

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING
~ October 13, 2020 ~
7:00pm

CALL MONTHLY MEETING TO ORDER: Roll Call: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison. Also attending: Clerk/Treasurer Maureen Lewsey.

APPROVAL OF MINUTES:

- Minutes – September 8, 2020 – Monthly Meeting. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the regular monthly meeting on September 8, 2020 as submitted. All in favor – aye. Motion passed.**
- Minutes – September 15, 2020 – Special Meeting/pending. Minutes will be resent to the Board for their review.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in October
- Planning Meeting: Monthly meeting October 20, 2020 at 6:30pm
- Schuylerville/Victory Water Board Meeting: October 19, 2020 at 7:00pm in Victory

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows.

A. DPW REPORT

- Provisional Working Supervisor Ryan Campbell provides report. Campbell reported since last months meeting he had contacted the NYSDOT regarding the speed limit on Monument Drive and was told the speed limit is posted throughout the Village as 30mph and cannot be any lower than 25mph. Campbell was also told it would be a waste of time and money to go through the system to lower the speed limit on that street. **A motion was made by Mayor Dewey and seconded by Trustee Denison to drop the issue of the signage on Monument Drive. All in favor – aye. Motion passed. A second motion was made by Mayor Dewey and seconded by Trustee Dennison to rescind the motion to drop the issue altogether with no posting of speed limit or children at play sign. All in favor – aye. Motion passed. A third motion was made by Mayor Dewey and seconded by Trustee Dennison to post the speed limit to 25mph on Monument Drive. All in favor - aye. Motion passed.**

Campbell stated the sidewalk measurements total 849' which included 72' by White's property at Bridge Street. It was agreed by all that it is too late in the season to do sidewalks now and to hold the bid until February/March 2021.

Campbell stated he is getting ready for the season change and performed a full service on the leaf vac has been greased and is ready to go. The doors are bent up in the back which causes leaves to get caught and he is going to try to bend them back.

In regard to the Storage Building project, the forms have been poured and they have come back to take the stakes out. The building itself has been ordered, but no exact date has been established for delivery. Campbell noted he has found doors cheaper that what was approved.

Sealant is \$280 for 5 gal. pail. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the purchase of the 5 gal. pail of Sealant in the amount of \$280.00. All in favor – aye. Motion passed.**

The salter links needs to be replaced before winter. Last year additional links were added. Fab 3 had quoted \$750.00 but Campbell had found one cheaper with a town contractor for \$500+. Three quotes are needed before the next meeting in order to be approved.

Part-time position – internship with BOCES. Schedule will be Monday-Friday 7am-Noon. On-line courses in the afternoon. Mayor Dewey stated we need some formal documentation for his folder in the office stating what his schedule is, etc. Trustee Dennison said BOCES should be contacting the Village regarding this internship documentation.

B. Campbell brought up the topic of floating holidays. In particular the July 4th holiday. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the floating holiday for training purposes on Nov. 3rd, 2020. All in favor – aye. Motion passed. A second motion was made by Trustee Dennison and seconded by Mayor Dewey to amend the personnel policy adding that if a holiday falls on a 10hour work schedule, then that day would be granted a floating holiday within the pay period. All in favor – aye. Motion passed.**

➤ Standard Work Day: DPW back to M-F 7-3:30pm ½ lunch.

Part time employee hours TBD (currently temporary position)

➤ RESOLUTION: NYSLRS Standard Work Day. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the resolution for DPW to convert work hours back to Monday through Friday 7am-3:30pm. All in favor – aye. Motion passed.**

C. SEWER DEPARTMENT: Campbell stated the Grinder Pump Class is scheduled for Nov. 3, 2020 and it was approved this would be considered a floating holiday since the class falls on a paid holiday.

D. CODE ENFORCEMENT OFFICER REPORT

➤ Update on White's Alley: Letter was sent September 18, 2020. Peggy Male called in regard to questions on 70 Gates Avenue. There is a shack/pen that Trustee Denison feels needs to be taken down. There is one building with carport that can stay as it has been there for decades. Also, a travel trailer with a pipe coming up from the ground that needs to be looked into. This needs to be addresses as it is felt there is dumping going on. Compliance was required by today to remove debris etc. on village property. Village allowed registered motor vehicles for parking only.

➤ Items brought to the Board's attention were:

- Issued CO for garage on Evans Street.
- Trash at 37 Herkimer Street has been okay so far.
- Resend letter to Barton's and give 10 days to comply, then send to village attorney.
- Complaint on Irish fence around power area, doesn't conform to zoning. Mayor Dewey stated he needs a variance. Village CEO will send letter.

E. FIRE DEPARTMENT REPORT

➤ Chief Corey Helwig provided a report which was read.

➤ Membership application for Andrew Carpenter, age 14. Village Clerk/Treasurer noted there is no employee programs officially. There is a need to reach out to the Fire chief to get the by-laws. The Clerk/Treasurer will check into draft by-laws for review at one time, but does not recall receiving anything final.

F. WATER DEPARTMENT REPORT

- Draft minutes from the September 21, 2020 monthly meeting received. Village water hydrants will be flushed Oct. 26-30, 2020 and Schuylerville the following week. Chairman Healy will talk to Gina, the water clerk about correcting the minutes format.
- Mayor Dewey notes he is waiting to hear from Village of Schuylerville Mayor regarding the sewer payment and for now the payment is being held till the end of the month.

G. VILLAGE TREASURER'S REPORT

- Monthly report ending September 30, 2020 was read and is on file.

H. PLANNING BOARD REPORT

- Draft minutes from the September 15, 2020 meeting were emailed

I. ZONING BOARD OF APPEALS REPORT

- No meeting in September 2020/no report.

OLD BUSINESS:

- A. Unsafe Structure: Mill Building #8. The Village is trying to work out a deal between ENEL and Regan Development.

NEW BUSINESS:

A. Sidewalk Specifications.

- a. Need exact measurement and location of proposed sidewalk replacement
- b. Discuss date for final bid date/award
- c. Determine timeline

This was already addressed under DPW.

B. Job Listing: Indeed.com

- a. Advertised for F/T MEO.
- b. Received resume in drop box

A motion was made by Trustee Healy and seconded by Mayor Dewey to enter into Executive Session to discuss a personnel matter. All in favor – aye. Motion passed.

A motion was made by Trustee Healy and seconded by Mayor Dewey to exit Executive Session. All in favor – aye. Motion passed.

No Action was taken.

C. Increase Office Hours to include Monday afternoon 1:00pm-5:00pm

- a. Office Hours: Monday – Friday 9:00am-5:00pm & Monday and Wednesday 1:00pm-5:00pm
It was determined that the office will be open also on Monday from 1:00pm-5:00pm.

D. Contract Amount/Potentia Management for LED Lighting Upgrade (Village Hall/Firehouse building)

- a. Proposal approved at \$,1653.00 but actual cost is \$1,897.41
- b. Warranty is five years

A motion was made by Mayor Dewey and seconded by Trustee Healy to cancel both contracts with Potentia Management. All in favor – aye. Motion passed.

E. Personnel Policy

- a. Add holiday pay/floating holiday for workday schedule of four ten-hour days. This was discussed earlier in the meeting.

F. RESOLUTION: Budget Amendment. **A motion was made by Trustee Healy and seconded by Mayor Dewey to amend the FY20.21 Village Budget to balance the budget between the following appropriations: For General Fund: from A9010.8 State Retirement to A9050.8 Unemployment Insurance in the amount of \$48.00. For the Sewer Fund: from G9750.6 Budget notes, Principle to G8130.2 Sanitary Sewer, Equipment in the amount of \$9,365.00. Therefore, be it resolved the**

Village Board of Trustees authorizes the village budget to be amended as outlined. All in favor – aye. Motion passed.

OPEN FLOOR:

AUDIT CLAIMS:

- Abstract # 5 – OCTOBER 2020
 - General Fund \$ 17,964.30
 - Sewer Fund \$ 62,252.75

A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the audit claims for Abstract #5 for October 2020 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION:

UPCOMING VILLAGE BOARD MEETINGS:

- Next Village Board Monthly Meeting: Tuesday, November 10, 2020 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biolkiewicz

Recording Secretary