

VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES  
SPECIAL MEETING MINUTES  
April 21, 2021

Call Meeting to Order

Mayor Dewey called the meeting to order and dispensed with the pledge of allegiance.

Part Time Office Position/Deputy Village Clerk/Treasurer

Mayor Dewey outlined that he would like to discuss the transition of the office staff. As of now, the Village Clerk/Treasurer has noted that she may potentially retire in four years. This prompted the village board of trustees to discuss the workload in the clerk's office. Mayor Dewey stated he would like to start training first with the Deputy Village Clerk/Treasurer position (at the Organizational Meeting held April 13, 2021 there was no appointment of this position and it is considered a holdover.) Trustee Dennison stated that the water duties could be coming to Victory again and she has concerns on how the village office would handle that.

Discussion was held about the Lead Agency and when that would change and possibly next year. No determination has been made.

The Deputy Village Clerk/Treasurer position would remain part time and if water duties were added could go to a full-time position. Some time after that, training could begin for the Village Clerk/Treasurer position. There was no immediate date but would move forward to begin advertising for the part time position.

Part Time Motor Equipment Operator

Discuss the three-day help wanted ad in the Post Star at \$467.00 as quoted and other local options. The village has initially posted with Indeed but also discussed adding the Greenwich Journal Press. **Mayor Dewey made a motion to run the help wanted ad in the Post Star at \$467.00 for three days unless a better price is available with the posting of the Deputy Village Clerk/Treasurer position with Trustee Healy seconded the motion. Vote: 3-0, all ayes. Motion Passed.**

The draft of the help wanted advertising for the Village Deputy Clerk/Treasurer position will be emailed to the village board of trustees for review before moving forward with placing the ad. A quote from the Post Star will be included in that review.

Open Floor: None

Executive Session: None

Next Meeting

Village Board of Trustees Meeting  
Monthly Board Meeting ~ Tuesday, May 11, 2021 at 7:00pm

ADJOURNMENT

**Mayor Dewey made a motion to adjourn the meeting with Trustee Dennison seconded the motion. Vote: 3-0, all ayes. Meeting Adjourned.**

Respectfully Submitted,

*Maureen Lewsey*

Village Clerk Treasurer