

# VILLAGE OF VICTORY

## VILLAGE BOARD OF TRUSTEES

### MONTHLY MEETING MINUTES

~ May 11, 2021 ~

7:00pm

**CALL MONTHLY MEETING TO ORDER:** Attending the meeting was Mayor Pat Dewey and Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

#### APPROVAL OF MINUTES:

- Minutes – April 13, 2021 – Monthly Meeting
- Minutes – April 13, 2021 – Organizational Meeting
- Minutes – April 21, 2021 – Special Meeting

**A motion was made by Trustee Dennison and seconded by Mayor Dewey was made to approve the Monthly meeting and Organizational Meeting minutes of April 13, 2021 as submitted as well as the minutes from the special meeting held on April 21, 2021 as submitted. All in favor – aye. Motion passed.**

#### VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in May 2021
- Planning Meeting: No meeting in May 2021
- Schuylerville/Victory Water Board Meeting: May 17, 2021 at 7:00pm in Victory
- NYS Department of Public Service Commission: Public Hearing on May 12, 2021 regarding two proposals; Gas Planning Process Proposal and Moratorium Management Proposal. For more information [www.dps.ny.gov](http://www.dps.ny.gov) Click search, enter case #(20-G-0131) in the search by case # field.
- Vaccine Clinic – held May 20, 2021 from 5:00-7:00pm. For more information <https://apps2.health.ny.gov/doh2/applinks/cdmspr/2/counties?DateID=C1FF225A08FB0374E0530A6C7C155817>

#### MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

##### A. DPW REPORT

- Provisional Working Supervisor Ryan Campbell provides report
- QUOTE: B95 Chains from Capital Tractor \$601.47. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote for B95 Chains from Capital Tractor in the amount of \$601.47. All in favor – aye. Motion passed.**
- QUOTE: Tree Removal for 2 black walnut trees located on Pine Street
  - Richard Sears Tree Removal \$3,400.00
  - Adirondack Tree Surgeons \$2,900.00
  - Dino’s Tree & Outdoor Service \$1,950.0. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Dino’s Tree & Outdoor Service in the amount of \$1,950.00 for the removal of the 2 black walnut trees located on Pine Street. Also discussed timeframe and receiving the certificate of insurance. All in favor – aye. Motion passed.**
- QUOTE: Road Saw
  - Country Power \$1,311.00 (Stihl not in stock)
  - Ace Cutting Equipment \$1,342.00

- Curtis Feed \$1,485.00 (Could be by May 20)  
**A motion was made by Mayor Dewey made and seconded by Trustee Dennison to approve the purchase of a road saw not to exceed \$1,500.00. All in favor – aye. Motion passed.** Mayor Dewey asked about blades, and if needed to order separately.
- QUOTES: Paving Bridge St/Cemetery Rd./Herkimer Street. The board reviewed and asked how long the quotes were good for as black top changes costs due to petroleum. There was a discussion on the Herkimer Street curbing. True and leveling will take place vs milling the road. A discussion was done over the following quotes and Mayor Dewey chose to do Bridge Street and Cemetery Road. The Board discussed doing Herkimer Street next year, and add curbing. Next year there will be \$10K reserve and CHIPS money and fund balance.
  - Evolution \$15,259.50/18,007.50/\$43,268.10
  - Kubricky Construction Corp \$16,849.40/19,020.00/48,205.50
  - DelSignore \$21,360.00/\$34,500.00/\$93,694.50**A motion was made by Mayor Dewey and seconded by Trustee Dennison to award the quote to Evolution for Bridge Street in the amount of \$15,59.50 and Cemetery Road in the amount of \$18,007.50. All in favor – aye. Motion passed.**

## B. SEWER/WATER DEPARTMENT

- Included with dpw report. Working Provisional Supervisor Campbell reported he had taken a virtual class on rebuilding pumps. He stated he will finish up the post office tomorrow with one continuous 60' line. The sewer line has been completed at 138 Cemetery Road and he made the inspection.
- There are 5 new grinder pumps in stock and one used one.
- WATER: 104 Monument Drive water job is done.
  - Hydrant flushing has been done and the reports need to be done for the water board.
- DPW: Trustee Healy asked what is up with the Ventrac? The response was the belt got shredded mowing the cemetery and bumped the road on Herkimer Street. Mayor Dewey said to slowdown, this is expensive equipment.
- Trustee Healy noted he had a number of items he would like to see taken care of:
  - Change the ceiling tiles in the hall before May 20.
  - Place the whiskey barrels in the park
  - Get the soil and containers for the railing first.
  - Get the water on in the park
  - When mowing – don't mow around garbage
  - Evans Street – work day?
  - Walk Gates Avenue – pick up garbage
  - Take care of the bathrooms
  - Take care of the exhaust fan in the bathroom, either from WW Grainger or McMaster Carr
  - Has the fence been taken care of yet on White's Alley?

## C. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott reports he issued one building permit at 3 Pearl Street for a gazebo. Trustee Dennison asked about the garbage at property on Gates Avenue. Trustee Dennison asked if this had been forward to the Village Attorney for his input, which Clerk/Treasurer Lewsey replied no. Dennison also noted that White's Alley is in terrible condition, issues with garbage throughout the whole alley. DPW Campbell is to check out the vehicles on White's Alley to ensure they have been registered and parked are being parked.

#### D. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell to report
- QUOTE: The previous gas order approved was not purchased. Gas Detector:
  - Fire Trac \$1,014.00
  - B-Lann Equipment \$880.00
  - Dival Safety and Supplies \$777.00. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the amended approval to purchase a Gas Detector rom Dival Safety and Supplies in the amount of \$777.00. All in favor – aye. Motion passed.**
- QUOTE: Boots
  - Fire Trac \$515.00
  - Garrison Fire Equipment \$390.00
  - MES Fire \$325.00. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the purchase of boots from MES Fire in the amount of \$325.00. All in favor – aye. Motion passed.**

#### E. WATER DEPARTMENT REPORT

- Draft minutes from the April 19, 2021 monthly meeting/pending
- Draft minutes from the April 29, 2021 public hearing/pending

#### F. VILLAGE TREASURER'S REPORT

- Monthly report ending April 30, 2021

#### G. PLANNING BOARD REPORT

- Draft minutes from February 16, 2021 minutes. Trustee Dennison had questions on the subdivision. She questioned the clearing issue and the grading of the bank and possibly having the village engineer take a look at these items. Mayor Dewey said he would have the village engineer come out to review the situations and report to the board.

#### H. ZONING BOARD OF APPEALS REPORT

- No meeting in April 2021/no report

#### **OLD BUSINESS:**

- A. Review Sidewalk Specifications: tabled from last month to review curb specifications. The Village Engineer provided the specifications for sidewalk curbing but we need to add Appendix A to the specs of the curbing detail. Trustee Dennison brought up a question of the sidewalk problem she received from someone on Pond Street.
- B. Vendor Permit/Peddler's License: tabled from last month. It was noted that the orange truck spotted is a hot dog truck. There was a discussion on changing the name of the form, whether a permit or license is required or whether they would need to just register with the village office. Mayor Dewey will reach out to the Village Attorney for answers.
- C. Personnel Policy: Review adding Juneteenth (June 19<sup>th</sup>). **A motion was made by Trustee Healy and seconded by Trustee Dennison to add Juneteenth (June 19<sup>th</sup>) to the village employee policy. All in favor – aye. Motion passed.**
- D. Update on Mobile Home Park License Renewal. CEO Wolcott needs to inspect first before renewal can be made. It was determined that the village will need a survey done regarding the mobile home trailer on the road. Trustee Healy noted that at present it becomes a liability for snow removal damage. Trustee Dennison stated it is important to know boundaries first.

#### **NEW BUSINESS:**

A. Resolution: Budget Amendment

- a. Transfer \$5,897.50 from contingency to 1325.1 \$5,000 and \$750.00 to 1325.4 and \$147.50 to 1660.4 (for water department expense paid by village but to be reimbursed). **A motion was made by Mayor Dewey and seconded by Trustee Healy to amend the FY20.21 budget to balance the general fund as follows: From A1990.4 Contingency Account in the amount of \$5,897.50 to: A1325.00 Personal Services in the amount of \$5,000, A1325.4 Treasurer, Contractual in the amount of \$750.00 and A1660.4, Central Stores, Contractual (water exp) in the amount of \$147.50. Therefore, the village board of trustees authorizes the village budget to be amended as stated above. All in favor – aye. Motion passed.**

- B. Request from Tony White to park on White’s Alley/Village Property. **A motion was made by Mayor Dewey and seconded by Trustee Dennison after discussion to regrettfully decline Mr. Whites request to park on White’s Alley. All in favor – aye. Motion passed.**

Also, Trustee Dennison wants village CEO Wolcott to inspect the building at the end of the alley (70 Gates Avenue) Mayor Dewey will talk to CEO Wolcott on this. Also, no cars are to park next to the dry hydrant.

C. Cannabis Local Law – Opting Out of Retail Sales

- a. Recent legislation
- b. General Information provided by NYCOM on the Marijuana Regulation and Taxation Act (MRTA). **A motion was made by Mayor Dewey and seconded by Trustee Healy to have the village “opt out” of the retail sales of cannabis. All in favor – aye. Motion passed.**

- D. Proposed Sidewalk Maintenance Law. This will be sent to the Village Attorney and Village Board as there needs to be a written response. This is pending until next month.

**OPEN FLOOR:** N/A

**AUDIT CLAIMS:**

- Abstract # 12 – May - 2021
  - General Fund \$ 12,441.51
  - Sewer Fund \$ 8,952.18
  - Land Use Escrow Account \$ -0-

**A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the audit claims for Abstract #12 – May, 2021 as submitted. All in favor – aye. Motion passed.**

**EXECUTIVE SESSION:** To review the hiring of MEO.

**A motion was made by Trustee Healy and seconded by Trustee Dennison to enter into Executive Session to discuss the hiring of the MEO. All in favor – aye. Motion passed.**

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to exit Executive Session. No decision was made. All in favor – aye. Motion passed**

**UPCOMING VILLAGE BOARD MEETINGS:**

- Tuesday, May 25, 2021 at 6:30pm Fiscal Year End Meeting
- Tuesday, June 8, 2021 at 7:00pm Monthly Meeting

**ADJOURNMENT:** A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

*JoAnn Biolkiewicz*

Recording Secretary

