

Schuylerville/Victory Board of Water Management  
**Monthly Meeting Minutes**  
May 15, 2023  
6:30pm

**CALL MONTHLY MEETING TO ORDER**

Chairman Drew called the monthly meeting to order at 6:46pm  
Commissioner Healy, Commissioner Hughes and Chairman Drew were present.  
Commissioner Dennison was absent.

**BOARD ANNOUNCEMENTS**

The next meeting will be Monday June 19th, 2023 at 6:30 pm at the Village of Victory.

**MINUTES**

April 17th, 2023 ~ Monthly Board Meeting Minutes

- **Commissioner Healy motioned to approve April 17, 2023 minutes. Chairman Drew seconded the motion. All in favor, 3/0.**

**TREASURER'S REPORT** (Bank Balances: ending April 31, 2023)

Operating Account (not reconciled)	\$ 158,859.02
NYCLASS Filter Account	\$ 150,617.65
NYCLASS Capital Account	\$ 225,926.49
Filter Account	\$ 47,565.38
Meter/Capital Reserve Savings Account	\$ 6,486.06

**JCF PLANT REPORT**

Chairman Drew read the report as submitted by Jake Fort.

1. Hypersperce quote was presented for approval for Schuylerville, roughly one year supply.  
**Commissioner Healy motioned to approve the Hypersperce quote in the amount of \$5,000.00.**  
**Commissioner Hughes seconded the motion to approve. All in favor, 3/0.**

**OLD BUSINESS**

1. Proposal: CT Male \$10,800.00
  - Grant applications for DWSRF and WIIA
  - SEQR and SHPO review and modifications to engineering report and preparation of narratives, attachments, forms and other supporting documents

Chairman Drew stated David Klingebiel talked to the Victory lawyer. The Victory lawyer was not interested in going in debt. Commissioner Healy said that he talked to their lawyer and their lawyer hasn't said anything about it.

Mayor Dan Carpenter stated that they cannot judge debts until after they get engineering study done. In order to apply for grants, the engineering study must move forward first before they can assign the debt. Mayor Carpenter also stated that the engineering study has nothing to do with the debt other than to assign the actual amount of debt once the study is completed. Then we can apply for the grant.

**Commissioner Hughes made a motion to approve CT Male proposal in the amount of \$10,800.00. Chairman Drew seconded the motion. Commissioner Healy said nay. Motion passed, with 2/1 Motion passed with 2/1 majority.**

Commissioner Drew to email Kathryn to get it done.

Mayor Carpenter stated: The two mayors will discuss bonding requirements after they are able to assign debt and apply for grant. He also stated that we will pay more interest the longer we wait. Interest rates have increased. Interest rates are going up and costing us more money. If we do not get the grants, we will need to apply for NY State loan with increased interest rates. Commissioner Healy stated both attorneys were to come together to agree on verbiage to apply for the grant. If we get the grant money, we are able to use that and, if we do not get the money, we are not on the hook for spending it.

## NEW BUSINESS

1. Budget Amendment to Fiscal Year 2023.2024 (to correct addition error), Resolution did not move.
2. **RESOLUTION: Loan Reimbursement \$20,000 (operating account to capital savings account)**  
**Commissioner Healy made a motion to approve. Commissioner Hughes seconded it.**  
**Roll call:**  
**Commissioner Hughes: Yes**  
**Commissioner Healy: Yes**  
**Chairman Drew: Yes**  
**All in favor 3/0.**
3. **RESOLUTION: Budget Amendment: FY 22.23**  
**Commissioner Healy made a motion to approve. Commissioner Hughes seconded it.**  
**Roll call:**  
**Commissioner Hughes: Yes**  
**Commissioner Healy: Yes**  
**Chairman Drew: Yes**  
**All in favor 3/0.**
4. **RESOLUTION: Transfer \$15,000 from Operating Account to Filter Account**  
**Commissioner Healy made a motion to approve. Commissioner Hughes seconded it.**  
**Roll call:**  
**Commissioner Hughes: Yes**  
**Commissioner Healy: Yes**  
**Chairman Drew: Yes**  
**All in favor 3/0.**
5. Discussion of relevy report from Schuylerville. 67 Church Street \$264.00 was omitted from relevy payment from Schuylerville. Mayor Carpentered stated in that in 2020 the property burnt down. The family lost everything. They were still under moratorium from the Governor of New York for that year. The next year, in 2021 the payment came up for water. Whether it is right or wrong, Schuylerville didn't relevy it, because the family was dealing with a complete loss of their house and the moratorium was still in effect. The property transferred ownership. It is up to the board to go after new owner for payment. Chairman Drew doesn't want to go after money. Commissioner Hughes didn't want to go after new owners. In future, the Board will be the only ones allowed to wave fees.  
**Commissioner Hughes made a motion to wave fee and adjust the 2022 relevy report in the amount of \$264.00. Commissioner Healy seconded the motion. All in favor, 3/0.**
6. Water Application for new service: 17 Burgoyne \$1,500.00: Charlie Sherman sent a check for \$300.00.  
Commissioner Drew will call Charlie Sherman to discuss fees.  
**Commissioner Hughes made a motion to turn on new service for \$1,500.00. Chairman Drew seconded it. All in favor, 3/0.**
7. Annual review of Water Application Service Hook Up and Water Turn On service charges. The fees have not been changed for at least 10 years. It was agreed to table this item for June 19<sup>th</sup> meeting.
8. Commissioner Drew presented JCF contract for approval. It was not put on the agenda, so it was agreed to be tabled for June 19<sup>th</sup> meeting.

### **PUBLIC COMMENT**

Tim LeBaron: Asked why filters are not working and why we are not seeking compensation from former contractor DCK who are responsible for ordering the incorrect filters. Commissioner LeBaron said DCK should be responsible. Commissioner LeBaron and Mayor Carpenter agreed that the costly error ultimately falls on the tax payer. Commissioner Drew will talk to Phil Dixson, attorney. Chairman Drew will talk to Jake Forte to get filter information confirmed.

### **EXECUTIVE SESSION**

None

### **AUDIT AND APPROVAL OF CLAIMS**

Abstract #12 was presented for approval in the amount of \$31,706.95 and Prepaid abstract/check register \$6,317.64.

- **Commissioner Healy made a motion to approve abstract#12, Chairman Drew seconded the motion. All in favor, 3/0.**

### **ADJOURNMENT**

**A motion was made by Commissioner Healy to adjourn the meeting, Commissioner Hughes seconded the motion. All in favor, 3/0.**

Respectfully Submitted,

Jade E. Kirsop