

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

**MEETING MINUTES
~ SEPTEMBER 12, 2023 ~**

CALL MONTHLY MEETING TO ORDER: In attendance: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – August 8, 2023. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the August 8, 2023 regular monthly minutes as submitted. All in favor – aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: September 14, 2023 at 6:30pm.
- Planning Meeting: September 26, 2023, 2023 at 6:30pm
- Schuylerville/Victory Water Board Meeting: September 18, 2023 at 6:00pm in Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

- CODE ENFORCEMENT OFFICER REPORT
 - CEO Larry Wolcott – no report.
 - A letter was sent to 37 Herkimer Street regarding violations.
- DPW/SEWER/WATER DEPARTMENT REPORT
 - Working Supervisor Ryan Campbell provided written report which was read.
 - Quote on Street Lighting replacement – pending from Askco Electric Supply. Have credit application/credit limit \$10K.
 - WATER:
 - Mayor Dewey asked what was the damage to curb box at 45 Burgoyne Street, Schuylerville. The homeowner asked if she would have to pay for it as it was not her fault. The curb box is located near the ditch area.
 - Mayor Dewey asked what was the outcome of the 74 Broad Street issue. Campbell reported Lussier’s ended up boring. There was a discussion on 6” sprinkler line 45’ north from the building. The shut off was there 4-5’ copper underground. The curb stop was “y” together. Mayor Dewey asked who was paying for Lussier’s work digging by the bank, etc. The response the costumer would pay 75% of Lussier’s cost. A discussion on responsibility followed. Mayor Dewey asked where was the shut off located? The response was the curb stop is in front of the next building and water installed shut off incorporation. Campbell noted there are sprinkler lines in the road but no shut off. The next building down has one too. Mayor Dewey said would it be a code determination to turn off sprinkler and there should be a shut off somewhere. Trustee Dennison also discussed cross connection local law backflow preventer and annual inspections for the local law and in buildings.
 - Campbell met with Mike Keegan, DOT to discuss the Horicon Street water work project and repair as there is a 35’ long crack in the road that needs correction. Repair road with required 8” binder and 2” top. Keegan will be sending specs to Campbell before they will sign off on it and accept the road.

- Mayor Dewey stated the Bid opening for the Retaining Wall Replacement Project was today with only one bid (Wm. J. Keller \$93,100.00). Discussed with DPW Campbell to get job coordinated on village work. Bid award will take place Monday, 9/18/2023 at 7:15pm.
 - DPW:
 - Campbell reported there are two lights out on the work trucks lightbar. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to purchase the truck lightbar for one not covered under warranty not to exceed \$450.00. All in favor – aye. Motion passed.**
 - The village park light is out and are waiting for National Grid. Campbell will check into getting the Town bucket truck to take care of this.
- FIRE DEPARTMENT REPORT
 - Chief Ryan Campbell provides written report which was read.
 - Mayor Dewey stated there was a grant awarded in the amount of \$152K, for the purchase of 20 sets of air packs. Village share 5% = \$7,600.00. Mayor Dewey said we will work together on how to pay the difference. The actual quote of the air packs has not been received.
 - There was a discussion on the firetruck, firehouse, the fire department treasurers report (would be nice to have). Campbell will have to prioritize air packs/grant. Mayor Dewey would like to have conditions of the grant terms/timeline. Mayor Dewey also requested an updated financial report for the fire department. Trustee Dennison noted the timeline is 1 year to fulfill grant.
 - Quote: Vulcan Stove 77 Series (replacement for kitchen gas stove). Used \$800.00 – needs conversion from natural gas to LP gas. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the cost of \$800.00 for the “Vulcan” used kitchen stove plus and additional \$200.00 for the conversion from natural gas to LP gas. All in favor – aye. Motion passed.**
 - Mayor Dewey stated the schedule for the **village park retaining wall repair/replacement** will be planned for next summer.
 - Junk/junk cars/tires in Long Alley. There was a discussion on making it a fire lane to prevent parking. There are cinder blocks covered with branches in the alley. There are 3 properties (CEO issues). Mayor Dewey will talk to CEO Wolcott.
- WATER DEPARTMENT REPORT
 - Draft Minutes from August 21, 2023.
- VILLAGE TREASURER’S REPORT
 - Monthly report ending August 31, 2023 was read. The board agreed to create a “reserve fund” in NYCLASS for investments. Check in the minimum balance with GFNB. The Board all approved. The capital reserve “village hall/firehouse” and invest that balance to earn more interest since its just sitting there.
- PLANNING BOARD REPORT
 - No meeting/no report last month.
- ZONING BOARD OF APPEALS REPORT
 - No meeting/no report

OLD BUSINESS: None

NEW BUSINESS:

- A. **Resolution: Budget Amendment FY23.24. \$4,741.00 (General Fund). A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the resolution dated September 12,**

2023 to amend the FY22.23 General Fund Budget as follows. From A1990.4 Contingency in the amount of \$4,741.00 To: A1440.4 Engineering, Contractual in the amount of \$3,671.00 and A1660.4 Water Dept/Account Clerk Exp. In the amount of \$1,069.20. The Village Board authorizes the village budget to be amended. All in favor – aye. Motion passed.

B. Bid Opening - Retaining Wall Replacement Project

- a. Results: Received 1 Bid from Wm. J. Keller & Sons Construction Corp. in the amount of \$93,100.00.
- b. Bid Award scheduled for September 18, 2023 pending attorney review of bid documents

OPEN FLOOR: Pete Healy asked how long will the retaining wall project take. Project specs gave til the end of the year. The response was not sure how long this project will take, as DPW has work to do first. There needs to be discussion on DPW manpower/man hours.

AUDIT CLAIMS:

- Abstract # 4 ~ September 2023
 - General Fund \$ 20,113.99
 - Sewer Fund \$ 4,149.11

A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the audit claims for Abstract #4 – September 2023 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION: None

UPCOMING VILLAGE BOARD MEETINGS:

- Special Meeting ~ Bid Opening ~ Monday, September 18, 2023 at 7:15pm
- Monthly Meeting ~ Tuesday, October 24, 2023 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary