

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MEETING MINUTES ~ July 11, 2023 ~

CALL MONTHLY MEETING TO ORDER: Attending the meeting was Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – June 13, 2023. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the June 13, 2023 regular monthly meeting minutes as submitted. All in favor – aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: July 19, 2023 at 6:30pm
- Planning Meeting: Tuesday, July 18, 2023, 2023 at 6:30pm, if needed
- Schuylerville/Victory Water Board Meeting: June 17, 2023 at 6:00pm in Victory (new time)

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott – no report

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provided a written report which was ready by Deputy Mayor Healy. The following were concerns to be addressed:
 1. Has the corner of Cemetery Road and Herkimer Street been cleared up? The response was yes. A question of whether the stop sign needs to be changed was addressed. DPW Campbell suggested moving the stop sign to the other side or have two stop signs. The house at that location is presently vacant. The chain link fence is leaning into the road and taking over the sidewalk on Herkimer Street. DPW Campbell will replace the sign.
 2. The sign “No Parking” on 50/52 Gates Avenue has been spray painted by the tenants and needs to be replaced. Campbell will wait until they move out.
 3. Alternate parking for snow removal: Campbell will get signs ready for posting.
 4. Whites Alley: Another letter needs to be sent to neighbors to remove junk, only parking allowed, and **no** parking on Route 32! Vehicles will be towed.
 5. Flowers: in tomorrow at the Village Hall and Village Park. We need to check into a drip system. Trustee Healy requests the park be weeded out, install weed mat in the park. Also weed killing on the sidewalks, trim weeds, then spray. Remove the handle on the hose bib to prevent water being used and left on or damaged.
 6. Mill: Can something be done to clean up the property? Mayor Dewey stated he had a meeting with the owner and discussed project issues, i.e., fence, sumac, and garbage.
 7. SEWER: Discuss planning for fund balance. Items include replace/upgrade outdated grinder pumps and shared grinder pumps.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report.

1. Fire Chief Campbell wanted to thank everyone for the support, and noted it is really appreciated. He is hoping the preliminary drawings will be ready by the end of the month.
2. The 614 Firetruck: Out for inspection, waiting for quote on issues such as radiator, cab mount, hole in exhaust as the truck failed inspection. The truck has passed the life expectancy and will be discussed again when the estimates come in.
3. BBQ pits: the present pits were a hassle as the last BBQ time it rained. He suggested to build permanent pits. Campbell has talked to neighbors about removing the trees and there seems to be no issue. The fire department to pay for the materials.
4. Stoves: Down to one oven, need to replace. Mayor Dewey asked what costs would be involved. (We have 3 in the kitchen). Trustee Healy suggested to remove the pizza oven and place on Marketplace.

D. WATER DEPARTMENT REPORT

- Minutes from June 19, 2023 monthly meeting received

E. VILLAGE TREASURER'S REPORT

- Monthly report ending June 30, 2023 was read.
- Clerk Treasurer requests to attend Fall Training School Sept 18-Sept 22
 - Conference Registration \$365.00 w/o meals
 - Lodging varies depending on availability/location

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the request for the Clerk/Treasurer to attend the Fall Training School September 18-22, 2023 including meals and lodging. All in favor – aye. Motion passed.
- Harris/Impact 32 software for tax assessing/tax billing & collection and sewer rent billing/collection notifies the village of limited support due to end of life. Clerk Treasurer to get demo of options on upgrades.

F. PLANNING BOARD REPORT

- No meeting/no report last month. Mayor Dewey will speak to the Chairman about more participation. There's a need for planning discussions, brainstorming about village projects including the comprehensive plan. Mayor Dewey will attend the August meeting. There was a discussion on the recent survey regarding Comprehensive Plan.

G. ZONING BOARD OF APPEALS REPORT

- Minutes from May 17, 2023 emailed

OLD BUSINESS:

- A. Server Upgrade
 - a. ADK Quote: PowerEdge T150 Server \$2,425.12 + Server Install \$6,000.00
 - i. Lease Quote for 3 year – 4 year and 5 years
 - b. Dell Quote: Server T350 \$3,053.28
 - c. Cloud Information/pending
This item has been tabled to do more research.

NEW BUSINESS:

- A. Resolution: DOS Smart Growth Comprehensive Plan Grant Program. **A motion was made Trustee Healy and seconded by Trustee Dennison to approve the resolution dated July 11, 2023 for the Department of State Smart Growth Comprehensive Planning Grant Program for a project entitled "Comprehensive Plan Update" to be located in the Village of Victory. The Department of State, Smart Comprehensive Planning Grant regulations requires an applicant to fund up to 10% of the total project. The Village of Victory has secured up to 10% of the total project cost, pursuant to the grant program, in cash and in-kind services. The governing board of the Village of**

Victory hereby does approve and endorse the application for a grant under the Smart Growth Comprehensive Planning Grant Program. All in favor – aye. Motion passed.

- a. Survey deadline has passed – grant application will be in by 7/28/23
- b. Winner randomly selected by Consulting Group – gets \$100.00 gift card

OPEN FLOOR: Trustee Healy asked if there was anything going on with the retaining wall project.

AUDIT CLAIMS:

- Abstract # 2 ~ July 2023
 - General Fund \$ 11,541.88
 - Sewer Fund \$ -0-

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the Audit Claims, Abstract #2 for July 2023 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION: None

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Meeting ~ Tuesday, August 8, 2023 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biolkiewicz

Recording Secretary