

# VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

## MONTHLY MEETING MINUTES

~ May 10, 2022 ~

7:00pm

**CALL MONTHLY MEETING TO ORDER:** Attending the meeting: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison. Also attending: Clerk/Treasurer Maureen Lewsey.

### APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – March 8, 2022
- Minutes – Monthly Meeting – April 12, 2022
- Minutes – Special Meeting – April 26, 2022

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the regular monthly meeting minutes from March 8<sup>th</sup> and April 12<sup>th</sup> and the special meeting minutes from April 26<sup>th</sup> as submitted. All in favor – aye. Motion passed.**

### VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting scheduled in May 2022
- Planning Meeting: TBD
- Schuylerville/Victory Water Board Meeting: May 16, 2022: a Budget Public Hearing at 6:30pm and followed by the regular monthly meeting at 7:00pm in Victory.

### MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

#### A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott was submitted.
- In regard to the pool permit on Herkimer Street, there was a question about an easement with the village on a storm drain. A survey was done by the previous owner.

#### B. DPW/SEWER/WATER DEPARTMENT REPORT

- Working Supervisor Ryan Campbell provides report
- Quotes Herkimer St Paving (but missing material cost). Campbell reported he will have the quotes ready for next month's meeting.
- Campbell requested summer hours.
- Trustee Healy requested:
  - DPW to have the hose brought back to the park and secure better as kids tamper with it.
  - Weed out the big bed in the park
  - Fill flower boxes on Village Hall ramp
  - A new box is needed for posting meeting notices outside village clerk's office.
  - Discussed the brick wall near the landscaping area. The brick wall should be removed and brought down to the ground.
  - There as a discussion on the ramp/decking area.
  - Need to get estimates from Access for ramp repair/hall foundation.
  - Check with Larry Wolcott about ADA code for slope of the ramp.
- Mayor Dewey looked at the sidewalk at the Post Office. Post Office patrons are driving on the sidewalk. The Village needs to correct the sidewalk to encourage no parking.

- The Village needs to get a generic highway work permit with the State DOT which is good for the year.
- Mayor Dewey met with the NPS on the water issue at the Monument. He found there is a 12” water line, but no sewer line. May bore 240’ (4” line would not work, County said it is too small) under the road to Peck’s property. A catch basin needs to be installed to the other side of Burgoyne Street to Peck’s property where it used to drain. Campbell asked if Jake Fort brought up to isolate the line at the Monument as this is a concern.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided report which was read.
- Quote: MES \$2,515.96 for FirePro X cameras. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote for 4 Thermal imaging cameras from MES in the amount of \$2,515.96 (plus freight). All in favor – aye. Motion passed.**
- Approve additional \$194.76 for repairs / Air Packs (Dival). **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve \$194.76 for Air Pack repairs from Dival. All in favor – aye. Motion passed.**
- Approve additional \$184.00 for ladder testing repairs (Fire Safety Testing). **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve an additional \$184.00 for ladder testing repairs (Fire Safety Testing). All in favor – aye. Motion passed.**

D. WATER DEPARTMENT REPORT

- Draft minutes pending (March & April)
- Trustee Healy will reach out to the Water Board on the budget Public Hearing. Mayor Dewey will also reach out to Jake Fort regarding the VWTP.

E. VILLAGE TREASURER’S REPORT

- Monthly report ending April 30, 2022
- The Village will check into the use of the remaining CDBG funds and authorizes uses of it.
- Final ARPA money to be received in July.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

**OLD BUSINESS:**

- A. None

**NEW BUSINESS:**

- A. CT Male Proposal for Phase 2 of the retaining wall project revised \$6,000.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the proposal of \$6,000.00 from CT Male for Phase 2 of the retaining wall project. This will be for the wall specs. All in favor – aye. Motion passed.**
- B. CT Male Proposal for Boundary Line Stakeout Schuyler Heights Drive \$1,500.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the proposal from CT Male for boundary line stakeout on Schuyler Heights Drive. This could be as soon as next week. All in favor – aye. Motion passed.**
- C. Resolution: Standard work day for DPW. **A motion was made by Trustee Healy and seconded by Trustee Dennison approve the resolution for the Standard work day for DPW. The Village Board hereby establishes the following as a standard workday and for elected and appointed official for**

**the purposes of determining days worked reportable to the NYS and Local Employees Retirement System: All Elected Officials (Mayor and Trustees) – five-day work week, six-hour day. Appointed Officials (Village Deputy Clerk/Treasurer, Public Safety Officer, Code Enforcement Officer, Election Inspectors, seasonal employees – five-day work week, six-hour day. Other Employees: Village Clerk/Treasurer – five-day work week, eight- hour day. “Summer” hours for DPW – Working Supervisor, Motor Equipment Operator – four-day work week, ten-hour day (6:00am – 4:30pm). All in favor – aye. Motion passed.**

- D. Resolution: Budget Amendment \$12,085.00 General Fund. A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the resolution needed to amend and balanced the FY21.22 budget as follows: From the General Fund a1990.4, Contingency Account in the amount of \$12,085.00 to the following accounts: A1325.4 Treasurer Contractual in the amount of \$471.00, A1620.4 Building Contractual \$5,000.00, A1910.4 Unallocated Insurance \$355.00, A5110.1 Gen Repairs Personal (DPW) \$4,200.00, A5110.4 Street Maintenance (DPW) \$48.00, A5182.4 Street Lighting Contractual \$1200.00, and A9060.8 Health Insurance \$811.00. Therefore, the village board of trustees authorizes the village budget to be amended as outline and stated above. All in favor – aye. Motion passed.

#### **OPEN FLOOR:**

#### **AUDIT CLAIMS:**

- Abstract # 12 – May 2022
  - General Fund \$ 12,921.18
  - Sewer Fund \$ 17,804.00

**A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the audit claims for Abstract #12 – May 2022 as submitted. All in favor – aye. Motion passed.**

**EXECUTIVE SESSION:** None

#### **UPCOMING VILLAGE BOARD MEETINGS:**

- Special Meeting ~ Fiscal Year End ~ Wednesday, May 25, 2022 at 6:30pm
- Monthly Meeting ~ Tuesday, June 14, 2022 at 7:00pm

**ADJOURNMENT:** A motion was made by Trustee Healy and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

**Respectfully Submitted,**

*JoAnn Bielkiewicz*

Recording Secretary