoint Mayor Dewey to sign the agreement with the Olde Saratoga Seniors. All in favor – aye. Motion passed.**

1. RESOLUTION: Budget Amendment: **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the Resolution dated November 14, 2023 to amend the FY22.23 General Fund from: A2831 Fund Surplus in the amount of $17,495.00 and from A1990.4 Contingency in the amount of $191.00 and transfer to: A1440.4 Engineering, Contractual in the amount of $17,495.00 and A9010.8 NYS Retirement in the amount of $191.00. All in favor – aye. Motion passed.**

**OPEN FLOOR**: None

**AUDIT CLAIMS**:

* Abstract # 6 ~ November 2023
  + General Fund $31,437.49
  + Sewer Fund $ 51.17

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the audit claims, Abstract #6 –November 2023 as submitted. All in favor – aye. Motion passed.**

**OTHER NEW BUSINESS: A motion was made by Trustee Dennison and seconded by Mayor Dewey to change time of meetings from 7:00pm to 6:30pm. All in favor – aye. Motion passed.**

**EXECUTIVE SESSION: None**

**UPCOMING VILLAGE BOARD MEETINGS**:

* Monthly Meeting ~ Tuesday, December 12, 2023 at 6:30pm

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.**

**Respectfully Submitted,**

JoAnn Bielkiewicz

Recording Secretary