

# VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES  
~ December 13, 2022 ~  
7:00pm

## CALL MONTHLY MEETING TO ORDER

Mayor Dewey called the meeting to order and dispensed from the pledge of allegiance.

## APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – November 9, 2022: **Mayor Dewey made a motion to approve the November 9, 2022 meeting minutes with Trustee Healy seconded the motion. Vote: 2-0, all ayes. Minutes approved.**
- Minutes – Special Meeting – November 21, 2022 ~ are pending

## VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: December 2022 - no meeting
- Planning Meeting: December 2022 - no meeting
- Schuylerville/Victory Water Board Meeting: December 19, 2022 at 7:00pm in Victory
- Utica National Insurance Group: provides two notices on the David Nevins Fire Company policy adding the following inclusion of a distribution of material in violation of statutes inclusion and a reduction in coverage for cyber incident.

## MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

### A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott was absent but provided a written report. It was read and on file.

### B. DPW/SEWER/WATER DEPARTMENT REPORT

Working Supervisor Ryan Campbell provides written report.

Mayor Dewey asked about the truck plow since it had been to T&T Body Kings. Campbell replied that it's been leaking. He changed the drain plug and T&T installed a new breather cap only to find that it was still leaking. Mayor Dewey inquired about last year with the same scenario and stated it wasn't fixed then and asked about checking the fittings. Campbell checked all in house but with the issue ongoing the truck was brought back to the garage. The invoice is due to T&T for about \$195.00. Dewey wants it back to T&T and get to the bottom of it. The invoice will be paid but he expects the problem to be solved.

Mayor Dewey also discussed a tire issue and Campbell stated he will need new tires next year.

Sewer Department: Campbell let the board know the grinder pump order is in at George LaPlante's. It took about ten weeks to get the ten grinder pumps ordered and will be paid for using the ARPA money. Campbell will be getting them next week and the invoice will be paid at the January meeting. There was a service call at 39 Gates Avenue for an issue with a grinder pump. After inspection it was determined that there was a blockage between the residence and the grinder pump but was the homeowner's responsibility to repair. Rotor Rooter was called in by the resident and the issue was taken care of.

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Water Department: There was an inquiry about low water pressure at 9 Herkimer Street. After checking into the matter there was nothing visible and it was suspected of being a possible leak on the lateral line. The issue will be addressed by the homeowner.

➤ **QUOTE: Steel Cutting Edge for Fisher Plow**

- Woodward Plow Equipment \$590.00 (1/2")
- T & T Body Kings \$683.10 (5/8")
- **Steel Sales Inc. \$280.00 (5/8") other items extra on attached quote**

After brief discussion, **Mayor Dewey made a motion to approve the quote from Steel Sales in the amount of \$280.00 for the 5/8" cutting steel edge for the Fisher Plow with Trustee Healy seconded the motion. Vote: 2-0, all ayes. Motion Passed.**

C. FIRE DEPARTMENT REPORT

Chief Ryan Campbell provides written report.

Campbell noted to the village board that a County Grant was received by the Department and a purchase of smart board in the amount of \$2,250.00 was purchased. The grant was related to recruitment and retention of new volunteer firefighters.

Approve By Laws: Draft By Laws were provided to the village board for review several months ago. Also, no recommended amendments were received by the village attorney. After brief discussion, **Mayor Dewey made a motion to approve the Fire Department By Laws with Trustee Healy seconded the motion. Vote: 2-0, all ayes. Motion Passed.**

**QUOTE: FAST Board**

Rock N Rescue \$2,250. + \$365 S/H = \$2,615.00

Garrison Fire & Rescue \$2,250. + \$100 S/H = \$2,350.00

**Fast Rescue Solutions \$2,250. + \$40. S/H = \$2,290.00**

**Trustee Healy made a motion to approve the quote from Fast Rescue Solutions in the amount of \$2,290.00 for the purchase of a FAST Board with Mayor Dewey seconded the motion. Vote: 2-0, all ayes. Motion Passed.**

Upgrades to the Firehouse:

Fire Chief Campbell notes that he has met with a representative from Delaware Engineering to discuss proposed plans and the timeline of the potential project. Mayor Dewey would like more than one engineering firm quote but is looking for some sort of final plans by May 2023. A grant application will be completed for the State and Municipal Facilities Program (SAM) through the Dormitory Authority of the State of New York (DASNY) in the amount of \$250,000.00. This process is a long one taking 18 months to 24 months before grant money is received. Some inclusion to the plans includes installing an oil and water separator tank including moving the village hall generator. No project has been approved but a reserve fund has been created. Upgrades to the firehouse are necessary. Discussion on revenue sources and potential tracking of funding the project was held. Mayor Dewey to reach out to USDA and the Glens Falls National Bank for potential financing and borrowing.



D. WATER DEPARTMENT REPORT

Draft minutes from the November 2022 meeting was received by email from both Commissioner Dennison and Chairman Drew. The October 2022 minutes are pending.

Mayor Dewey asked Trustee and Water Commissioner Healy for the most recent revenue and expense report, and he would like to review the billing reports. Healy said he has the most recent and will ensure to provide a copy to Mayor Dewey.

E. VILLAGE TREASURER'S REPORT

Monthly report ending November 30, 2022

F. PLANNING BOARD REPORT

No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

No meeting/no report

**OLD BUSINESS:** None

**NEW BUSINESS:**

Planning and Zoning Conference will be held on February 1, 2023 at Saratoga Springs City Center. Registration material coming soon. Village Clerk Treasurer Lewsey requested village board approval on the attendance for interested members of both boards and Secretary Lewsey. **Trustee Healy made a motion to approve the planning board, zoning board of appeals members and the secretary to attend the training event as four hours of annual training is required and this will meet that criteria with Mayor Dewey seconded the motion. Vote: 2-0, all ayes. Motion approved.**

Resolution: Budget Amendment \$12,400 to Engineering for Retaining Wall project  
**Trustee Healy made a motion to approve the Resolution amending the budget for FY22.23 in the amount of \$12,400.00 for engineering costs related to the retaining wall project with Mayor Dewey seconded the motion. Vote: 2-0, all ayes. Motion Approved.**

**OTHER BUSINESS:**

The retaining wall project was discussed since the bids received were rejected. The overall scope of the project included items that Mayor Dewey feels could be done in house. Use of the DPW will be necessary to keep the cost of the project down. The project could be rebid after reviewing this procedure with the village attorney. Concerns of the storm water and worsening drainage issues require attention. Mayor Dewey to meet with Campbell to see what can be done in the meantime.

**OPEN FLOOR:** None

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**AUDIT CLAIMS:**

- Abstract # 7 ~ December 2022
  - General Fund \$ 7,161.64
  - Sewer Fund \$ 3,061.38

**Trustee Healy made a motion to approve abstract #7 for the general fund and the sewer fund as presented with Mayor Dewey seconded the motion. Vote: 2-0, all ayes. Motion Approved.**

**EXECUTIVE SESSION:** None

**UPCOMING VILLAGE BOARD MEETINGS:**

- Monthly Meeting ~ Tuesday, January 10, 2023 at 7:00pm

**ADJOURNMENT:**

Mayor Dewey made a motion to adjourn the meeting with Trustee Healy seconded the motion. Vote: 2-0, all ayes. Meeting adjourned.

Respectfully Submitted,  
*Maureen Lewsey*  
Village Clerk Treasurer