

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES
~ December 14, 2021 ~
7:00pm

CALL MONTHLY MEETING TO ORDER: Attending the meeting was Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – October 12, 2021. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the minutes from the regular monthly meeting of October 12, 2021 as submitted. All in favor – aye. Motion passed.**
- Minutes – Monthly Meeting – November 18, 2021 pending

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting scheduled in December 2021
- Planning Meeting: December 21, 2021 at 6:30pm
- Schuylerville/Victory Water Board Meeting: December 20, 2021 at 7:00pm in Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott was absent
- Final Inspection on fence installation on Monument Drive
- In progress OTR Pine St issue for junkyard

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Provisional Working Supervisor Ryan Campbell provided report which was read. Working Supervisor Campbell reported that the garage furnace that was recently installed in-house saved the Village approximately \$2900.00 vs. the quote received for installation. The motion made last month for the cost of the garage heater was rescinded in the amount of \$1029.58. Amended quote is discussed below.
- Quote: Super Heavy Batteries/Allied Auto \$293.98 for 2017 F550. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the purchase of Super Heavy Batteries from Allied Auto in the amount of \$293.98 for the 2017 F550. All in favor – aye. Motion passed.**
- Amend previous quote for Sewer Department (garage) heater of \$907.00 to \$1,072.00. The actual invoice is in the amount of \$1,071.91, but parts in the amount of \$42.33 will be returned. **A new motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the new amount NTE \$1,030.00 for the Hot Dawg 125,000BTU garage heater. All in favor – aye. Motion passed.**
- 5 Herkimer Street Grinder Pump. The grinder pump was replaced. A rebuilt pump was installed about 1 ½ years ago. Installed a new plug, with the Extreme pump.
- Picked up 2 new pumps with plugs of the 10 new pumps that were ordered for stock in case of emergencies. Estimated delivery time of the remaining pumps is February 2022.
- Campbell asked the Board what to do about the parked cars, during a snow event. Mayor Dewey said if they are unregistered, we will tow them. Mayor Dewey suggested sending a courtesy letter regarding the obstruction in the alley for plowing and fire safety. A homeowner on Herkimer

Street consistently parks his truck past the curb line of the driveway. Campbell would like to propose alternate parking to the Village Board. Campbell said he will work on this.

- Mayor Dewey brought up looking into the linear footage for curbing and paving Herkimer Street next year if we have the CHIPS money. Mayor Dewey stated he presently has no ideas for sidewalks, but if we could do this in-house, he'd like to see this done from the Post Office around the corner. There was a discussion on this matter. Trustee Dennison noted that Herkimer Street needs sidewalks, and Pine Street to Cemetery Road on the west side. Campbell also discussed water issue catch basins on Herkimer Street. There are catch basins located in driveways which are not effective. Mayor Dewey stated that Herkimer Street is the next on the list for sidewalks and paving. Campbell said that he walked to review the old curbing on Herkimer Street in ground by Perry's and Gargano properties and go from Cemetery Avenue to Pine Street. There is a tree that needs to be removed near Perry's as the roots destroyed the sidewalk.
- Mayor Dewey noted the big project for next year is the wall on Luke's Alley and the drainage issue on Schuyler Heights Drive. We own property at the end of the road to the NPS property which is 42' wide. If we could cut back in there, we could establish a turn around for our vehicles. There was a discussion on the budget and the project of the end of Schuyler Heights Drive, discussing the grade and drainage pipe. We need ideas for this. Trustee Dennison asked if there was an infrastructure bill?
- Mayor Dewey asked Campbell how things were going with snowplowing training. Campbell replied, yes, but have not documented, but will start. Trustee Dennison noted be careful not to back into intersections. Also, another possible turn around spot is on Smith Terrace located on Jay Street.
- Trustee Healy asked if the grate works that at the corner of Nason's property. Campbell replied yes. There was a discussion on snow removal runoff.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provided a report
- Fire Dept Bylaws: Received amendments for Article I through Article VI. Mayor Dewey asked how many Articles are remaining. Once they are totally revised, we will forward to the Village Attorney for his review and comments.
- Fire trucks are in good and safe condition. Repairs were made in-house on the ETA 614 which included a small valve and 1" retake valve line.
- Firehouse Committee – the Chair is Larry Wolcott. Mayor Dewey stated the committee needs to meet again, it's time to move forward. Mayor Dewey asked when will they meet, and noted that he would be happy to help. There is a need to find grant writers and find out the cost. The bill proposed by Stefanik's office would provide a 25% grant through FEMA for reconstruction or new firehouse building for volunteer fire departments.

D. WATER DEPARTMENT REPORT

- Draft minutes from the November 15, 2021 monthly meeting received
- Minutes from October 12th and 18th meetings on file
- The water issue at 10 Pine Street has been resolved.
- Mayor Dewey asked about the excavator/backhoe situation, and asked when was the last time it was used. The equipment could be considered surplus. No sense having duplicate equipment as the Village of Victory has a backhoe. There should be a quote requested for needed repairs.
- General discussion on current water work done in-house.

E. VILLAGE TREASURER'S REPORT

- Monthly report ending November 30, 2021 was read.
- Software upgrade for utility billing costing \$1,995.00. The Clerk/Treasurer explained that she has been experiencing issues with the software, and an upgrade to Windows 10 is needed. There

are issues with other software packages that don't include tax assessing features. There is an option to consider, adopting the Town's assessed valuation for village property. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the software upgrade to Windows 10 in the amount of \$1,995.00 pending getting this in writing through email. All in favor – aye. Motion passed.**

F. PLANNING BOARD REPORT

- No meeting/no report

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS: Trustee Dennison asked what the status is on the Mill Project. Mayor Dewey stated they are ready for the next round. That is estimated to take place in March 2022.

NEW BUSINESS:

- A. Retaining Wall Project Status. As noted in emails sent to the Board, CT Male is coming out tomorrow to do bores in the neighbor's yards for additional soil samples.
- B. Quote - Tri County Extinguishers, LLC \$180.00 includes updating 6 old generation Amerex nozzles. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote of \$180.00 for Tri-County Extinguishers to update 6 old generation Amerex nozzles. All in favor – aye. Motion passed.**
- C. RESOLUTION: Transfer proceeds from Insurance Claim from fund balance to Fire Dept Contractual. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated December 14, 2021 whereas an insurance claim was filed for the fire department in the amount of \$1,165.08 through Utica National Insurance Company minus the \$100.00 deductible for a total of \$1,065.08. The proceeds were deposited into the village general fund and needs to be appropriated into the fire department contractual in the amount of \$1,065.08 and the fire department can proceed moving forward to follow the village procurement policy to replace the equipment loss. Therefore, the village board of trustees authorizes the village budget to be amended as outlined and as stated above. All in favor – aye. Motion passed.**
- D. Discuss previous quote for Stihl Saw, Cart, Tank and Blade. Items received ...attachment kit added
- E. Discuss previous approval for Sewer Garage Heater. Approved \$907.00 Invoice \$1,071.91. This was discussed earlier in the meeting.
- F. RESOLUTION: Budget Amendments. **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the resolution dated December 14, 2021 whereas the FY21.22 budget needs to be amended to balance the budget in the general funds. A budget amendment will be needed between the following appropriations: From A1990.4 Contingency Account to A1620.4 Buildings, Contractual in the amount of \$8,000.00. And From 9010.8 State Retirement to A5410.4 Sidewalks, Contractual in the amount of \$1,575.00. Therefore, be it resolved the Village Board of Trustees authorizes the village budget to be amended as outlines and as stated above. All in favor – aye. Motion passed.**

OPEN FLOOR: None

AUDIT CLAIMS:

- Abstract # 7 – December - 2021
 - General Fund \$ 30,167.86
 - Sewer Fund \$ 1,583.47
 - Land Use Escrow Account \$ -0-
 - Fund Balance \$ -0-

A motion was made by Mayor Dewey and seconded by Trustee Dennison to audit the claims for Abstract #7, December, 2021. All in favor – aye. Motion passed.

EXECUTIVE SESSION: None

UPCOMING VILLAGE BOARD MEETINGS:

- Tuesday, January 11, 2022 at 7:00pm Monthly Meeting

ADJOURNMENT: A motion was made by Trustee Healy and seconded by Trustee Dennison to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biellkiewicz

Recording Secretary