

VILLAGE OF VICTORY VILLAGE BOARD OF TRUSTEES

MONTHLY MEETING MINUTES

~ August 19, 2020 ~

7:00pm

CALL MONTHLY MEETING TO ORDER: Commencing with the Pledge of Allegiance. Attending the meeting: Mayor Pat Dewey, Trustee Tim Healy and Clerk/Treasurer Maureen Lewsey. Absent: Trustee Leslie Dennison.

APPROVAL OF MINUTES:

- Minutes – July 14, 2020 – Monthly Meeting. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the monthly minutes of July 14, 2020 as submitted. All in favor - 2 ayes. Motion passed.**

VILLAGE BOARD ANNOUNCEMENTS OR CORRESPONDENCES:

- Zoning Board of Appeals Meeting: No meeting in August
- Planning Meeting: Rescheduled regular meeting to August 13, 2020 at 6:00pm/August 17, 2020 at 6:00pm a Public Hearing for the Mill Project and regular meeting to follow. Special meeting scheduled for August 20, 2020 at 1:00pm (proposed final approval on the mill project).
- Schuylerville/Victory Water Board Meeting: August 18, 2020 at 7:00pm in Victory was held.
- NYS Taxation and Finance: Tentative Equalization Rate 88.97%

MONTHLY REPORTS:

All reports are read as presented and highlighted as follows.

A. DPW REPORT

- Provisional Working Supervisor Ryan Campbell provided his report. Since Campbell was absent, discussion of the building quote was tabled.
- Quote/Cold Storage Building
 - Joe's Metal Buildings \$20,350.00 (options: ADD \$5,750.00 for vapor barrier and insulation) 15% Down payment requested (3,052.50)
- Pond Street: Trustee Dennison would like the street to be looked at due to a complaint she has received on the condition by a village resident.
- Concrete Plans. Mayor Dewey asked if we had received any concrete plans for the building. No.
- Sidewalk Project: Mayor Dewey stated we need to get measurements on the sidewalk project for the specs to be advertised for request for proposals.

B. SEWER DEPARTMENT:

- Replaced grinder pump – 57 Herkimer Street. The village will charge the cost of the new pump to Mr. Dowling. He has a resident owned grinder pump shared with Mr. Lippitt.
- Used one Extreme grinder pump – three remaining on the shelf/in stock

C. CODE ENFORCEMENT OFFICER REPORT

- Larry Wolcott gave his report
Items reported were: 1) electrical inspection at 18H Schuyler Heights Drive, 2) temporary fence on 15 Pearl Street (Irish Property) to secure power issue which Mr. Wolcott is checking on. 3) Mr. Wolcott is talking to Keith Libolt and has been in communication by emails for plans review; 4) pool at 1 Mennen Road for electrical inspection – property has a security fencing and are waiting for fencing panels that are on back order.

- Trustee Dennison asks CEO to check out the alley ways for collection of junk piling up. Garbage issue with 37 Herkimer Street is ongoing. Last week extra containers were provided and hope it resolves the issue.

D. FIRE DEPARTMENT REPORT

- Chief Corey Helwig is absent therefore, no report submitted.
- New Member Application: **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve a new member application for John Coffinger. All in favor – 2 ayes. Motion passed.**

E. WATER DEPARTMENT REPORT

- Draft minutes from the July 20, 2020 monthly meeting are pending. Kathryn Serra, CT Male, attended the water meeting and talked about information in the Master Plan and talked about how to move forward. The Master Plan has a priority list, broken up into sections in the report. Chairman Healy is looking for support from both villages and would like to meet to discuss project grants moving forward. The Master Plan discusses: 1) booster pumps in both Village of Victory and Village of Schuylerville; 2) Replace the SCADA System at Fort Hardy Water Treatment Plant; and 3) Replace portion of water main on Gates Avenue. Schuylerville Mayor Carpenter, talked with Mayor Dewey and added upgrading the line by the pump house.

F. VILLAGE TREASURER'S REPORT

- Monthly report ending July 31, 2020 was read.

G. PLANNING BOARD REPORT

- Corey Helwig was absent/no report

H. ZONING BOARD OF APPEALS REPORT

- No meeting in August 2020/no report

OLD BUSINESS:

- A. Unsafe Structure: Mill Building #8. There was no discussion on this matter.

NEW BUSINESS:

A. Sidewalk Specifications

- Need exact measurement and location of proposed sidewalk replacement
- Discuss date for final bid date/award

Mayor Dewey stated he will talk to DPW Ryan Campbell on Thursday, August 20, 2020. Item tabled.

B. Potentia Management (known as Constellation). **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the 2-year contract rate from \$.048 to \$.052. All in favor – 2 ayes. Motion passed.**

- Quote/DPW – LED Lighting. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve to pay up front \$630.00 for the sewer garage. All in favor – 2 ayes. Motion passed.**
- Quote/Firehouse – LED Lighting. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve to pay upfront \$1652.00 for the firehouse. All in favor – 2 ayes. Motion passed.**

C. ADKtechs quote for 10 hours bank of time at a rate of \$135.00/hour (savings of \$100.00). **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the bank of hours for 10 hours at \$135.00/hr. All in favor – 2 ayes. Motion passed.**

A motion was made also by Mayor Dewey and seconded by Trustee Healy to approve Clerk/Treasurer Lewsey to sign name on contact. All in favor – 2 ayes. Motion passed.

D. Siege Trail: Approve Anvil Fence to repair/replace fence due to damage - \$3,510.42 in account. Mayor Dewey stated there was a lengthy meeting about maintenance of the trail and repair or replace the damaged fence. If the cost is over \$3,510.42, the Town would make up the difference. Mayor Dewey requested Dave Roberts send email to coordinate with Anvil Fence. This fence to be installed is 1200' locust fence. Also, it was noted that another sign has been broken in the Siege Trail.

- E. Discuss options for larger Drop Box. Villages may be collection locations for mail in ballots. There is need for additional information, so the larger box will fit into space.
- F. Discuss replacing the outdoor bulletin board. It was noted the village should go with a replacement unit in the same location. Item would be under the procurement of \$250.00 and no need for approval.
- G. **VILLAGE HOURS: Increase in office hours offered to the public. A motion was made by Mayor Dewey and seconded by Trustee Healy to increase the hours the office would be open to the public to Monday through Friday 9:00am to 12:00pm and also remain Wednesday from 1:00pm to 5:00pm. All in favor – 2 ayes. Motion passed.**

OPEN FLOOR:

AUDIT CLAIMS:

- Abstract # 3 – AUGUST 2020
 - General Fund \$ 14,300.12
 - Sewer Fund \$ 1,047.43

A motion was made to approve the Audit Claims for Abstract #3 for August 2020 as submitted. All in favor – 2 ayes. Motion passed.

EXECUTIVE SESSION:

A motion was made by Mayor Dewey and seconded by Trustee Healy to enter into Executive Session to discuss a personnel issue. All in favor – 2 ayes. Motion passed.

A motion was made by Mayor Dewey and seconded by Trustee Healy to exit Executive Session. All in favor – 2 ayes. Motion passed.

A motion was made by Mayor Dewey and seconded by Trustee Healy to advertise for a FT MEO pay commensurate with experience. Responses in by September 8, 2020. All in favor – 2 ayes. Motion passed.

UPCOMING VILLAGE BOARD MEETINGS:

- Next Village Board Monthly Meeting: Tuesday, September 8, 2020 at 7:00pm

ADJOURNMENT: A motion was made by Mayor Dewey and seconded by Trustee Healy to adjourn the meeting. All in favor – 2 ayes. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary