**VILLAGE OF VICTORY**

**VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES

~ DECEMBER 12, 2023 ~

New Time: 6:30pm

**CALL MONTHLY MEETING TO ORDER:** Attending: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, and Village Clerk Treasurer Maureen Lewsey.

**APPROVAL OF MINUTES**:

* Minutes – Monthly Meeting – November 14, 2023
* Minutes – Special Meeting – November 16, 2023

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the November 14, 2023 regular monthly meeting and the minutes from the special meeting of November 16, 2023 as submitted. All in favor – aye. Motion passed.**

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES**:

* Zoning Board of Appeals Meeting: December 2023/TBD (6:30pm)
* Planning Meeting: December 2023/TBD (6:30pm)
* Schuylerville/Victory Water Board Meeting: December 18, 2023 at Village of Victory (6:00pm)
* SAVE THE DATE: Saratoga County Planning & Zoning Conference January 31, 2024

**MONTHLY REPORTS**:

All reports are read as presented and highlighted as follows:

1. CODE ENFORCEMENT OFFICER REPORT

* CEO Larry Wolcott
* Update: 23 Herkimer Street: Village Engineering Firm met with CEO and performed an inspection with a report issued. The Village Attorney is working on an OTR/vs CEO Wolcott.
* Long Alley: CEO Wolcott will get off the OTR’s.
* Mayor Dewey asked about inspections on Mobile Home Parks. CEO Wolcott is working on it.

1. DPW/SEWER/WATER DEPARTMENT REPORT
   * Working Supervisor Ryan Campbell
   * Mayor Dewey asked what was wrong with the F-550 truck salter unit. Campbell replied the plate spring had an issue and roller assembly tension was stopping the wheel from turning, repacked bearings.
   * X-MAS Tree: Trustee Healy asked to redo this week in the park. Campbell rechecked the lights, took off the lights and had to buy new sets.
   * Collect debris on Route 32 and address the issue of the snow mobile trailer as it is still there. Need to work on a notice and provide 10 days to remove – then it will be removed.
   * Mayor Dewey asked for updates on the street lights in Hill Manor. Campbell to order them tomorrow. He will need the boom truck to set and run wire to the bulb.
   * Status on the retaining wall: has been back filled and hand tamped after the pouring was completed. Installation of wrought iron type fence in the spring.
   * Retaining Wall Project Costs $124,526.43
     + Includes Contract plus paving and catch basin work and all materials
2. FIRE DEPARTMENT REPORT
   * Chief Ryan Campbell provides written report
   * Went to Mechanicville Monday night to look at firetruck (estimated at $48K). Campbell would like to thank Mayor Dewey for going to look at the truck. It was really appreciated.
   * Talked to B&L about plans to tie building. Need new estimate as something was not factored right.
   * Next step with B&L: To get plan together back on moving the project on original site (This will shift doors over approximately by 9’).
   * Campbell provided update on National Grid (Primary line over firehouse line already ha to be moved. They will be returning to get details and schedule work.
   * SCBA Air Packs/Grant Update – none provided.
   * VRS Sales provides estimate of future repairs for the 614 firetruck in the amount of $10,802.17. But the truck needs brakes and this cost not on the list. There was a discussion of cost of brakes as it could be +/- $5,000.00 to $10,000.00.
   * There was a discussion on the firetruck in Mechanicville. It is in great condition, has replaced brakes and has good records. Waiting to hear if sale can be from one municipality to another without advertising. Trustee Healy said to send a letter as a Village Board. Mayor Dewey will confirm with Mayor Mike Butler. Mayor Dewey is concerned with a bidding war as the Village of Victory cannot compete. Mayor Dewey said will have to talk about financing of truck. Trustee Healy said we need further discussion. Mayor Dewey wants estimate for what the village can get for the Victory firetruck first.
3. WATER DEPARTMENT REPORT (all Draft minutes received)
   * Minutes from September 16, 2023
   * Minutes from October 18, 2023
   * Minutes from October 26, 2023
   * Minutes from November 20, 2023
4. VILLAGE TREASURER’S REPORT
   * Monthly report ending November 30, 2023 was read.
5. PLANNING BOARD REPORT

* No meeting/no report

1. ZONING BOARD OF APPEALS REPORT

* No meeting/ no report

**OLD BUSINESS:** None

**NEW BUSINESS**:

1. Updated quote from Adirondack Tech **$8,795.78**
   1. Hardware $2725.79 w/shipping $69.99
   2. Services $6,000.00

There was a discussion on cloud backup. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the updated quote from ADK in the amount of $8,795.78 to be paid out of 1990.4 Contingency fund. All in favor – aye. Motion passed.**

1. Barton & Loguidice **$1,800.00**
   1. Inspection and Engineering Report at 23 Herkimer Street

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the $1,800.00 for Barton & Loguidice for the inspection and engineering report on 23 Herkimer Street to be paid out of fund balance. All in favor – aye. Motion passed.**

1. Note and Mortgage Satisfaction/Lien Release
   1. Property at 73 Gates Avenue/Estate requesting lien release/terms have been satisfied as part of the home rehabilitation agreement

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the note and mortgage satisfaction lien and release of the Drew property located at 73 Gates Avenue. All in favor – aye. Motion passed.**

**A motion was made by Trustee Dennison and seconded by Trustee Healy to appoint Mayor Dewey to sign the home rehabilitation agreement. All in favor – aye. Motion passed.**

1. Approve Attendance for Planning and Zoning Board Members to attend annual conference
   1. **Registration $75.00/each by January 12, 2024**/Meets annual training requirement
      1. 4) Planning Members
      2. 4) ZBA members and 1 Secretary

**A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the registration of $75.00 for 4 planning board members and 4 ZBA members and one secretary to attend the annual Planning and Zoning Conference that meets the annual training requirements. All in favor – aye. Motion passed.**

1. RESOLUTION: Budget Amendment. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the resolution dated December 12, 2023 needed to amend the balance expenses. The following transfers from General Fund A2389 Services, Other Governments in the amount of $10,804.00 and A2831 Fund Surplus in the amount of $124,526.00 and to A1660.4 Central Stores, Contractual (Water Account Clerk) in the amount of $10,804.00 and A5110.4 General Repairs, Roads in the amount of $124,526.00. All in favor – aye. Motion passed.**

There was a discussion on submitting CHIPS for paving and replacing catch basins.

**OPEN FLOOR**:

* Tim Fort spoke about the new parking local law. He is in favor of street parking, but not in favor of 8:00pm. There was a discussion on the alternate street parking issue. Mayor Dewey stated the intent and purpose is to plow snow and clear roads. The concern is parking on sides of road, drivers come barreling down the streets.
* The Board talked about street signage.
* There was a discussion about amending the law to make it easier to understand.
* Mayor Dewey stated the best way was to notify the residents is door to door which was done. We will see how this plays out and what changes will be needed next year.
* Campbell stated flyers were out last Friday, and this can’t be done just for snow – all the time from November – March. We will flag cars on the windshield as one warning before towing.
* We need to update Gates Avenue signs. Issue with parking on sidewalks – has no parking signs.
* Issue with parking across the post office have been noticed. We have the right to tow.
* Discussion on enforcing the no parking.
* Chris Dorr interested in meeting here today. Highway does a good job, but an issue on Monument Drive. There is a right-of-way 4’ off the road at the end of Monument Drive. Has frozen stumps in the ground. The village is going to have broken equipment – something needs to be done!
* Also, as village resident moved speed limit sign. There are lots of kids on the street. There are issues there that need to be addressed.
* Mayor Dewey will stop there next week to review.

**AUDIT CLAIMS**:

* Abstract # 7 ~ DECEMBER 2023
  + General Fund $ 134,026.93
  + Sewer Fund $ 287.79

**A motion was made by Trustee Dennison and seconded Mayor Dewey to approve Abstract #7 – December 2023 as submitted. All in favor – aye. Motion passed.**

**EXECUTIVE SESSION**: None

**UPCOMING VILLAGE BOARD MEETINGS**:

* Monthly Meeting ~ Tuesday, January 9, 2024 at 6:30pm **(New Time)**

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.**

**Respectfully submitted,**

**JoAnn Bielkiewicz**

**Recording Secretary**