

Schuylerville/Victory Board of Water Management

Monthly Meeting Minutes

July 17, 2023

6:00pm

CALL MONTHLY MEETING TO ORDER

Chairman Drew called the meeting to order at 6:00pm.

Commissioner Healy, Commissioner Dennison and Commissioner Hughes were present.

BOARD ANNOUNCEMENTS

The next monthly meeting will be held on Monday, August 14, 2023 at 6:00pm at the Village of Victory.

MINUTES

June 19, 2023 minutes were approved.

Commissioner Dennison made a motion to approve June 19, 2023 Meeting Minutes.

Commissioner Healy seconded the motion. All in favor, 4/0.

TREASURER'S REPORT (Bank Balances: ending June 30, 2023)

Operating Account (not reconciled)	\$ 231,113.43
NYCLASS Filter Account	\$ 151,847.87
NYCLASS Capital Account	\$ 227,771.82
Filter Account	\$ 6,2571.91
Capital Account	\$ 26,487.66

JCF PLANT REPORT

Chairman Drew read the report as submitted by Jake Fort.

Jake Fort stated that they need to do more testing for PFAs for both wells at Schuylerville Plant and then at the entry point to Schuylerville plant. We are currently not in violation. They are well under state limits now, but EPA guideline is zero.

The DOH inspections went great. They were very happy with the plants.

1. Horicon break: Horicon Water Main Break July 17, 2023: Jake Fort updated Horicon water main break. They exposed 40 feet of water main, but have not found the leak as of 7:30pm, Monday, July 17, 2023.

2. OCS Chemical Quote:

Commissioner Dennison made a motion to approve the OCS Chemical Quote in the amount of \$13,560.00. Chairman Drew seconded the motion. All in favor, 4/0.

OLD BUSINESS

1. Victory Plant Grinder Pump: Commissioner Healy would like to speak to Ryan Campbell before making a decision to contact outside contractor, George LaPlante. This item has been tabled until August 14, 2023.
2. CT MALE: Commissioner Healy stated that we need the Village attorneys to draft the verbiage needed in the bond resolution, to move forward with the project, that will give us the ability to utilize the grants which we are awarded if the project is feasible with the villages incurring the debt the remaining debt. Now we need this verbiage to describe that the villages cannot be held for that remaining debt if the project is unavailable to move forward due to the remaining debt being too much for the villages to finance.

Commissioner Drew is to follow up with Schuylerville attorney, David Klingerbiel, and Kathryn Serra, CT Male for WIIA Grant after the meeting.

Commissioner Dennison suggested to Chairman Drew that he may want to mention to why Schuylerville Attorney needs to contact Victory attorney, ref. bond resolution.

3. Incorrect filters: Jake Fort is in talks with supplier to buy back items. No decision has been made thus far.
4. Retro Billing for 15 and 17 Schuyler Island Drive was approved from May 1, 2020. This is the date the sewer was charged to the 17 Schuyler account.

NEW BUSINESS

1. Annual review of Water Application Service Hook Up and Water Turn On service charges has been tabled until the August 14, 2023 meeting.
2. NYClass: Discuss transfer of money from Operating account to NYClass.
Commissioner Dennison made a motion to approve transfer of \$150,000 from the Operating account to the NYClass Capital account. Commissioner Healy seconded the motion.
All in favor, 4/0.
3. 1 State Garage Road: Ryan Campbell said that it is currently leaking and needs a new curb stop installed. Rob Decker and Ryan both worked on it and it is deeper than they can dig. It is unsafe for the to be doing it. There is no integrity to the banks and should be contracted out.
This item has been tabled until the August 14, 2023 meeting. Commissioner Healy would like to speak to Ryan Campbell first.
4. Horicon Water Main Break July 17, 2023: Jake Fort updated Horicon water main break. They exposed 40 feet of water main, but have not found the leak as of 7:30pm, Monday, July 17, 2023.
5. Surpass Chemical price decrease on sodium hydroxide membrane was noted.

PUBLIC COMMENT

1. Patty Smola, resident, stated that a lot of people are concerned about grant monies available. Chairman Drew responded by saying his goal is to get the paperwork completed to be able to get the grant money.
2. 17 Burgoyne: Charlie Sherman has put in a certificate of liability request for his contractor Jimmy Hathaway. It had not been received at the time of the meeting. Charlie confirmed steps for construction with the board: Get certificate of insurance, contractor schedules start date to do the job. The contractor is to inform Rob Decker when they start and when it is finished for inspection. The board said that the contractor needs to put in a call before you dig. Call 811DIG.

Also, there is no line in the alleyway. It is not tapped on Burgoyne. Commissioner Hughes stated that he believes the main is not in the middle of the road. The main is four feet away from the road. The sewer line is on his side of white line of Burgoyne Street. The contractor needs to contact Rob Decker is to mark out the lines prior to dig.

Tim LeBaron: The contractor should put in a call before you dig and liaise with Rob Decker to mark out lines. 811DIG.

3. Tim LeBaron suggested better communication when people go on vacations. Increased communication is to be put on the agenda for August 14, 2023 meeting.

Tim LeBaron asked if there is an update for approximate number of outside users. He inherited his father's home. There was no shut off at his home. The issue is at the fire hydrant. He has a shut off in

his home now. His neighbor has a shut off in his home. Is there communication going back to water department when there are adjustments made to the outside user properties?
Ref. 263 North Broadway and 265 North Broadway – shut offs on those two properties are on the same side of the road. We need to give that record to Jake Fort as per Commissioner Dennison.

CORRESPONDENCE

07/17/2023: Two questions were posed by customer at 131 Cemetery Road as follows:

1. Will these rate increases go toward fixing our streets' non-working fire hydrants?

Commissioner Dennison: We cannot do anything to the fire hydrants at this time. Unless there is a pressure change to the tank, those hydrants have to stay as they are right now, until there is an upgrade to the main.

2. We have a supplemental pump to increase our water pressure. Will there be any fixes to the water system that will rid us of that?

Commissioner Dennison: The water pressure issue is one of the phases in the 10 Year Master plan.

Jade Kirsop is to contact customer directly.

AUDIT AND APPROVAL OF CLAIMS

Abstract #1 presented for approval in the amount of	\$	46,905.23
and Prepaid abstract/check register in the amount of	\$	537.82

**Commissioner Dennison made a motion to approve Abstract #2.
Chairman Drew seconded the motion. All in favor, 4/0.**

ADJOURNMENT

A motion was made by Chairman Drew to adjourn the meeting at 7:15pm. Commissioner Hughes seconded the motion. All in favor, 4/0.

Respectfully Submitted,

Jade E. Kirsop