

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES

~ July 13, 2021 ~

7:00pm

CALL MONTHLY MEETING TO ORDER: Attending the meeting was Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey. Absent was Provisional DPW Supervisor Ryan Campbell.

APPROVAL OF MINUTES:

- Minutes – Monthly Meeting – June 8, 2021. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the June 8, 2021 monthly minutes as submitted. All in favor – aye. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in July 2021
- Planning Meeting: No meeting in July 2021 planned
- Schuylerville/Victory Water Board Meeting: July 19, 2021 at 7:00pm in Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows:

A. CODE ENFORCEMENT OFFICER REPORT

- CEO Larry Wolcott provides verbal report. OTR's were sent to owners of 28 Gates Avenue for property issues and 37 Pearl Street for chickens. Building permits were issued to owners of 29 Burgoyne Street for a shed, 16 Pine Street for a porch and at Schuyler Heights Drive for a trailer pad.
- Update on Whites Alley
 - Pictures of proposed violations.
Next Mayor Dewey asked about the corner property encroachment issue. Mayor Dewey stated he had spoken to the Village Attorney about this and was told the first thing we have to do is write a letter to the offending party stating the issue and requesting him to remove the shed or we will remove it or have it removed. CEO Wolcott asked if we know where the property line is. Mayor Dewey replied just follow the asphalt line. There was a discussion on the village property line and right of way area at that property.
- Mobile Home Park License Renewal
 - CEO sent letter after inspection about issues for 18 Schuyler Heights Drive
 - Discuss Update to MHP licenses
CEO Wolcott met with the owner of Schuyler Heights Mobile Home Park regarding inspection issues, may need law enforcement for pending eviction at Lot 1. Mobile Home License was not renewed.

Mayor Dewey asked CEO Wolcott if he had heard from the Village Attorney regarding a home owner on Gates Avenue which he replied not yet.

There was a discussion on the camper behind 70 Gates Avenue on Village property. It was noted there are no hoses or power. CEO asked if the structure is grandfathered in (which would have been at the time of the sewer project).

The issue of the pool on Gates Avenue property has been discussed in the past, has been moved, but still requires a permit.

Trustee Dennison asked about the alley behind 12 Pine Street where the tenants of the property next to her have been littering debris. A letter should be sent to the owner regarding this.

Trustee Healy asked about the issue of 28 Gates Avenue. There was a discussion regarding a neighbor that has complained about the pool, deck and ceiling coming down inside on the property. An OTR has been issued and mailed to the owner by regular mail and also by certified return receipt requested.

B. DPW/SEWER/WATER DEPARTMENT REPORT

- Provisional Working Supervisor Ryan Campbell is absent but provided report which was read. A quote from Adirondack Sign Company to replace 6' message board under the village sign at south point was noted. He reached out to National Grid on getting power to the sign. National Grid requires a certified electrical inspection before moving forward. It was questioned why this quote took place as the Board knew nothing about this. It was determined to wait to discuss and to be tabled till the August meeting when he will be present

C. FIRE DEPARTMENT REPORT

- Chief Ryan Campbell is absent but provided report which was read.

D. WATER DEPARTMENT REPORT

- Draft minutes from the April 19, 2021 monthly meeting received
- Draft minutes from the April 29, 2021 public hearing received
- Draft minutes from the May 17, 2021 monthly meeting received
- Draft minutes from the May 26, 2021 special meeting received
- Draft minutes from the June 21, 2021 monthly meeting received

E. VILLAGE TREASURER'S REPORT

- Monthly report ending June 30, 2021 was read.

F. PLANNING BOARD REPORT

- No meeting/no report
- Longtin Engineering provided a letter of recommendation on the clearing of a Schuyler Heights Drive property. It was determined to forward to CEO Wolcott to issue a "Stop Work Order." Mayor Dewey will talk to CEO to review the erosion and sedimentation plan request.

G. ZONING BOARD OF APPEALS REPORT

- No meeting/no report

OLD BUSINESS:

A. Vendor Permit/Peddler's License:

- Mayor Dewey discussed with the Village Attorney and they discussed the options and how to enforce.

After a brief discussion a motion was made by Trustee Dennison and seconded by Mayor Dewey to decline issuing a peddler license. All in favor – aye. Motion passed.

- B. Proposed Sidewalk Maintenance Law
 - o Mayor Dewey also discussed this with the Village Attorney. Trustee Dennison suggested creating a housing maintenance law to include sidewalk maintenance. No decision was made.
- C. Cannabis Local Law – Opting Out of Retail Sales. Village Attorney to prepare a resolution and local law for next month.

NEW BUSINESS:

- A. Garbage Options. A discussion regarding the possibility of a pay per use charge to pick up items such as mattresses, couches, furniture etc. Mayor Dewey said he would talk to DPW Campbell about this and get individual rates. Trustee Dennison added she is concerned about the amount of furniture left out and unattended.
- B. Sidewalk Bid Opening. The bids that were received on time were as follows:
 - Sprague Enterprises, Valley Falls - \$34000.00
 - Workers, LLC, Norwich, CT - \$23,740.00
 - Gallo Construction, Watervliet - \$31,739.00

A motion was made by Mayor Dewey and seconded by Trustee Dennison to table the decision to allow the Village Attorney to investigate lowest responsible bidder. Response to be received within one week. All in favor – aye. Motion passed. A Special Meeting is scheduled for 7/19/21 @ 6:30pm.
- C. Turning Point Parade Participation
 - a. Approve Agreement FY21.22 \$300.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to sign the Agreement between the Village of Victory and the Turning Point Parade Committee to enter into contract whereby activities and the promotion of history for the residents of the Village of Victory with activities to include the scheduling of the Turning Point Parade to be held in August 2021. The TPPC agrees to provide banners, staff and a lineup of other activities during the parade and thereafter in August 2021 for the sum of \$300.00. the Village of Victory agrees to pay TPPC for services rendered in the sum of \$300.00 for fiscal years 2021-2022. All in favor – aye. Motion passed**
- D. Survey received from CT Male on Schuyler Heights Drive. Planning Board wise, we should probably put gravel there for a better truck turn around area. This should definitely be on the list of items to improve that area for snow removal. Trustee Dennison noted this is not flat land and difficult for trucks to turn around. We should probably clear that property. The Planning Board Applicant would be required to put down crusher run to enable proper drainage.
- E. Longtin Engineering Final Inspection report about Retaining Wall behind Herkimer St. The Village should rope off section of alley with reflectors from Pine Street to the alley. Neighboring residents should be contacted.
- F. Longtin Engineering Proposal \$19,000.00 includes site survey, retaining wall design, design phase site visits, project specifications, construction cost estimate, bidding assistance, construction administration. Does not include survey, planning phase meetings and reimbursable expenses. The Village to get a seconded proposal from CT Male.
- G. Approve fence repair quotes for Siege Trail (aka part of the Victory Loop Trail)
 - a. Quote: Access Anvil Fence \$4,380.20 & \$9,219.20
 - b. Quote: AFSCO Fence \$6,746.00
 - c. Project Manager Dave Roberts contacted several companies no other bids were received.

A motion was made by Mayor Dewey and seconded by Trustee Dennison to table this decision as he would like to meet with the committee. All in favor – aye. Motion passed.

- H. Approve Professional Services Quote: Clothier Planning & Consulting \$1,200.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Clothier Planning & Consulting in the maximum amount of \$1200.00 for professional services. All in favor – aye. Motion passed to assist the Victory Loop Committee. The fee will be paid with grant funds from the Saratoga County Trail Program.**
- I. Discuss Trail formation and approval process for committee.
- J. Resolution: LWRP grant application to update Comprehensive Plan. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated July 13, 2021 whereas the Village of Victory approves the submittal of a Consolidated Funding Application for an LWRP (Local Waterfront Revitalization Program) and Smart Growth Comprehensive Planning Project and whereas the Department of State, pursuant to the LWRP and Smart Growth Comprehensive Planning Grant regulations requires an applicant to fund up to 25% of the total project cost, pursuant to the grant program, in cash and in-kind services. Therefore, it be resolved and determined that Mayor Dewey is authorized to execute the Grant Agreement with the New York State Department of State and all other contracts and documents necessary to bring about the project and to fulfill the Village’s obligations under the Department of State’s LWRP and Smart Growth Comprehensive Planning Grant Agreement. All in favor – aye. Motion passed.**
- K. Draft LWRP/Smart Growth Application Questionnaire provided by Barton & Loguidice has been received. The final application is due the end of July and will be submitted before that date.

OTHER BUSINESS: Mayor Dewey notes there has been a delay in financing with Regan Development on redeveloping of the mill.

AUDIT CLAIMS:

- Abstract # 2 – July - 2021
 - General Fund \$ 10,494.27
 - Sewer Fund \$ 986.97
 - Land Use Escrow Account \$ -0-

A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the audit claims for Abstract #2 – July 2021 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

- Tuesday, August 10, 2021 at 7:00pm Monthly Meeting.
- Monday, July 19, 2021 @ 6:30pm – A Special Meeting to award sidewalk Project and to discuss interviewing for MEO and Deputy Village Clerk/Treasurer positions.

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary