

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MEETING MINUTES ~ June 13, 2023 ~

CALL MONTHLY MEETING TO ORDER: Attending the meeting: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – May 9, 2023
- Minutes – Special Meeting – May 22, 2023
- Minutes – Special Meeting – May 25, 2023

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the minutes from the regular monthly meeting of May 9, 2023 and the minutes from the special meeting of May 22, 2023 and also from the special meeting of May 25, 2023. All in favor – aye. Motion passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: June 19 2023 at 6:30pm, if needed
- Planning Meeting: Tuesday, June 20, 2023, 2023 at 6:30pm
- Schuylerville/Victory Water Board Meeting: 3rd Monday, June 19, 2023 at 6:00pm in Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott was absent, no report provided.
- Letter sent by Village Board about 50/52 Gates Avenue parking issue and debris. The parking issue was a pre-condition of the Planning Board before the application was approved on the parking requirement.
- Trustee Dennison noted she had contacted CEO Wolcott regarding 37 Herkimer Street issues with garbage, mattresses and missing stairs. Wolcott contacted the owner and the garbage has been taken care of, but the mattresses and missing stairs is still a problem. Mayor Dewey will speak with CEO Wolcott and have an OTR sent.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provided a written report. Mayor Dewey spoke regarding the paving project for Cemetery Road. He requested the quote to be submitted in one listing, not numerous submissions. Mayor Dewey feels that Cemetery Road may have to wait until next year for completion, due to our CHIPS money being only \$32,400 and other projects take precedent.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report
- Quote: VRS Sales Ltd \$500.00
 - To inspect chassis and pump inspection on 614.
A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from VRS Sales Ltd in the amount of \$500.00 to inspect the chassis and pump inspection on the 614 firetruck. All in favor – aye. Motion passed.

D. WATER DEPARTMENT REPORT

- Draft Minutes May 15, 2023 were received
- Draft Minutes June 5, 2023 were received

E. VILLAGE TREASURER'S REPORT

- Monthly report ending May 31, 2023 was read. There was a discussion in regard to making a transfer of \$50,000.00 from the Sewer Fund into NYCLASS. The Board of Trustees agreed this should take place.

F. PLANNING BOARD REPORT

- No meeting/no report last month

G. ZONING BOARD OF APPEALS REPORT

- Public Hearing was held on May 17, 2023 for application on 11 Pearl Street for a side setback area variance. The appeal was approved to allow for the construction of a two-bay garage.

OLD BUSINESS:

- A. Retaining Wall Project – (see new proposal from CT Male under new business).

NEW BUSINESS:

- A. Tax Warrant FY 2023.2024 \$302,707.28 (includes re-levied water and sewer)

- a. Collecting village taxes through June 30, 2023 without penalty

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the resolution dated June 13, 2023 addressing the tax warrant for the FY2022-2023 as follows:

Real Property Taxes: \$243,417.46
Re-levied Water Rent: \$ 30,500.42
Re-levied Sewer Rent: \$ 28,789.40

Village real property taxes will be collected June 1, 2023 through June 30, 2023 without penalty, after this date 5% penalty will be added for the first month, after July 31st an additional 1% penalty will be added through October. Tax collection will be accepted in the village office, through drop box or by mail in the form of check, cash or money order. The Village Board of Trustees approves the Tax Warrant for Fiscal year beginning June 1, 2023 and ending May 31, 2024 and authorizes the Tax Collector to mail the Real Property Taxes. All in favor – aye. Motion passed.

- B. Server Upgrade (Current server is 7 years old)

- a. ADK Quote: PowerEdge T150 Server \$2,425.12 + Server Install \$6,000.00
b. Dell Quote: Server T350 \$3,053.28

There was a discussion on the difference between moving to the “cloud” and eliminating the server. The cloud would be more secure. Also, what the monthly cost would be for maintaining data on the cloud. One option would be to lease for 3/yr., 4/yr. or 5/yr. Will reach out for more information. No decision was made.

- C. TPPC Parade Participation

- a. Form due by 6/30/23
b. Contract Approval \$300.00

A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the contract in the amount of \$300.00 and have Mayor Dewey sign the agreement. All in favor – aye. Motion passed.

- c. There was a discussion on parade participation on 8/16/23 and preparation of the float.

- D. Resolution: Budget Amendment FY22.23 (final corrections). **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the resolution dated June 13, 2023 to amend the FY22.23 General Fund budget to balance expenses between appropriations as follows: From**

General Fund A1325.1, Treasurer Salary To: A1325.4 Treasurer Contractual in the amount of \$4.00 and From A5110.1 General Repairs Salary To: A5010.1 Working Supervisor Salary in the amount of \$101.00. All in favor – aye. Motion passed.

- E. CT Male Proposal for Engineering Services – Retaining Wall Project - \$3,850.00 to modify specs
- a. Scope of Services reduced, village to perform some tasks. This would allow more village participation in-kind. Only replacing ½ of the wall but doing all of the drainage on original specs. We need temporary easements from Nason and Healy, Trees and stump will be removed by the village. Mayor Dewey will ask DPW Campbell to get costs together. The village to rent an excavator. Fencing will be addressed at the end of the project as it is out of scope. This will be determined by costs. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the proposal of engineering services for the retaining wall project in the amount of \$3,850.00. All in favor – aye. Motion passed. A motion was made by Trustee Dennison and seconded by Trustee Healy to approve Mayor Dewey to sign the contact. All in favor – aye. Motion passed.**
- F. Approve Sewer Billing for October 1, 2023 \$54,906.27. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the sewer billing to be sent out October 1, 2023 for the period 6/1/23 – 11/30/23 in the amount of \$54,906.27. All in favor – aye. Motion passed.**

OPEN FLOOR: None

AUDIT CLAIMS:

➤ Abstract # 1 ~ June 2023

➤ General Fund	\$ 7,887.90
➤ Sewer Fund	\$ -0-

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the claims for Abstract #1 – June 2023 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

➤ Monthly Meeting ~ Tuesday, July 11, 2023 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully Submitted,

JoAnn Biellkiewicz

Recording Secretary