

**VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES
~ December 10, 2019 ~
7:00pm

Call Monthly Meeting to Order commencing with the Pledge of Allegiance. Attending the meeting was Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison. Also attending was Clerk/Treasurer Maureen Lewsey.

Approval of Minutes:

- Minutes – November 12, 2019 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the November 12, 2019 regular monthly meeting as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **Zoning Board of Appeals Meeting:** December 16, 2019 at 6:30pm, if necessary
- **Planning Meeting:** December 18, 2019 at 6:30pm
- **Schuylerville/Victory Water Board Meeting:** December 16, 2019 at 7:00pm in Victory
- **Industrial Development Agency Meeting:** was held at 8:00am this morning in Victory Village Meeting Room with a Public Hearing scheduled for the Mill Project at 8:30am. The IDA PILOT was approved for the Mill Project.

Monthly Reports:

All reports are read as presented and highlighted as follows;

- A. DPW REPORT
 - Provisional Working Supervisor Ryan Campbell provides written report
 - POD rental for temporary seasonal equipment
 - Cost \$70./month /unit + \$100.00 set up fee & delivery
- B. SEWER DEPARTMENT:
 - Report provided with DPW report
- C. CODE ENFORCEMENT OFFICER REPORT
 - Larry Wolcott submits written report
- D. FIRE DEPARTMENT REPORT
 - Chief Corey Helwig was absent, Ryan Campbell reported
 - Notice of Cancer Insurance Policy renewal: \$1,233.00 (Jan 2020-Dec 2020)
- E. WATER DEPARTMENT REPORT
 - Draft minutes from the meeting on November 18, 2019
- F. VILLAGE TREASURER'S REPORT
 - Monthly report ending November 30, 2019 was read.
- G. PLANNING BOARD REPORT
 - Meeting was held on November 26, 2019 and its only business continues to be Site Plan Review on the Mill Project.
- H. ZONING BOARD OF APPEALS REPORT
 - No meeting in November 2019/no report

OLD BUSINESS:

- A. **Unsafe Structure:** Mill Building #8
- B. **Discrimination and Harassment Policy**

- Pending/Sent to village attorney for review
- C. Personnel Policy Amendment**
 - Pending/Village Board final review
- D. Discuss Code Enforcement Inspection Fees**
 - Consider adding Inspection fees to Building Permit Fee Schedule
 - Discussion to be held with village Engineer and village CEO

NEW BUSINESS:

- A. Ventrac Mower Quote:**
 - ❖ Previous quote from The Cutting Edge was approved \$39,610.40
 - ❖ The Cutting Edge defaulted on the quote
 - ❖ Rondout Valley Engine Service has honored the quote \$39,610.40
 - ❖ This quote is still the lowest value received
 - ❖ A motion to rescind the previous award to The Cutting Edge needs to be done
- B. National Park Service boundary changes notification**
 - ❖ Merging of property on Evans St and Route 4 to be merged with Schuyler House
 - ❖ Notice was received on November 20, 2019 from Superintendent Amy Bracewell asking for input relative to the notice and its impact
 - ❖ Village Board to reply
- C. Olde Saratoga Seniors Contract**
 - ❖ Request from Treasurer Patricia Temple to once again support the Senior Group with a new contract in the amount of \$300.00
 - ❖ New Agreement to approve for FY 2019.2020 provided for Village Board review
- D. Credit Card Policy**
 - ❖ Revolving Credit Card is needed for village expenses such as the village website renewals prompting the village board to address a policy for the use and responsibility of the credit card.

OPEN FLOOR:

Audit Claims:

- Abstract # 7 – DECEMBER 2019
 - General Fund \$ 10,235.25
 - Sewer Fund \$ 581.53

Executive Session:

UPCOMING VILLAGE BOARD MEETINGS:

- Next Village Board Monthly Meeting: Tuesday, January 14, 2020 at 7:00pm

ADJOURNMENT