

**VILLAGE OF VICTORY  
VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES  
~ JANUARY 14, 2020 ~  
7:00pm

Call Monthly Meeting to Order: Attending: Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison, and Clerk/Treasurer Maureen Lewsey.

**Approval of Minutes:**

- Minutes – December 10, 2019 – Monthly Meeting. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes of December 10, 2019 as submitted. All in favor – aye. Motion passed.**

**Village Board Correspondence or Announcements:**

- **Zoning Board of Appeals Meeting:** January 2020 at 6:30pm, if necessary
- **Planning Meeting:** January 21, 2020 at 6:30pm
- **Schuylerville/Victory Water Board Meeting:** January 22, 2020 at 7:00pm in Victory

**Monthly Reports:**

All reports are read as presented and highlighted as follows;

A. DPW REPORT

- Provisional Working Supervisor Ryan Campbell provided written report. Working Supervisor Campbell also reported changing out the garage thermostat to digital, now the garage is running considerably better. It seems to be adjusting every half hour instead of constant on/off. Mayor Dewey asked is this new thermostat is programmable, to which Working Supervisor Campbell replied no, but maintains the temperature much better. New lights have been installed on the Ford and are working good now. Replaced the hub and wheel. Chris, Town of Saratoga Mechanic, said the wheel bearing is going, and Working Supervisor Campbell doesn't want to dump a lot of money into this vehicle. The registration is due at the end of February, and the emergency brake needs replacing. We have until that time to decide what course of action or money needs to be taken with the vehicle. Mr. Campbell also noted the plow frame is loose on the front of the truck. The Kato-Light part has been ordered with Milton CAT. There was a discussion on the chainsaw, and found the choke lever was being bypassed. Mr. Campbell has spoken to Milton CAT and was told if the hose is warm to the touch, it is worn and not working. Right now, we can't completely silence the alarm. Lucas Steele started on December 23, 2019 as a temporary part-time, light duty for now. Right now, he is very green, but does everything he is asked to do. Mayor Dewey commented that this weekend with the snow it will be a challenge and asked Mr. Campbell if he wanted him to contact the Town for assistance. There was a discussion on the storm and the Town's help with problems with certain roads in Victory. Mayor Dewey asked to be kept in communication with the situation.
  - **WATER:** New curb stop at 106 Gates Avenue. There is a valve in the basement, he turned the water on and reviewed the grinder pump with the owner. Also talked to Don Coalts, Jr. about 15-20 empty drums looking junky at VWTP. Three to five drums were core returns. Mayor Dewey said he is concerned about contaminated drums and the Water Dept. should deal with it, we are willing to help, but it's water's responsibility. Contact should be made with Sue, Water Clerk, on the core returns. Working supervisor Campbell has contacted Overhead Door regarding a cable on the door is hanging up at the WTP. Trustee Healy stated it doesn't need a new door, just the cable repaired. Again, the first gate was left open. The main gate was locked
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at the plant. To fix the problem, they need to pull post, dig it out and reset the gate. There was a discussion on the first gate being opened as both were locked when Working Supervisor Campbell left today.

- Working Supervisor Campbell is looking into the idea of a dump trailer and is looking into proceeding. There was a discussion on this matter and noted it was a good alternative to what we are doing now. The dump trailer would need to be a double axle trailer and cannot exceed 26,001 lbs. Mayor Dewey stated the trailer would be a Class A and the weight would require a CDL license, so the village would have to be careful. Working Supervisor Campbell noted he is cracking down on the proper garbage stickers on bags, and feels the trailer would cut down in the long-haul time. The trailer would also come in handy for brush pickup. He figures the estimated cost would be \$8-10K on the high end. The Village would need quotes on trailers. Removed the salter unit from the truck using pocket straps and hooking on the bottom. The 4x4's is lagged down so we need to discuss censuring the unit. Working Supervisor Campbell stated there is an issue with the spillover in the truck and we need a replacement plate. We can get this from FAB3. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the cost of the replacement plate from FAB3 in the amount of \$275.00. All in favor – aye. Motion passed,**
- Surplus Equipment: BX 1500 Kubota Tractor/4 WD. It was noted there is some cosmetic damages. **A motion was made by Mayor Dewey and seconded by Trustee Healy for the Board to accept proposals for the Surplus BX1500 Kubota Tractor/4WD by February 10, 2020 at 5:00pm.**
- 2019 Ford Truck F350 date of delivery from Metro Ford. There was a discussion on the delivery date of the 2019 Ford Truck F350. **A motion was made by Mayor Dewey and seconded by Trustee Healy to respond to Metro Ford regarding the date of delivery by February 11, 2020 or further action will be taken. All in favor – aye. Motion passed.**

#### B. SEWER DEPARTMENT:

- Report provided with DPW report. Mayor Dewey said grinder pumps needing repair can be sent to George LaPlante. We can check into training to E-One pumps. We have three to be rebuilt and those are almost done. There is a grinder pump issue now at 34 Gates Avenue. We had to have it pumped out, as it had grease and rags. There is room for two grinder pumps but only one there. Thirty-Four Gates is shared with 32 Gates avenue. Wires were cut in housing so couldn't place 2<sup>nd</sup> grinder pump in. The sewer line in the park (between the Post Office and Kortakrax's) both shut offs were repaired

#### C. CODE ENFORCEMENT OFFICER REPORT

- Larry Wolcott submitted the following: Issued building permits to 73 Gates Avenue and 16 Grove Street for repairs made in connection to the home rehabilitation grant through the Town of Saratoga. Issue a final inspection permit to 88 Gates Avenue. Attended Town Court for a matter related to 70 Gates Avenue.
- Multi-family Inspections. Mayor Dewey will contact CEO Wolcott on this matter.
- Cross Connection Law: Annual Form and Inspections per DOH. Back flow report to CEO, as this has to be addressed. Past CEO, Mark Dennison, created the initial list.

#### D. FIRE DEPARTMENT REPORT

- Chief Corey Helwig provided an email report as he was not in attendance. Ryan Campbell added the Fire Dept answered 61 calls for the year. Trustee Healy stated he has heard from the Village Engineer regarding the firehouse. Mayor Dewey said we need to set a date to discuss. Trustee Dennison asked about the fire trucks inspections. We need to check availability, as there are worries about the brakes, this is a safety issue.

#### E. WATER DEPARTMENT REPORT

- Draft minutes from the meeting on December 16, 2019
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F. VILLAGE TREASURER'S REPORT

- Monthly report ending December 31, 2019 which was read.

G. PLANNING BOARD REPORT

- Draft minutes from December 2019 meeting. Minutes should be emailed to the Village Board.

H. ZONING BOARD OF APPEALS REPORT

- No meeting in December 2019/no report

**OLD BUSINESS:**

A. **Unsafe Structure:** Mill Building #8

B. **Personnel Policy Amendment**

- Final Draft completed. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the Personnel Policy Amendment. All in favor – aye. Motion passed.**

**NEW BUSINESS:**

A. **Credit Card Policy**

- ❖ Draft policy to review and approve. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the Credit Card Policy, but to wait until the February meeting for the resolution to be adopted. All in favor – aye. Motion passed.**

B. **Planning and Zoning Conference**

- ❖ Requesting Board approval for all interested planning and zoning board members. This meets the annual state training requirement of four hours for each member. Cost of registration is \$60.00/member for advance registration by January 22, 2020. The conference is held from 8:30-4:30pm and is held at the Saratoga Springs City Center.
- ❖ ZBA \$240.00 and not to exceed \$300.00 for Planning Board members. **A motion was made by Trustee Healy and seconded by Trustee Dennison for the cost of the registration to the annual Planning and Zoning Conference in the amount of \$540.00 total. All in favor – aye. Motion passed.**

C. **Request to have access to Village Office from Ryan Campbell. A motion was made by Mayor Dewey and seconded by Trustee Healy to approve access to the Village Office area to Working Supervisor Campbell. All in favor – aye. Motion passed.**

D. **Legal Services:** Office of Michael J. Catalfimo will be strictly in Saratoga Springs and no longer a partner with Carter Conboy Law Firm in Albany.

E. **Glens Falls National Bank Credit Card**

- ❖ 0% introductory rate for 1<sup>st</sup> six billing periods
- ❖ After that, 17.99%-25.99%
- ❖ Checking into other options

F. **Health Insurance Anniversary Date March 1<sup>st</sup>**

- ❖ CDPHP offers new rates offered for the four-tier policy resulting in an increase of \$24/month for individual and \$48.01 for employee + 1. Total increase \$72.00/month or \$865.00/year. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the CDPHP rate increase of \$24.00/month for individual and \$48.01 for employee +1 totaling \$72.00/month or \$865.00/year. All in favor – aye. Motion passed.**

G. **Approve New Computer and Microsoft Office Business Suite** from Dell (state contract) not to exceed \$1500.00. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the purchase of a new Dell Computer with Microsoft Office Business Suite in the amount of NTE \$1500.00. All in favor – aye. Motion passed.**

**OPEN FLOOR:** Working Supervisor Campbell stated that since Ryan Cook's resignation, things have been moving forward. The Village will be advertising for a temporary Motor Equipment Operator position. The overall intention is to eventually have the position be full-time.

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**Audit Claims:**

- Abstract # 8 – JANUARY 2020
  - General Fund \$ 58,926.00
  - Sewer Fund \$ 4,095.00

**A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the Audit Claims for Abstract #8 as submitted. All in favor – aye. Motion passed.**

**Executive Session:**

**UPCOMING VILLAGE BOARD MEETINGS:**

- Next Village Board Monthly Meeting: Tuesday, February 11, 2020 at 7:00pm
- Meeting on Assessments, January 17, 2020 at 9:30am
- Budget Meeting, January 21, 2020 at 10:00am
- Grievance Night, February 18, 2020 from 6:30-7:30pm

**ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.**

Respectfully submitted,

*JoAnn Biolkiewicz*

Recording Secretary

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