

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES
~ SEPTEMBER 10, 2019 ~
7:00pm

Call Monthly Meeting to Order: Attending the meeting was Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, and Clerk/Treasurer Maureen Lewsey.

Approval of Minutes:

- Minutes – August 13, 2019 – Monthly Meeting
 - Minutes – August 22, 2019 – Special Meeting
- A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the regular monthly meeting of August 13, 2019 and the special meeting of August 22, 2019 as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **Zoning Board of Appeals Meeting:** September 16, 2019 at 6:30pm, if necessary
- **Planning Meeting:** September 17, 2019 at 6:30pm, if necessary
- **Schuylerville/Victory Water Board Meeting:** September 23, 2019 at 7:00pm in Victory
- **Reminder! Save the Date/Site Dedication of the Saratoga Surrender:** October 17, 2019 12pm (corner of Schuyler Street and Route 4)

Monthly Reports:

All reports are read as presented and highlighted as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provided a written report. DPW Supervisor Lloyd had reported meeting with Morris Coolidge, from Rural Water regarding water problems in the basement at 102 Gates Avenue. Mayor Dewey asked DPW Supervisor Lloyd if there is a pool near this location. DPW Lloyd responded no, Loomis (a neighbor) has a pool but no chlorine. The resident at 102 Gates Avenue stated that at the old Almy residence, when the new property owner moved in, that is when the water problems started. The new property owner was going to dye test their lines and ask the neighbors to do dye testing also.
 - QUOTE: Capital Tractor \$2,220.40 – the quote is a follow up from last year on the slowly leaking hydraulic fluid includes resealing the boom cylinder and crowd cylinder. Mayor Dewey asked what's up with the boom cylinder on the backhoe, is it weeping or leaking oil? DPW Lloyd said losing some oil, but not a lot. Recently two quarts of oil was added and it been quite a while since it was added last. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from Capital Tractor in the amount of \$2,220.40 to repair the leaking hydraulic fluid cylinders. All in favor – aye. Motion passed.**
 - QUOTE: Gorman Group \$3,900.00 – this quote was received as an option for sealing cracks on roads. If grouped with the Town in the spring, the savings is better. This cost was provided for Pine St, No. Herkimer St, Gates Ave Ext, Grove St and Monument Drive. Too late for this year since the Town is done. Mayor Dewey asked what could be expected on the longevity of the road if this maintenance was done. DPW Lloyd will get further information for the Board. This will be tabled and a determination will be made in the spring.
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B. SEWER DEPARTMENT:

- Report provided with DPW report. Mayor Dewey asked about the grinder pumps. DPW Lloyd stated that 130 Gates Avenue grinder pump is running but feels there is still an issue with the bearings. He will have Ryan take off the stator and check it and if that is not the problem, he will change the bearings. Mayor Dewey also asked if there were other grinder pumps that need repairing and the response was yes. Mayor Dewey asked if the weedwacking had been done around the headstones in the cemetery. DPW Lloyd said this would be done.
- New Sewer Application: 159 Cemetery Road for modular construction/single family. Clerk Lewsey showed the board the sketch of the application for the sewer lateral. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the sewer application for 159 Cemetery Road. All in favor – aye. Motion passed.**

C. CODE ENFORCEMENT OFFICER REPORT

- Larry Wolcott was submitted and read. Mayor Dewey asked what date the State Variance meeting was to be held. CEO Wolcott said sometime next week, he thinks September 18th in the Regional Field Office in Syracuse. He has received a copy of the complete application. He also received a phone call to review a few things to go over from the Department of State. They seemed pleased with the application and felt it was very thorough.

D. FIRE DEPARTMENT REPORT

- Chief Corey Helwig no report received in time for the meeting. Larry Wolcott stated that the fire department is taking up a collection for fellow fire member, Chris Eustis, who lost his wife recently. The Chicken BBQ is Saturday, September 21st. Quaker Springs Fire Department is having a Chicken BBQ fundraiser for Mike Booth on September 14th.

E. WATER DEPARTMENT REPORT

- minutes - August 26, 2019 – monthly meeting and
- minutes – September 3, 2019 – special meeting. Copies provided.

F. VILLAGE TREASURER’S REPORT

- Monthly report ending August 30, 2019 was read.
- Land Use Escrow Agreement pending signatures for the Mill Project

G. PLANNING BOARD REPORT

- Verbal report from Chairman Helwig
- No meeting in August/no report

H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O’Neill – no written report
- Approved variance requests for an addition to a single-family residence on Gates Avenue and variances for the mill redevelopment project.

OLD BUSINESS:

A. **Unsafe Structure:** Mill Building #8/Riverview Realty/Enel/Brookfield Power.

B. Cemetery Road and Pratt Street Paving Issues

- SVBOWM did not approve the sharing of the mobilization cost as the work for Cemetery Road was agreed to utilize manpower from both village DPW crews. No date has been determined for the Jay Street etc. paving in Victory. Date is still pending but could be later in a couple of weeks.

C. NYSDEC requirement to register “Notifiers” for the NY Alert System

- Letter was sent to Schuylerville Mayor Carpenter requesting that operator of the Victory lift station, Charlie Sherman register as suggested by NYSDEC
- Bill Lloyd has already registered

NEW BUSINESS:

A. RESOLUTION: Tax Warrant Amendment/FY2019.2020

- a. Refund due to homeowner \$213.26 (sewer levy amount). **The Village Board of Trustees will amend the Tax Warrant that was adopted on June 11, 2019 as follows:**

Real Property Taxes: \$208,842.16
Re-levied Water Rent: \$ 19,701.70
Re-levied Sewer Rent \$ 24,469.03
TOTAL TAX WARRANT: \$253,012.89

The Tax Levy Report has an account that was erroneously posted due to a computer error and a correction is needed as the account was not outstanding in the amount of \$213.26 and the corrected Sewer Levy Report has been noticed by the Village's Deputy Clerk Treasurer to the Tax Collector the need to *reduce* the amount of the levy in the amount of \$213.26, and the homeowner will need to be reimbursed by the village general fund account since the village real property tax has been paid and the sewer tax warrant amount has not been settled. Therefore, it be resolved that the Village Board of Trustees adopts this resolution in order to correct the re-levied sewer rents on the Tax Levy Report in the amount of \$213.26 as follows:

Real Property Taxes: \$208,842.16
Re-levied Water Rent: \$ 19,701.70
Re-levied Sewer Rent: \$ 24,255.70
TOTAL TAX WARRANT: \$252,799.56

A motion was made by Trustee Healy and seconded by Trustee Dennison to adopt the above Resolution for Tax Warrant Correction dated September 10, 2019 in the amount of \$213.26. All in favor – aye. Motion passed.

- B. **Help Wanted Ad/MEO Civil Service Position.** This will be discussed in Executive Session.

- a. Resumes due 9/9/19: One resume received.
b. Discuss re-advertising: Ad was already placed in the village designated paper for seven days. Allowing two weeks to submit letter of interest and resume.

- C. **Deferred Compensation Plan** information received for board review. This will be tabled until a later date.

- D. **Saratoga County Community Development Block Grant opt in/opt out letter**

- a. Information received from the county about the required letter as a response is required to be returned regarding the CDBG "entitlement funds." **A motion was made by Mayor Dewey and seconded by Trustee Dennison to opt out of the Saratoga County Community Development Block Grant after the email was read for clarification. All in favor – aye. Motion passed.** A motion was made by Trustee Dennison and seconded by Trustee Healy to authorize Mayor Dewey to sign the letter to opt out of the Saratoga County Community Development Block Grant. All in favor – aye. Motion passed.

OPEN FLOOR: None

Audit Claims:

- Abstract # 4 – SEPTEMBER 2019
➤ General Fund \$ 8,436.50
➤ Sewer Fund \$ 1,609.36

A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the Audit Claims for Abstract #4 as submitted. All in favor – aye. Motion passed.

Executive Session:

- Discuss Hiring of MEO

A motion was made by Trustee Dennison and seconded by Mayor Dewey to enter into Executive Session to discuss the hiring of the Village MEO. All in favor – aye. Motion passed.

A motion was made by Trustee Healy and seconded by Trustee Dennison to exit Executive Session. All in favor – aye. Motion passed.

There was a discussion to conduct interviews in two weeks, no sooner. Place ad in the Post-Star for 7 days, needing responses in two weeks. Interviews will be done at that time.

UPCOMING VILLAGE BOARD MEETINGS:

- Next Village Board Monthly Meeting: Tuesday, October 8, 2019 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary
