

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

~ August 10, 2021 ~

7:00pm

CALL MONTHLY MEETING TO ORDER: Attending was Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, and Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – July 13, 2021
- Minutes – Special Meeting – July 19, 2021

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the minutes of the July 13, 2021 monthly meeting and the July 19, 2021 special meeting minutes as submitted. All in favor – aye. Motion passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in August 2021
- Planning Meeting: No meeting in August 2021
- Schuylerville/Victory Water Board Meeting: August 16, 2021 at 7:00pm in Victory

Guest Attendance: Dave Roberts attends to discuss the Fence repair quotes in the Siege Trail from last month. Mr. Roberts started off by repeating fence was not properly installed, the Town of Saratoga does not want to take responsibility for maintaining the trail as the fence was not put in properly. He stated that there is \$3500.00 left over in the budget to fix the fence. There was further discussion on the project and cash flow including the County dollars. The new name of the of the project will be the “Victory Loop Trail” not the Siege Trail.

Mr. Roberts also brought up the additional grant in the amount of \$10,000.00 from Stewart’s. Mr. Roberts said that this money can be transferred to the Village of Victory. There was a question on where this money is if it was with the Chamber of Commerce. Mr. Roberts said he would talk to Stewarts. Mayor Dewey stated another \$800.00 must be spent before we will be reimbursed from the County. They also noted that last month Tracey Clothier was approved \$1200.00 for project services.

Mr. Roberts agreed and then spoke about the trail being extended to Evans Street to the Saw Mill corner and cut across the property and pick up on Bridge Street. DPW Provisional Supervisor explained the upcoming paving project on Bridge Street. Options to get to Rt. 32 to the Victory Woods Trail were discussed including a DOT crosswalk on Route 4 and discussing the development of graphics for directions to walk the trail. They would like to see a gated entrance to the Park – Victory Woods but would need to work with Superintendent, National Park Service. New signs would be stating “Violators will be Prosecuted.”

Approve fence repair quotes for Siege Trail (aka part of the Victory Loop Trail)

- Quote: Access Anvil Fence \$4,380.20 & \$9,219.20
- Quote: AFSCO Fence \$6,746.00

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from AFSCO Fence in the amount of \$6,746.00 for the split fence repair. All in favor – aye. Motion passed.

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott provides verbal report. Report detailed:
 - final inspection at 18 Schuyler Heights Drive – MHP,
 - pool inspection at 35 Herkimer St,
 - OTR at 28 Gates Ave for ongoing issue – grass has been mowed, moved the deck and the pool will be removed by the end of the week and the owner is staying in contact.
 - OTR at 37 Pearl St. for an issue with the tenants raising chickens
 - Inspection for framing and footings at 16 Pine St.
 - Stop Work Order at Schuyler Heights Dr. – Notice has been posted on property, letter mailed, and CEO has discussed with the contractor. The letter needs to state what they need to provide to the Planning Board regarding storm water remediation. We need to know where the water line is. The 6” water line runs through the property. There is not a valve on Monument Dr. and we can’t isolate the line. CEO Wolcott said this would not stop the neighboring properties culvert issues. DPW Campbell said this area needs attention. We weed whacked today, and it is full of brush and debris. There are two layers of stone but it keeps sinking. CEO Wolcott said the village maintain needs to maintain the drainage ditch. Mayor Dewey stated we need to hear from the owners regarding cleaning the ditch out. If we do not hear from them by the end of the week, a letter will be sent to them stating they need to clean out the ditch. CEO Wolcott stated we need to have a maintenance plan.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Provisional Working Supervisor Ryan Campbell provides report and stated the basics were included in his report.
- Approve Safety Warehouse invoice \$276.08 for barricades (8). **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the quote from Safety Warehouse in the amount of \$276.08 for 8 barricades. All in favor – aye. Motion passed.**
- Quote: Adirondack Sign Co \$650.00 (includes 2x6 sign + labor/if cove needed will be extra). DPW Campbell stated that he could do the installation in-house. This would cut the quote to \$350.00 saving the village \$300.00. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote from ADK Sign Co. by the amended amount of \$350.00. All in favor – aye. Motion passed.** A discussion of where the letters would be kept and it was decided the letters would be kept in the Village Clerk’s office.
- Sewer Quote: George LaPlante \$12,500.00 (5) grinder pumps includes E-One Candy Cane Core, supply end/panel, SA panel & supply hood. Resolution needed for approval. No decision was made by the board at this time. Replace grinder pump at 38 Gates Ave. It was the old 200 Series and was replaced with E-One pump.
- National Grid – Campbell contacted National Grid and they want an electrical inspection first, etc. before power hookup is complete. There was a discussion on power for “The Point.” For now, the village may use solar lights. Campbell will check into getting water there for watering plants in the future. Campbell could install a curb box in the future when needed.
- Replacement of Tiles in Village Hall – Campbell noted it appears a pinhole on the roof is causing the dripping into the ceiling damaging the tiles. Water coming through a window was discovered during hazmat drill for the fire department.
- Cleaned gutters and checked shingles – 12 missing probably flew over the roof.
- Black rubber flat roof – water seeping in joints and are lifting and peeling away. Mayor Dewey will talk to the contractor about a possible warranty issue. Repairing the roof would be under emergency measures. Mayor Dewey estimates between \$35K - \$50K. Shingles in new section to be replaced.
- Brick issues remain and are getting worse. Campbell stated he is unable to locate a mason.
- Firehouse roof – pockets lifting up on backside.

- There was a discussion on the roof system issues of the whole building
- The tarp motor was repaired and also repaired the main cylinder on the dump truck.
- DOT - Campbell working on the highway permits. The sidewalk project will begin with Workers, LLC contracting the work.
- Prep the holes tomorrow on Cemetery Road and Post Office for repairs, borrowing the Town's tamper. Trustee Dennison requested them to place cones on lower Cemetery Road by Herkimer for "Road Safety" and "Unsafe for Motorcycles" issues.
- Paving by Evolution will begin the second week in September.

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell provides report. Mayor Dewey noted he will meet with the Firehouse Committee in a couple weeks to discuss grant options. The Fire Department is to discuss the lay out options for the Board and to pay grant writers as previously approved.

D. WATER DEPARTMENT REPORT

- Draft minutes from the July 19, 2021 monthly meeting received. Campbell reported the fence line was cut back as requested. Patching of the road at 138 Cemetery Road will be done tomorrow. Class D License training at Morrisville has been completed.

E. VILLAGE TREASURER'S REPORT

- Monthly report ending July 31, 2021
- Request to attend the Fall Training School September 20-September 23, 2021
 - Registration \$355.00 cost (early registration by August 20th) Does not include any meals. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the cost of \$355.00 for the Clerk/Treasurer to attend the Fall Training School for September 20-23, 2021. All in favor – aye. Motion passed.**

F. PLANNING BOARD REPORT

- No meeting/no report
- Projected start date on mill project/2nd Quarter 2022

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS: None

NEW BUSINESS:

A. Cannabis Local Law – Opting Out of Retail Sales

- **Resolution** to hold Public Hearing on September 14, 2021. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution passed August 10, 2021 for the Public Hearing on Proposed Local Law 1-2021 for the Village of Victory. This law states, if adopted, would exercise the Village's right to -opt-out of allowing cannabis retail dispensaries and on-site cannabis consumption sites in the Village of Victory that would otherwise be allowed under Article 4 of the Cannabis Law of the State of New York. The Board now wished to conduct a public hearing relating to the possible adoption of said Local Law. In accordance with the provisions of the Municipal Home Rule Law, a public hearing shall be held on the 14th of September, 2021 at 7:00pm at the Village Hall, 23 Pine Street, Victory Mills, NY on the matter of the adoption of Draft Local Law 1 of 2021, which law would exercise the Village's right to opt-out of allowing cannabis retail dispensaries and on-site cannabis consumption sites in the Village of Victory that would otherwise be**

**allowed under Article 4 of the Cannabis Law of the State of New York. All in favor – aye.
Motion passed.**

- Draft Local Law available for review

B. RESOLUTION: Budget Amendment. A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated August 10, 2021 to amend the FY21-22 budget needed to amend the balance to balance the budget due to engineering costs. A budget amendment will be needed as outlined and the Treasurer requests the following transfer between appropriations: from General Fund A1990.4 Contingency Account in the amount of \$1,388.00 to account A1440.4 Engineer, Contractual in the amount of \$1,388.00. The Village Board of Trustees authorizes the village budget to be amended as outlines and stated above. All in favor – aye. Motion passed.

C. Proposal CT Male Associates on engineering for retaining wall \$14,500.00

- Include boundary survey and topographical survey of 19 & 21 Herkimer St
- Geographical Investigation includes two hand auger excavations to max nine feet below
- Drainage Improvements determination
- Prepare probable construction cost
- Prepare drawings for wall and drainage improvements behind the retaining wall
- Sample Block Library was also provided

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the proposal from CT Male in the amount of \$14,500.00 (to be transferred from fund balance) for all the items listed above. All in favor – 2 ayes, 1 abstention (Trustee Healy). Motion passed.

OPEN FLOOR:

AUDIT CLAIMS:

- Abstract # 3 – August - 2021

- General Fund \$22,207.23
- Sewer Fund \$ 3,548.43

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the audit claims, #3 for August, 2021 including the pending additional monetary request to applicant as stated. All in favor – aye. Motion passed.

- Land Use Escrow Account \$ 541.24 (pending/additional transactions)

EXECUTIVE SESSION:

- **A motion was made by Mayor Dewey and seconded by Trustee Healy to enter into Executive Session to discuss the hiring of Motor Equipment Operator. All in favor – aye. Motion passed.**
- **A motion was made by Mayor Dewey and seconded by Trustee Dennison to exit Executive Session. All in favor – aye. Motion passed.**
- **It was determined that Mike Eldred would be hired @\$15.00p/h, and if not, Logan Steele @\$13.50p/h up to 32 hours per week with paid holidays, with 1 year probation and start date 2 weeks (8/24/21). Reviewed Deputy Village Clerk position and it was determined that the village would reach out to a temp agency to review the options.**

UPCOMING VILLAGE BOARD MEETINGS:

- Tuesday, September 14, 2021 at 7:00pm Public Hearing, Proposed Local Law 1-2021 on Cannabis Opt-Out Local Law – Monthly meeting to follow.
- Tuesday, September 14, 2021 at 7:00pm Monthly Meeting

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biellkiewicz

Recording Secretary