

**VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES  
SPECIAL MEETING AGENDA  
AUGUST 28, 2023**

Call Meeting to Order

Mayor Patrick Dewey called the meeting to order and dispensed with the pledge of allegiance.

Roll Call

Mayor Patrick Dewey and Trustee Leslie Dennison. Also present Village Clerk Treasurer Maureen Lewsey.  
Absent: Trustee Timothy Healy.

Executive Session

Motion to enter: **Mayor Dewey made a motion to enter executive session to discuss the hiring of a water account clerk through Robert Half Temp Agency with Trustee Dennison second the motion. Vote: 2-0, all ayes. Motion passed.**

Motion to exit: **Trustee Dennison made a motion to exit out of executive session with Mayor Dewey second the motion. Vote: 2-0, all ayes. Motion passed.**

New Business

Determination of Hiring for the Water Account Clerk Position – Mayor Dewey discussed the position and the recent job duties of the water clerk, the IMA between the village and the duties of the Lead Fiscal Agent. The village interviewed two individuals for the position after the recent resignation of the previous water account clerk. Mayor Dewey stated there will be a separation of duties for fiscal responsibility and the secretarial job duties. This follows the requirement of the IMA for the lead fiscal agent to provide for the fiduciary responsibility. This allows the new employee to focus on training with the accounting software, accounts payable, payroll and budgetary tracking.

Mayor Dewey stated that the S/V BOWM will hire directly for the secretarial position. Some items discussed for the position include getting an ad placed, potential laptop and discussing an hourly rate of pay.

**Mayor Dewey made a motion to approve hiring Deborah Breton for the Water Account Clerk position through Robert Half temp agency at a rate of \$22.00/hour (\$39.00/hour +/- with RH), the position will begin August 31, 2023 or soon as possible if that date cannot be met and the position will include paid holidays with Trustee Dennison seconded the motion. Vote: 2-0, all ayes. Motion Passed.**

**Mayor Dewey also made a motion to authorize Treasurer Maureen Lewsey or Trustee Dennison to sign a contract if needed to begin the process with Robert Half with Trustee Dennison seconded the motion. Vote: 2-0, all ayes. Motion passed.**

Upcoming Meetings

- Monthly Meeting ~ September 12, 2023 ~7:00pm and Monthly Meeting ~ October 24, 2023 ~ 7:00pm

ADJOURNMENT

Mayor Dewey made a motion to adjourn the meeting with Trustee Dennison seconded the motion. Vote: 2-0, all ayes. Motion Passed, meeting adjourned.

Respectfully submitted,

*Maureen Lewsey*

Village Clerk Treasurer