

**VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES**

**MEETING MINUTES  
~ AUGUST 8, 2023 ~**

**CALL MONTHLY MEETING TO ORDER:** In attendance: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

**APPROVAL OF MINUTES:**

- Minutes – Monthly Meeting – July 11, 2023. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the July 11, 2023 regular monthly minutes as submitted. All in favor – aye. Motion passed.**

**VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:**

- Zoning Board of Appeals Meeting: August 23, 2023 at 6:30pm, if needed
- Planning Meeting: August 15, 2023, 2023 at 6:30pm
- Schuylerville/Victory Water Board Meeting: August 21, 2023 at 6:00pm in Victory
- Correspondence from Village of Schuylerville regarding SEQRA review for two projects; engineering study of the sewer collection system for I&I issues and archaeological study for proposed Fort Hardy projects.

**MONTHLY REPORTS:**

All reports are read as presented and highlighted as follows:

**A. CODE ENFORCEMENT OFFICER REPORT**

- CEO Larry Wolcott – no report. Trustee Dennison inquired if Mayor Dewey had spoken to CEO Wolcott about CEO issues. Mayor Dewey responded he had, but will speak to him again. Other items discussed:
  1. 85 Gates Avenue has a grinder pump issue. DPW Campbell discussed the need to maintain the power as it has to remain on. Campbell met with the owner about the shared pump (with 40 Herkimer Street) that is housed in her garage.
  2. Trustee Dennison asked if Mayor Dewey had talked to Wolcott about White’s Alley looking like a junkyard. Trustee Healy reiterated the same comments. Also, parallel to Pine Street, there is a pool which no permit was issued. Trustee Dennison stated the Board needs to have OTR’s sent out, not a letter.
  3. Trustee Healy said the house on the corner of Pine Street and Herkimer Street has mortar falling away and should be addressed.
  4. 70 Gates Avenue, a camper and what looks like “tent city.”
  5. Trustee Dennison noted the apartment house on Herkimer Street is an ongoing situation with garbage

Mayor Dewey said the Village Board should meet together with CEO Wolcott on August 14, 2023.

**B. DPW/SEWER/WATER DEPARTMENT REPORT**

- Working Supervisor Ryan Campbell provides written report
- SEWER: new application request/4 Bridge Street. Mayor Dewey said this is not complete, and wants to know that is the plan for this application. The owner of the property is trying to convince his children to place a summer home with 5 bedrooms on the property. He asked if the Village would be willing to extend the sewer line? His kids are coming in to look at it so would

like an answer. The Board would discuss extending sewer main and what's involved. We would have to go under the county bridge which would be a big expense. An option would be to apply for a building permit with engineered plan for a septic system. No decision was made.

➤ Other issues to be addressed:

1. Trustee Healy asked DPW Campbell to address the old growth on the bank on Gates Avenue (going toward VOS). Campbell stated it's on the list as he is aware it is overgrown.
2. Campbell stated he has been asked them to come back and address the sumac issue at the Mill property on Gates Avenue. Once that is done, he will trim along the sidewalk.
3. Trustee Healy asked about the drainage on the right of 18 Gates Avenue Extension. It is filled with sediment and needs to be addressed.
4. Trustee Healy also noted on the creek side of Gates Avenue, maybe spray it first as it is grown into the fence and the fence is falling down.
5. Trustee Dennison asked what owner/tenant has the dumpster located by the rowhouses. No-one knew what property is using it as it is across the street but has construction debris in it.
6. Campbell spoke with Penny Walsh regarding brush removal.
7. Street lights in Hill Manor, look into pricing as two are different. Not solar, look into LED lighting. Mayor Dewey said to get a price to replace all three so they match.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report. Adding to his report, Campbell has the report from VRS, but not complete information. He wanted a list of repairs to compare to repair or replace the firetruck. The Chief is aware as of now that the 1991 firetruck needs brakes, radiator, oil pan and ¾" plate for the cab.

D. WATER DEPARTMENT REPORT

- Draft Minutes from July 17, 2023 monthly meeting
- Draft Minutes from July 31, 2023 special meeting
- Draft Minutes from August 7, 2023 special meeting.
- Received resignation from the Water Board Clerk effective 8/22/2023. Trustee Dennison requested more residents respond on the galvanized lines to JCF survey.
- Campbell will be back to Broad Street on August 14, 2023.

E. VILLAGE TREASURER'S REPORT

- Monthly report ending July 31, 2023 was read.

F. PLANNING BOARD REPORT

- No meeting/no report last month. Mayor Dewey to attend and discuss grant programs.

G. ZONING BOARD OF APPEALS REPORT

- Draft minutes from May 17, 2023 emailed

**OLD BUSINESS:**

A. **Server Upgrade** ~ Pending

B. Letter was sent to **White's Alley**/Gates Avenue residents regarding **parking/garbage issue**. A letter was sent out and it appears no parking is happening on the corner.

**NEW BUSINESS:**

A. **Resolution: Budget Amendment FY23.24. A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution for a budget amendment for FY23.24 needed to amend the salary amount of the Village Board of Trustees. The current budget does not properly reflect**

**the current salary and needs to be amended to make the correction. There was no increase in salary, only the incorrect amount was stated in error. From General Fund A2831.1 Fund Balance \$1,000.00 to A1010.1 Legislative, Personal Services \$1000.00. All in favor – aye. Motion passed.**

**B. Retaining Wall modified Specifications for Bid**

- a. To be reviewed and approved – Bids notification out 8/9/23.
- b. Proposed dates: Bids due 9/12/23, Bid Award 9/18/23 (special meeting).
- c. Project Completion: 12/31/2023

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to move forward with the process of bid notification out 8/9/23, bids due by 9/12/23 and bid award 9/18/23. Project completion date 12/31/23. All in favor – aye. Motion passed.**

**C. Towing Authorization Form review**

- a. Alternate Parking to begin this winter. The towing form should include “blocking alley or roadway.” **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the towing authorization form after the “clocking alley and roadway” is included. All in favor – aye. Motion passed.**

**D. Selective Insurance:** commercial insurance policies must include spousal coverage unless the coverage is declined in writing. Selective has provided a declination form in the event you decline the coverage. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to decline the Supplemental Spousal Liability Insurance from Selective Insurance. All in favor – aye. Motion passed.**

**A motion was made by Trustee Dennison and seconded by Trustee Healy to authorize Mayor Dewey to sign the declination form for Supplemental Spousal Liability Insurance from Selective Insurance. All in favor – aye. Motion passed.**

**OPEN FLOOR:** None

**AUDIT CLAIMS:**

- Abstract # 3 ~ August 2023
  - General Fund \$ 26,018.44
  - Sewer Fund \$ 93.90

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the audit claims for Abstract #3 – August 2023 as submitted. All in favor – aye. Motion passed.**

**EXECUTIVE SESSION:** None

**UPCOMING VILLAGE BOARD MEETINGS:**

- Monthly Meeting ~ Tuesday, September 12, 2023 at 7:00pm
- Special Meeting ~ Bid Opening ~ Monday, September 18, 2023 at 5:30pm
- October Monthly meeting rescheduled from 10/10/23 to 10/24/23.

**ADJOURNMENT:** A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

*JoAnn Bielkiewicz*

Recording Secretary