

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES
~ MARCH 8, 2022 ~
7:00pm

CALL MONTHLY MEETING TO ORDER: Attending: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – February 8, 2022. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the February 8, 2022 regular monthly meeting as submitted. All in favor – aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting scheduled in March 2022
- Planning Meeting: TBD
- Schuylerville/Victory Water Board Meeting: March 21, 2022 at 7:00pm in Victory
- Village Election: March 15, 2022 Noon – 9pm Trustee/4-year term
- Saratoga County Office of Emergency Management: water and wastewater utilities course scheduled for April 12th and 13th. This is disaster management training. No registration fee required.
- S/V BOWM Budget Meeting: March 16, 2022 at 6:30 in Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott. Did not attend, no report received. Trustee Dennison asked if there was anything outstanding. No permits or OTR. Mayor Dewey talked to the village attorney about litigation on two properties still pending.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Provisional Working Supervisor Ryan Campbell provides report. Report was read. There is a brake issue on the Fort F-550 dpw truck. It was determined it was the master cylinder going bad. Campbell is going to see if it can be done in-house. The pedal is spongy, no other issues with breaking. It cost \$260.00 to get a diagnostic report. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote from Marchese Ford in the total amount of \$891.44 (which includes the \$260.00 for diagnostic report) for the master cylinder work on the F0550 Ford DPW truck. All in favor – aye. Motion passed.**
- Sewer Garage hot water heater has an issue with a small drip that hits the burner plate. Three quotes were received and the lowest received was from R.E Michael Company but Campbell realized an additional \$200.00 would be needed be added for materials and lines he has not gotten yet. The hot water heater is working now, so no quote was awarded as he will wait and see at this time.
- An issue on 25 Herkimer Street regarding car parking that has been going on for months. There are no plates and is not registered. The village will send a letter stating they will be given two weeks to resolve this issue or the vehicle will be towed.
- SEWER: 2 grinder pumps have been picked up from GLLP. Charged conversion fee of \$120.00/ea. for conversion from 240v to 120v. Ten grinder pumps were ordered, so far, we have

received 4 and waiting for 6 to come in sometime in April. It comes out cheaper with a discount to order 10 pumps at once.

- WATER: Campbell will attend water class at the end of March. Hydrant flushing will take place 4/18 thru 4/22 in Victory, the following week in Village of Schuylerville.
- Mayor Dewey asked DPW Campbell if the salt was ordered. Campbell replied yes, that 75 Tons was ordered and ½ was in and the balance ½ was on backorder.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides report. Campbell read his report. He noted that all the by-laws were amended, now waiting for the final draft to be sent to the floor committee. The next step is to submit to the Village Board, then send to the village attorney for review and approved by the Village Board.
- Campbell talked about the PPE fund and discussed getting turn-out 2-3 sets/year. Each set is certified for 10 years. It was suggested to try to rotate so all not needing replacement at the same time. The timing of delivery would be May for 2 sets, now asking for board approval. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve \$6,039.60 (without shipping) from Municipal Equipment Services (MES) for turn out gear and \$598.00 (without shipping) for a harness, also from MES. All in favor – aye. Motion passed.**
- **A motion was made by Mayor Dewey and seconded by Trustee Dennison to purchase from Wallace Supply Co, Inc a Wacker Trash Pump for \$305.05 for the ETA 612 firetruck. All in favor – aye. Motion passed.**
- **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve \$2,092.00 for 5 Motorola pagers with batteries from Goin' Mobile, LLC. All in favor – aye. Motion passed.**
- **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve 2 new member applications for Nick Maniacek and Josh Weaver. Both will be interior firefighters. Nick is covered on the village Cancer Policy through work as a paid firefighter, but Josh needs to be added to the Cancer Policy after 6-month probation, so we will wait until cleared (Sept) by the fire department. All in favor – aye. Motion passed.**
- Other items discussed:
 - Mayor Dewey requested the treasurer's report for the fire department.
 - Mayor Dewey requested the office door be repainted and discussed a larger sign case for outside.
 - Mayor Dewey talked to the village attorney about creating the Capital Reserve Fund for the village hall and future firehouse building. That way it could be used not just for the firehouse project but anything on the whole building.
 - The Fire Dept officers and Trustees Healy and Dennison met with a representative from Stefanik's office. Mayor Dewey heard from Daphne Jordan after that meeting to discuss funding opportunities on firehouse funding.
 - Mayor Dewey talked to DPW Campbell about working on roads inventory and making a priority list, Herkimer Street this year and Schuyler Heights Drive two years from now. DPW Campbell is to get quotes on Herkimer Street paving. Campbell discussed curbing, but is not sure it is practical at this time. The Board discussed Herkimer Street curbs in general, and Mayor Dewey asked Campbell to get some quotes.
 - Schuyler Heights Drive – Mayor Dewey wants the road to go all the way on village property (that's back to National Park Property. The village road currently falls short and doesn't allow for turn around.
 - Survey discussion – survey markers were not covered, only the survey was done south of Schuyler Heights roading. There was a discussion on road frontage for the vacant lots and proper turn around for DPW/firetrucks.

- Mayor Dewey would like a roofer to take a look at village hall/firehouse roof to determine repair quote or replacement.

D. WATER DEPARTMENT REPORT

- Draft minutes from the February 28, 2022 monthly meeting are pending
- Water Backhoe to VOS – discussion. The Board talked about options discussed at the water meeting, i.e., book value, surplus and trade in. Trustee Healy said VOS DPW Rob Decker reached out about water work. DPW Campbell said he just talked to him about the backhoe. Trustee Healy said the Decker showed up at the water meeting asking about what’s his role for water work. Trustee Dennison said years ago when they had water operators, jobs were set up by the Chief Water Operator. Now Decker stated the IMA needs to include what he is responsible for and he needs a list of contact numbers. There was a general IMA discussion and it was agreed at a water meeting to schedule a meeting with Decker, Campbell and Trustee Healy to discuss amendments needed.

E. VILLAGE TREASURER’S REPORT

- Monthly report ending February 28, 2022 was read.

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS: None

NEW BUSINESS:

- A. Approve PDD (Planned Development Division) Application Form (pending from last month). **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the PDD Application Form. All in favor – aye. Motion passed.**
- B. RESOLUTION: Budget Amendment. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the Resolution dated March 8, 2022 to amend the FY21.22 budget to balance the budget in the general fund to account for recent transactions: GENERAL FUND: From A2831 Fund Balance (to account for CHIPS revenue) \$33,922.57 to A5110.4 Street Repairs, Contractual in the amount \$33,922.57. Also, from: A1990.4 Contingency \$4,517.10 to: A1620.4 Buildings, Contractual in the amount of \$3,000.00, A5110.4 Street Repairs, Contractual in the amount of \$1500.00 and A5410.4 Sidewalks, Contractual in the amount \$17.10. The Village Board of Trustees authorizes the village budget to be amended as stated above. All in favor – aye. Motion passed.**
- C. Spring Clean Up: Week of May 9th
 - a. Approve Event and Date. Spring Clean-up will be May 9th thru May 13th. The fee to participate remains at \$25.00

OPEN FLOOR: Resident Pete Healy asked if the retaining project fence will be replaced as part of the project. Yes, it is in the specs to fix. Trustee Healy asked if the choice of block was Cobblestone/standard color gray. All agreed it was.

AUDIT CLAIMS:

- Abstract # 10 – March 2022
 - General Fund \$ 15,611.36
 - Sewer Fund \$ 12,596.25

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the Audit Claims for March, 2022, Abstract #10 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION:

Presentation of the Tentative Budget FY 2022-2023. Public hearing to be scheduled.

UPCOMING VILLAGE BOARD MEETINGS:

- Tuesday, APRIL 12, 2022 at 7:00pm Monthly Meeting

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biolkiewicz

Recording Secretary