

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MEETING MINUTES
~ May 9, 2023 ~

CALL MONTHLY MEETING TO ORDER: Attending: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Special Meeting – March 9, 2023 Firehouse Project – Engineering RFP and minutes from the April 11, 2023 regular monthly meeting. **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the minutes from the March 9, 2023 special meeting on the firehouse project and the minutes from the regular monthly meeting April 11, 2023 as submitted. All in favor – aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: May 17, 2023 at 6:30pm
- Planning Meeting: Tuesday, May 16, 2023 at 6:30pm
- Schuylerville/Victory Water Board Meeting: 3rd Monday, May 15, 2023 at 6:00pm in Victory
- Survey Monkey to be launched by June 1 to get village resident input on Comprehensive Plan

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provided written report which was read.
- Quote: Tree Removal ~ 25 Herkimer Street
 - Salvadore Tree & Crane Service \$900.00 includes removal of tree and stump
 - Also add \$400.00 to remove 2 stumps from 16 Pine Street
 - Dort's Tree and Stump Removal LLC \$1,400.00
 - To remove tree only

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Salvadore Tree & Crane Service for tree removal at 25 Herkimer Street @ \$900.00 and 16 Pine Street @ \$400.00 for a total amount of \$1300.00. All in favor – aye. Motion passed.

- Quote: Brick Repair on Village Hall Building
 - Ganem Contracting Corporation \$5,000.00
 - Includes repointing bottom 2' brick and stone façade 12' (elevation 1)
 - Includes repointing bottom 2' brick and stone façade 24' (elevation 2)
 - Fill any surrounding open joints

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Ganem Contracting Corporation for professional masonry repair to the Village Hall on the north side in the amount of \$5,000.00. All in favor - aye. Motion passed.

- Quote: Paving ~ Cemetery Road and Schuyler Heights Drive: One quote was without material \$60.00/ton = 500 ton Estimate \$30K, and without milling \$7K estimate.

- Town of Stillwater Equipment and Labor Costs without material
- CHIPS allotment \$32,451.72 FY23.24
 - This includes CHIPS, PAVE NY, EWR and POP

There was a discussion on the quotes from last month. There is a need to review dollars again. No decision was made, but it was decided the village would do Schuyler Heights Drive paving. DPW Campbell will work on some numbers. The board will meet again on 5/22/23 and focus on quotes/numbers to be ready for then.
- National Grid: Easement Agreement – Schuyler Heights Drive (parcel 157.78-1-4). Due to DPW Campbell’s work request with National Grid on ditch work he needs to do.
 - This allows for the pole and guy wire to be relocated for ditch work by the village. The pole is going 5’ more to the west than guy wire. The pole will be placed in further on the parcel.
- Trustee Dennison heard the Veteran’s Banners are in at Village of Schuylerville’s DPW. This year, the Village of Victory added Dennison and Boyce (would like near each other) for a total of 8 banners for Victory this year. DPW Campbell wants the pole numbers of locations for the banners from each family. As per pole agreement with National Grid, it is pending upon getting the pole numbers to them.
- Mayor Dewey notes the Prospect Hill Cemetery Association is going to drain the “lake.” There was a discussion about drilling under Burgoyne Street with a 10” line. This should be happening soon. Mayor Dewey is aware they received a county grant and associated money estimated total of \$35K for the project.
- Replace decking on village walkway into village hall. **A motion was made by Mayor Dewey and seconded by Trustee Dennison for ramp, stains and tools NTE \$600.00. All in favor – aye. Motion passed. A decision was made to hold off on Trex decking due to cost (materials quote was over \$17K).**
- The following issues were brought up:
 - Trustee Healy asked about the parking in front of 50/52 Gates Avenue. The Village Clerk/Treasurer to send letters including the planning board decisions to the property owner. Also, trash bags of garbage and tires have not been removed.
 - Trustee Dennison stated there is still a yard/garbage issue on Gates Avenue.
 - There are unregistered vehicles across the street.
 - A house on Pine Street that has a temporary structure in the backyard.
 - There is a POD across the street from the Village Hall
 - Multi-family inspections still due. Mayor Dewey will follow-up with CEO Wolcott regarding the sharing of CEO duties with the Town of Stillwater.
 - Schuyler Heights Mobile Home Park sheds (random handmade) and additions using hay bales and tarp materials.
 - **Mayor Dewey to review all the above with CEO Wolcott!**

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report
- Quote: Turn Out Gear with Harnesses MES (NYS Contract PC67939)
 - 2 sets \$6,647.44 + \$598.00 (harnesses) = \$7,245.44 w/o shipping. Turn out gear will not be in until June. Unexpended balance of fire department will be rollover at the next meeting. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the quote for turn out gear in the amount of \$7,245.44 without shipping. This will be paid out of next year’s budget. All in favor – aye. Motion passed.**
- Ladder Testing 5/15/23
- Chicken BBQ Fundraiser 6/17/23

D. WATER DEPARTMENT REPORT

- Draft Minutes received – March 2023

- Minutes pending – April 2023

E. VILLAGE TREASURER'S REPORT

- Monthly report ending April 30, 2023 read and on file.

F. PLANNING BOARD REPORT

- No meeting/no report last month

G. ZONING BOARD OF APPEALS REPORT

- Applicant on 11 Pearl Street requested variance for garage. Public hearing scheduled for May 17, 2023. No other business was conducted.

OLD BUSINESS:

- Wall: Mayor Dewey, DPW Campbell, neighbors Mr. Healy and Mrs. Nason to meet on Wednesday. First to fix drainage, install catch basins by taking out, there is one raised on Pine Street and Lukes Alley.
- Mayor Dewey to work on getting New Scope and bid document since village DPW will do some of the work.
- Mayor Dewey to reach out to CT Male, Chris Shaver.

NEW BUSINESS:

A. Resolution: Budget Amendment A Fund

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated May 9, 2023 to amend the General Fund Budget for FY22.23 as follows: FROM: A1990.4 Contingency Account \$1,329.00 and A1620.4 Building Contractual \$7,177.00 for a total of \$8,506.00 TO: A1010.1 Village Board Personal Services \$1,001.00, A1410.4 Deputy Village Clerk Personal Services \$2,885.00, A1440.4 Engineer Contractual \$660.00, A5110.4 MEO, Personal Services \$2,625.00, A5182.4 Street Lighting Contractual \$965.00, A9060.8 Health Insurance \$370.00 for a total of \$8,506.00. All in favor – aye. Motion passed.

B. Resolution: Transfer \$10,000.00 to Building Reserve as budgeted.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated May 9, 2023 to create a Capital Reserve Fund for the Village Hall/Fire Department and to transfer \$10,000.00 from the general fund to said Capital Reserve Fund. All in favor – aye. Motion passed.

C. Budget Amendment Registrar of Vital Statistics. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated May 9, 2023 to transfer \$350.00 from Fund Balance into the current fiscal year to account 4020.4 to be expensed after approval at the fiscal year end meeting on May 22, 2023. All in favor – aye. Motion passed**

D. Resolution: Budget amendment Sewer Fund.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated May 9, 2023 as the sewer budget needs to be amended to acknowledge expenses and potentially future appropriations FROM: G8120.4 Sanitary Sewers Contractual in the amount of \$425.00 TO: G90108, NYS Retirement in the amount of \$405.00 and G9030.8 Social Security, Village Share in the amount of \$25.00 totaling \$425.00. All in favor – aye. Motion passed.

E. Resolution: Budget Amendment FY22.23 General Fund Correction. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated May 9, 2023 to correct the final budget adoption for FY2022-2023 due to adding error. The adding error needs to be adjusted for the; following: the estimated revenue column was understated by \$100.00 and should be \$341,4889.00 and after amending the unexpected fund balance to \$74.00.00 the tax levy amount and the tax rate amount remains the same. All in favor – aye. Motion passed.**

F. Contract Approval: Barton & Loguidice \$93,000.00

- a. Approval final once Michael Catalfimo confirms terms and conditions. A zoom meeting was held in regard to the engineering contract with Mayor Dewey, Matt Fuller and Village Attorney Catalfimo to review the contract. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the contract contingent on the amended terms and conditions as agreed to in the zoom meeting and after Village Attorney's final review. All in favor – aye. Motion passed.**

OPEN FLOOR:

AUDIT CLAIMS:

- Abstract # 12 ~ May 2023
 - General Fund \$8,890.56
 - Sewer Fund \$9,083.06

A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the audit claims Abstract #12 for May 2023 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

- Fiscal Year End Meeting ~ May 22, 2023 at 6:00pm
- Monthly Meeting ~ Tuesday, June 13, 2023 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully Submitted,

JoAnn Bielkiewicz

Recording Secretary

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