

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

~ June 8, 2021 ~

7:00pm

CALL MONTHLY MEETING TO ORDER: Attending the meeting were the following: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, Clerk/Treasurer Maureen Lewsey, CPW Ryan Campbell, CEO Larry Wolcott and guest speakers Dave Roberts and Julia Stokes.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – May 11, 2021
- Minutes – Special Meeting – May 25, 2021

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the May 11, 2021 regular monthly meeting and from the May 25, 2021 Special Meeting as submitted. All in favor – aye. Motion passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in June 2021
- Planning Meeting: No meeting in June 2021
- Schuylerville/Victory Water Board Meeting: June 21, 2021 at 7:00pm in Victory

Victory Siege Trail: Dave Roberts and Julia Stokes attend to discuss the County Grant which will cover the fence repair and Wayside Signage. Dave Roberts introduced Julia Stokes and provided some background to the Board. She is a Town of Saratoga resident, residing on Burke Road and Deputy Commissioner of NYS. Bob Stokes was previous Supervisor for the Town of Greenfield.

- Empire State Trail. Use the name Victory to connect and merge the Siege Trail, Victory Woods and Victory Loop Trail.
- Trail Grant awarded by Saratoga County to the village.
- Siege Trail has contract with Brookfield Power. The Town of Saratoga agreed with the contract and agreed to maintain the trail. That hasn't happened due to damage to fence signs.
- Upgrade to the fence and repairs will be covered by the grant.
- Bob Stokes, member of the "Friends of the Battlefield" helped create the Surrender Trail.
- They discussed the loop starting at the Schuyler House, going across the General Schuyler Sawmill Park to Gates, then Gates Avenue to Victory Woods.
- Panel at Lakes to Locks at the point could be relocated.
- All money will go through the Village of Victory Clerk/Treasurer. Ways to gain interest and provide direction to walk trail can be created through "On App" through NYS Empire Trail.
- Julia will put out contracts, design signs for "Victory Loop Trail." Mayor Dewey noted that fence specs are available. Mr. Roberts stated he has talked with Anvil Fence. Mayor Dewey stated that going through the village requires prevailing wage job.
- An invoice needs to be done for the Town of Saratoga in the amount of \$1500.00, they are offering additional funds to help defray costs.
- We need to track in-kind hours to cover that portion of the grant application.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the villages participation in the Victory Loop Trail. All in favor – aye. Motion passed.

A separate motion was made by Mayor Dewey and seconded by Trustee Dennison to get started on the Victory Loop Trail and appoint Dave Roberts as Project Manager. All in favor – aye. Motion passed.

The Grand Opening is scheduled for June 19, 2021 at the Schuylerville Visitor Center. Reach out to the Town of Stillwater to volunteer.

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

➤ CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott provides verbal report. The following permits were granted: 26 Gates Avenue Ext. for replacement of sill plate and for a fence at 11 Timothy Drive.
- A second OTR issued for 108 Gates Avenue. Mayor Dewey asked if it has been past the 10 days, to which CEO Wolcott replied yes. Mayor Dewey asked CEO Wolcott to send to the Village Attorney this week.
- Wolcott also stated that Bret Peek, Schuyler Heights Dr. MHP, filed an application for adding a mobile home at 18 Schuyler Heights Drive. A new mobile home has been ordered and expected in mid-July. Wolcott stated he won't be issuing a permit until the area is cleaned up in a couple days or an official OTR will be given on the temporary structure. He noted some progress has been made in the mobile home park. Wolcott noted he had contacted Park Manager, and made him aware there is no permit issued, therefore, no concrete was to be poured.
- Whites Alley Discussion
 - 4' fence in alley, and PVC frames
 - Pools in alley, has State Electric and Safety Regulations to comply with.
 - 1 OTR – issued, resident has filed for permit
 - White's Alley: Tires, fence put up in late winter, pool
 - Property violations fence encroachment, need to talk to Village Attorney on encroachments issues.
 - Discuss the end property: camper, septage connection issue – cannot connect to village system – rumor has it there is connected, needs to be determined.
 - Include all residents for notification. Mayor Dewey will talk to the Village Attorney.
- Junk on Luke's Alley: Haviland and vacant house has junkyard condition.
- Pederson has 2 unregistered vehicles on Terry Riley's "Gates to Victory" upper parking lot.
- Luke's Alley – Retainer wall issue. The Village Engineer to review.
- Longtin – Schuyler Heights Drive issue.
- 28 Gates Avenue property has been transferred from Saratoga County. Clerk/Treasurer will get the information to Wolcott.

All Items will be sent to Village Attorney to start processing. We can always stop proceedings if corrected.

➤ DPW REPORT

- Provisional Working Supervisor Ryan Campbell provides report. Campbell report on tree removal at 16 Pine Street and signs being put up on Schuyler Drive and Monument Drive.
- There has been a problem with the men's bathroom. The toilet has been replaced a couple months ago, since then the toilet has been pulled, it is not plugged and cannot seem to detect the problem. Will be contacting Roto Rooter to investigate.
- He stated he can't find anyone to do the brick repair on the building.
- He met with the County regarding the paving job on Bridge Street. Grading and digging needs to be done first. Campbell said the paving may be done by the end of July
- Catch basins: a lot needs to be done to the risers throughout the village.
- Cemetery Road – discussion on the old Sullivan house fence issue on the corner. Such things as clearing the fence and brush would gain about 1 foot of road. The overgrowth is blocking the stop sign.
- **QUOTE: Country Power: Stihl Cart, Water Tank and Diamond Blade \$749.40. A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from County Power**

Products for the Stihl Cart, Water Tank and Diamond Blade in the amount of \$749.40. All in favor – aye. Motion passed.

➤ SEWER/WATER DEPARTMENT

- Campbell reported there are quite a few of the old 200 series grinder pumps. There is an issue on Horicon Avenue (Osborne's) with the grinder pump.
- Sewer line installed at 138 Cemetery Road.
- Post Office grinder pump, panel and underground feed wires all replaced and completed.
- 110 Monument Drive grinder pump pulled and repaired.
- 97 Gates Avenue grinder pump replaced.

➤ FIRE DEPARTMENT REPORT

- Chief Ryan Campbell's report was read. There were 14 alarms: 11 medical, 1 mutual aid boat/camper fire with Quaker Springs Fire Department, 1 mutual aid working structure fire with Schuyler Hose Co, 1 working structure fire in district.
- Completed training: SCBA confidence with Schuyler Hose, pump ops, bail out training with Schuyler Hose, and brush fires.
- Upcoming Training: low angle rescue, forcible entry, scene size up
- Passed events: chicken BBQ with church
- Repairs: replaced batteries on ER-614, and primer motor rebuilt on ETA-612.

➤ WATER DEPARTMENT REPORT

- It was noted that a new water line will be installed on Cemetery Road and has been rescheduled for 6/14/21.
- Investigated abandoned water line behind Pearl Street properties with assistance from Rural Water.
- Ryan will be attending the Class D license class from July 19-21, 2021.
- Draft minutes from the April 19, 2021 monthly meeting/pending
- Draft minutes from the April 29, 2021 public hearing/pending
- Draft minutes from the May 17, 2021 monthly meeting/pending
- Draft minutes from the May 26, 2021 special meeting/pending

➤ VILLAGE TREASURER'S REPORT

- Monthly report ending May 31, 2021 was read.

➤ PLANNING BOARD REPORT

- No meeting/no report

➤ ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS:

- A. Sidewalk Specifications. Confirm the sidewalk deadline dates - due by July 13, 2021 and completion by end of September. New curbing will be done on Bridge Street only.
- B. Vendor Permit/Peddler's License:
 - Waiting for Village Attorney comments. This is pending from last month.
- C. Mobile Home Park License Renewal
 - CEO sent letter after his inspection about issues to be addressed for 18 Schuyler Heights Drive. This was addressed earlier under CEO. License has not been issued pending violations.
- D. Proposed Sidewalk Maintenance Law
 - Waiting for Village Attorney comments. This is pending from last month.

NEW BUSINESS:

- A. Cannabis Local Law – Opting Out of Retail Sales
 - a. Dewey will be checking with the village attorney on the legalities. This is pending from last month.
- B. LWRP Grant Application
 - a. MWBE compliance form to complete and send back to Barton & Loguidice
 - b. Application for Comprehensive Plan update will be submitted early July 2021
 - c. Support letters from village residents are encouraged and should be received by end of June
- C. **RESOLUTION: Budget Amendment FY ending May 2021. A motion was made by Trustee Healy and seconded by Trustee Dennison to approve a resolution dated June 8, 2021 for a budget amendment between the following appropriations to balance the budget in the general fund: From A1990.4 Contingency Account to A5182.4 Street Lighting, Contractual in the amount of \$191.00. The Village board of trustees authorizes the village budget to be amended as stated above. All in favor – aye. Motion passed.**

OPEN FLOOR:

AUDIT CLAIMS:

- Abstract # 1 – June - 2021
 - General Fund \$ 6,128.82
 - Sewer Fund \$ 168.91
 - Land Use Escrow Account \$ -0-

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the audit claims for Abstract #1 for June 2021 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION:

- Discuss Hiring P/T MEO
- **A motion was made by Mayor Dewey and seconded by Trustee Dennison to enter into Executive Session to discuss hiring PT MEO. All in favor – aye. Motion passed.**
- **A motion was made to exit Executive Session by Trustee Healy and seconded by Mayor Dewey. All in favor – aye. Motion passed.**

It was noted that the present PT MEO needs to reduce the hours he is working as he is only a summer temporary hire. It was decided he could work until the end of June while the Provisional Supervisor is on light duty and going to physical therapy. It is believed that Zack is going to be out in July. It was also agreed that the MEO position and the Deputy Village clerk positions would be posted in the paper.

- Campbell asked that DPW summer hours be changed to Monday – Friday from 6:00am to 2:30pm starting next pay period until Labor Day. **A motion was made by Mayor Dewey and seconded by Trustee Dennison for DPW hours be changed to Monday – Friday, 6:00am to 230pm starting next pay period. All in favor – aye. Motion passed.**

UPCOMING VILLAGE BOARD MEETINGS:

- Tuesday, July 13, 2021 at 7:00pm Monthly Meeting

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor -aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary