

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES
~ September 20, 2022 ~
7:00pm

CALL MONTHLY MEETING TO ORDER: Attending the meeting were: Mayor Pat Dewey, Trustees Leslie Dennison, Tim Healy and Village Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – August 9, 2022. **A motion was made by Trustee Dennison and Mayor Dewey to approve the monthly minutes from the August 9, 2022 meeting as submitted. All in favor – Aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting scheduled in September 2022
- Planning Meeting: No meeting scheduled in September 2022
- Schuylerville/Victory Water Board Meeting: September 19, 2022. The next meeting will be October 17, 2022 at 6:00pm in Victory
- Save the Date: Planning and Zoning Conference will be held on February 1, 2023

GUEST:

Robert Murphy – Barton & Loguidice to discuss applying for the Hudson River Valley Greenway Grant to assist in preparing engineering studies in anticipation for future Consolidated Funding Application Grant for the village comprehensive plan update. Thank you for having me attend your meeting. HRVG application deadline in November 2022. CFA grant application 2023. We've been corresponding with the village on options for getting funding to assist with updating the comprehensive plan for 2 years. Applied through Smart Growth and LWRP, but neither application was funded. Need to show public engagement. HRVG is a smaller grant but the public survey could be funded 50/50. This makes for stronger application. Next round of funding is November. Total cost of the public survey is \$2100 split 50/50. The HRVG application will be done pro bono. Resolution to authorize Barton & Loguidice to submit a HRVG application for \$2100. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to move forward with the resolution to authorize Barton & Loguidice for the cost of the survey in the amount of \$2100.00 (split 50/50) and sign the form either by Mayor Dewey or Trustee Dennison. All in favor – aye. Motion passed.**

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott No report was submitted but wants the Board to review the OTR to be sent out tomorrow regarding the repeat violation. Trustee Dennison asked if the pool is still there. Mayor Dewey replied yes, and he will speak to CEO Wolcott.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provide written report read by Trustee Healy.
- Siege Trail-is being maintained. Signs are not reinstalled yet that were damaged, Town agreed to repair and install. Campbell will check on status.
- National Grid: Hill Manor - lights need to be the same poles/globes. Campbell will be ordering them and will work on getting them installed.
- SEWER: Campbell reported we have 2 pumps available at this time. One used recently, and the owner needs to be billed for pump out @\$350.00. New E-One pump costs \$3100.00.

- WATER:
 - Homeowner repair at 134 Gates Ave. Campbell replaced curb stop today as it was leaking. Hit the sewer line which was repaired in-house. Working fine now, has 2 1/2" PVC line, which is odd size so took time to track down the parts.
 - Hydrant Flushing will be the week of October 11, 2022. Village of Schuylerville the following week.
- Quote: Catch Basin/frame and grate/Hill Manor-Timothy Drive
 - The Fort Miller Co Inc. \$ 460.00 (frame and grate) and if needed (catch basin) \$585.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Fort Miller in the amount of \$1,045 which includes \$460.00 for the frame and grate and, if needed, an additional \$585.00 for the catch basin. All in favor – aye. Motion passed.**
- Summer Hours Determination – Date change of the Standard workday (week 1 of payroll ends 9/21/22 or payroll period ends 9/28). **A motion was made by Trustee Healy and seconded by Mayor Dewey to end the summer hours effective 9/28/22. All in favor – aye. Motion passed.** New work schedule will be Monday-Friday, 7:00am – 3:30pm.
- Request to attend Public Work Training – Fort Wm. Henry, Lake George (10/3, 10/4 & 10/5/22)
 - Missed early registration - now \$400.00 w/o meals
 - Meals: Lunch Cost - Monday \$42.00/Tuesday \$55.00**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the request to attend the Public Work Training at Fort Wm. Henry, Lake George on October 3rd and 4th, 2022 including early registration fee and meals totaling \$497.00. All in favor – aye. Motion passed.**
- Quote: 12) Grinder Pumps from GLLP Inc. \$37,200.00. **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the quote from GLLP, Inc. in the amount of \$37,200 for 12 grinder pumps. All in favor – aye. Motion passed.**
 - ARPA Funds \$29,743.00
 - Remaining will come from G8130.4 contractual account (\$6,000.00 was budgeted but additional \$1,457.00 will need to come from contractual line item). **A motion was made by Trustee Dennison and seconded by Trustee Healy to do a resolution to move \$1,457.00 to cover additional cost of the grinder pumps. All in favor – aye. Motion passed.**
- Discuss Water on Cemetery Road catch basin into back yard. There was a discussion regarding water on Cemetery Road caused by draining pool into catch basin on corner of Pine Street and Cemetery Rd. and running into a neighbor's backyard. Campbell will check into this.
- Ramp: The present village ramp does not meet ADA regulations (1" for every foot, 3-8' difference). Mayor Dewey stated this would be an in-house project as much as possible. They will discuss the ramp project/covering for 2023.
- Trustee Dennison stated the stop sign at Herkimer Street and Harvey Lane needs replacement. She also suggested to place white strips to encourage stopping at intersections (can use either tape or paint).
- Trustee Healy noted a need to cut overgrowth at VWTP. Campbell stated he has been working on this. He has also talked to Jake Fort. SV/VOWM had received quote for \$9,000.00,
- Mayor Dewey asked Campbell if he is getting anywhere on clearing end of Schuyler Heights? Campbell said no and added he would like the painting and trimming of the hallway in Village Hall to be done. Campbell replied that is a bigger job with corner bead to be done.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides written report
- QUOTE: 2) 6' NY FIRE HOOKS
 - **The Fire Store \$309.18 S/H \$91.00 = \$400.18**
 - East Coast Rescue Solutions \$326.00/each = \$752.00 (2)
 - Amazon \$362.02 = \$724.04 (2)

- QUOTE: FLAT HEAD AXE/2 PROBAR HALLIGANS
 - **The Fire Store \$808.36 w/o S/H**
 - East Coast Rescue Solutions \$922.00
 - Amazon \$1,259.86

A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the quote from the Fire Store for a 6' NY fire hook in the amount of \$309.18 plus shipping of \$91.00 for a total of \$408.18 and \$808.36 (w/o shipping) for 2 flat head axe/probar Halligan's. All in favor – aye. Motion passed.
- Fire Dept By-Laws are still pending with village attorney.
- Mayor Dewey and Campbell had a discussion regarding anything new with the firehouse committee? Campbell said he talked to the fire department. Where is the status of the project with the Village Board? Mayor Dewey has reach out to Assemblywoman Woerner and Representative Stefanik and is waiting to hear back. Mayor Dewey has a call in to them.
- Campbell discussed grant writers – received an estimate from one in the amount of \$50K. Needs to reach out to other fire departments (Cambridge, Salem, Greenwich) and discuss capital project and financing/grants received. A discussion on firehouse upgrades in lieu of new firehouse, i.e., flat floor.
- Mayor Dewey discussed fire department financial report, the plans for AFG grant writer and the financing for the firehouse.

D. WATER DEPARTMENT REPORT

- Draft minutes from August 15, 2022 meeting

E. VILLAGE TREASURER'S REPORT

- Monthly report ending August 31, 2022.
- Summary of Paving Project Costs and CHIPS apportionment was provided.
- Request to change Payroll Certification from Trustee Healy to Trustee Dennison to be more timely.

A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the treasurer's report ending August 31, 2022 and to approve the change of Payroll Certification from Trustee Healy to Trustee Dennison. All in favor – aye. Motion passed.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS: None

NEW BUSINESS:

- A. Review Engineering Specifications/Estimated Project Cost for Retaining Wall/Dates needed
- B. QUOTE: Refinishing Community Center/Meeting Hall
 - a. Thompson Flooring \$9,747.00 add 4th poly coat \$11,147.00
 - b. **C&L Floor Covering \$ 6,190.00 add 4th poly coat \$6,540.00**
 - c. Allwood Floors – no longer refinish hardwood floors/new install only
 - d. Superior Floors never returned phone calls

A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote from C&L Floor Covering in the amount of \$6,540.00 for refinishing Community Center/Meeting Hall. All in favor – aye. Motion passed.

C. QUOTE: Purchase of Four Lifetime Tables for meeting room

- a. Home Depot \$525.19 (bundle of 4)
- b. Lowes Home Improvement \$169.99/each or \$679.96 for four
- c. Quill \$174.99/each or \$699.96 for four

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the purchase of 4 Lifetime Tables for the meeting room in the amount of \$525.19. All in favor – aye. Motion passed.

D. Motion to authorize the Treasurer to transfer (ARPA money) \$29,743.50 from A fund to the G fund. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the transfer of ARPA money from A fund to G fund in the amount of \$29,743.50. All in favor – aye. Motion passed.**

E. Designated Fax Line approval requested for Village Office

- a. Issues creating line interference
- b. Need for answering machine for after hour messages

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the request for the Village Office Designated Fax Line. All in favor – aye. Motion passed.

F. Approve Sewer Billing October 1, 2022 ~ \$51,380.52. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the sewer billing for October 1st in the amount of \$51,380.52. All in favor – aye. Motion passed.**

G. RESOLUTION: Schedule Public Hearing on Alternate Street Parking Local Law. The Board decided to hold off for now. There are changes with laws and this is still under review. It will be discussed at the next meeting. It was also noted that the seasonal parking is not meant to be a year-round enforcement only during winter months.

OPEN FLOOR: None

AUDIT CLAIMS:

- Abstract # 4 ~ September 2022
 - General Fund \$ 90,711.51
 - Sewer Fund \$ 3,383.37

A motion was made to by Trustee Healy and seconded by Trustee Dennison to approve the audit claims for Abstract #4 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION: None

UPCOMING VILLAGE BOARD MEETINGS:

- Monthly Meeting ~ Tuesday, October 11, 2022 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.