

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

~ November 10, 2020 ~

7:00pm

CALL MONTHLY MEETING TO ORDER

APPROVAL OF MINUTES:

- Minutes – September 15, 2020 – Special Meeting
A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the Special Meeting held on September 15, 2020 as submitted. All in favor – aye. Motion passed.
- Minutes – October 13, 2020 – Monthly Meeting
A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the October 13, 2020 regular monthly meeting as submitted. All in favor – aye. Motion passed.

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in November, unless needed
- Planning Meeting: Monthly meeting November 17, 2020 was cancelled.
- Schuylerville/Victory Water Board Meeting: November 16, 2020 at 7:00pm in Victory
- Village Elections scheduled for March 16, 2021. Four-year terms for Mayor and Trustee.

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows.

A. DPW REPORT

- Provisional Working Supervisor Ryan Campbell provides report which was read.
- Quotes: Replacement Chain for Salt n' Pepper Unit
 - Fab 3/Tarco \$775.00
 - Steel Sales inc. \$525.00
 - Bearing Distributors Inc.-n/a as a replacement chain could not be provided**A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the quote from Steel Sales, Inc. in the amount of \$525.00. All in favor – aye. Motion passed.**
- OLeary Overhead Door Quote \$7,100.00 (4-6 weeks to get)
 - Overhead Doors was awarded last month at special meeting \$7,695.00. After a brief discussion, it was determined by the Board to stay with the Overhead Doors quote of \$7,695.00 that was awarded at the special meeting on 9/15/2020. This was due to the time frame of 4-6 weeks for delivery.
- Discuss Joe's Metal Building increase of \$250.00 for frame around the doors. Storage building is scheduled to be installed on 11/16/20
- Lift Rental ~ approx. \$250.00. Campbell is going to be asking the Town to use their grade-all equipment as that can go as high as 20' and the building is 16' high. The cost of rental would be \$1250.00. They will need to use equipment for 3 days. Campbell will make calls and have a decision within a week of which way to proceed.
- Total costs of project to date is \$39,375.00.
- The Leaf Vac circuit breaker was repaired. Problem was ground out wire to the alternator. Repairs were done in-house. Back in service now.

- B. SEWER DEPARTMENT: Campbell reported the class he took on Environmental Grinder Pumps was very informational. He feels he will need some tools as the new pumps are 240v. The problem with the grinder pump at the post office resulted in having the post office replace the wiring. 130 Gates Avenue, the grinder pump grounded out, another wiring issue. Campbell asked about the status of ordering new grinder pumps. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to purchase 1 new grinder pump (replacing the Dowling/Lippitt pump). This will bring the number of pumps available back up to 3. All in favor – aye. Motion passed.**

Clerk Treasurer Lewsey will send a letter and the sewer laws to both White's and Salvato regarding then to split the invoice billing between them for the pump out.

C. CODE ENFORCEMENT OFFICER REPORT

- Update on White's Alley. Issues regarding Barton property – Village attorney will be contacted and Mayor Dewey will follow up with CEO Wolcott. Also, a question on the camping – dumping issue. Mayor Dewey will check on this also.

D. FIRE DEPARTMENT REPORT

- Chief Corey Helwig provided report which was read.
- Membership application for Andrew Carpenter, age 14/pending.
 - Bylaws – There is a need to talk to the Fire Chief regarding the current coverage and supplementary costs involved, therefore, there is no coverage at this time for junior memberships. There is a need to be sure no-one under the age of 16 is participating in any activities.

E. WATER DEPARTMENT REPORT

- Draft minutes from the September 21, 2020 monthly meeting. Items completed or to be addressed during the month were: hydrant flushing was done the week of October 19, 2020, hydrant barrel was not draining at 169 Cemetery Road, DCK will be contacted, recommend replacement of EDDY at 29 Burgoyne Street, 4 damaged Mueller Storz connections need to be addressed, paving done at Gates Ave and Green Street, water leak at 70 Green Street, and 102 Monument Drive a new water tap is scheduled to be installed.

F. VILLAGE TREASURER'S REPORT

- Monthly report ending September 30, 2020 was read and will remain on file.

G. PLANNING BOARD REPORT

- Draft minutes from the September 15, 2020 meeting were emailed

H. ZONING BOARD OF APPEALS REPORT

- No meeting in October 2020/no report

OLD BUSINESS:

- A. Unsafe Structure: Mill Building #8. Mayor Dewey reported the issue is ongoing.

NEW BUSINESS:

- A. Contract Amount/Potentia Management for LED Lighting Upgrade (Village Hall/Firehouse building)
- a. Proposal approved at \$1,653.00 and will be honored

- b. New approval required to participate. **A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the proposal for Potentia Management for LED lighting upgrade in the amount of \$1653.00. All in favor – aye. Motion passed.**
- B. Personnel Policy
 - a. Add holiday pay/floating holiday for workday schedule during four ten-hour days schedule
 - b. Review draft language. After a brief discussion, the board unanimously voted to approve the personnel policy language as the change was adopted last month.
- C. RESOLUTION: Budget Amendment. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated November 10, 2020 to amend the FY20.21 budget to balance the budget as follows: From General Fund A1990.4 Contingency Account in the amount of \$100.00; To: A1410.4 Deputy Clerk/Treasurer Contractual in the amount of \$100.00. All in favor – aye. Motion passed.**
- D. RESOLUTION: Election – designating offices to be filled in the General Election March 16, 2021. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the resolution dated November 10, 2020 stating the Village Board of Trustees announces the next village election will be held Tuesday, March 16, 2021. The notice will be published in the designated paper of the village, the Saratogian, as required by the deadline of November 16, 2020, of the said positions to be filled. All in favor – aye. Motion passed.**

OPEN FLOOR: None

AUDIT CLAIMS:

- Abstract # 6 – NOVEMBER 2020
 - General Fund \$ 29,622.24
 - Sewer Fund \$ 1,255.52

A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the Audit claims for Abstract #6 – November 2020 as submitted. All in favor – aye. Motion passed.

EXECUTIVE SESSION: None

UPCOMING VILLAGE BOARD MEETINGS:

- Next Village Board Monthly Meeting: Tuesday, December 8, 2020 at 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary