

**VILLAGE OF VICTORY**  
**VILLAGE BOARD OF TRUSTEES**  
MONTHLY MEETING MINUTES  
~ AUGUST 13, 2019 ~  
7:00pm

Call Monthly Meeting to Order. Attending were: Mayor Pat Dewey and Trustee Tim Healy. Trustee Leslie Dennison was absent. Also attending was Clerk/Treasurer Maureen Lewsey.

**Approval of Minutes:**

- Minutes – July 9, 2019 – Monthly Meeting
- Minutes – July 15, 2019 – Special Meeting
- Minutes – July 31, 2019 – Special Meeting

**A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the minutes from the July 9, 2019 regular monthly meeting as well as the minutes from the Special Meetings held July 15, 2019 and July 31, 2019. All in favor – aye. Motion passed.**

**Village Board Correspondence or Announcements:**

- **Zoning Board of Appeals Meeting:** August 19, 2019 at 6:30pm
- **Planning Meeting:** August 20, 2019 at 6:30pm, if needed.
- **Schuylerville/Victory Water Board Meeting:** August 26, 2019 at 7:00pm in Victory
- **Public Hearings scheduled for Enel Green Power relicensing process RESCHEDULED to August 14, 2019 at village hall.** (2:00-3:30pm and 6:00-7:30pm)
- **Village of Victory won the Judges Award for the float in the Turning Point Parade**
- **Thank you to Saratoga Sod Farm for the donation of the sod used for the village float!**
- **Save the Date/Site Dedication of the Saratoga Surrender:** October 17, 2019 12pm (corner of Schuyler Street and Route 4)

**Monthly Reports:**

All reports are read as presented and highlighted as follows;

**A. DPW REPORT**

- Working Supervisor Bill Lloyd provided a written report which was read. Trustee Healy requested the garbage along Route 32 be picked up.
- Discuss Carmody Ford invoice due for transmission diagnosis. Mayor Dewey and Working Supervisor Lloyd had left numerous messages at Carmody's, but no replies. **A motion was made by Mayor Dewey and seconded by Trustee Healy to send a written letter regarding the transmission diagnosis. All in favor – aye. Motion passed.**

**B. SEWER DEPARTMENT:**

- Working Supervisor Bill Lloyd provided a report with along with the DPW report. Mayor Dewey and DPW Supervisor Lloyd discussed the replacement core at 130 Gates Ave stating that it was slogged with 3" of dirt and rock. The owner said it was fixed and cleaned out and has been off all winter but bypassed the clean out. It was stated that the owner is responsible for the pump out and repairs. Dewey asked if there was a need for additional inventory parts.

**C. CODE ENFORCEMENT OFFICER REPORT**

- Larry Wolcott was absent but provided the following details
  - Sent and OTR for Pearl St address for property maintenance/is now resolved
  - Addressed a state variance request for mill redevelopment/provided support letter

**D. FIRE DEPARTMENT REPORT**

- Chief Corey Helwig to report. There were 6 fire calls and training this month. Assisted with classes on burning buildings and provided EMS coverage at county fair. Pat Grogan has passed Fire Fighter 2, J. Bailey, has passed Fire Fighter 1 but has moved to Mechanicville and has asked to be moved to social membership. The annual fall Chicken BBQ will be held on September 21,
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2019. They have 26 air bottles now, 10 off from where they want to be. The Emergency Reporting software has a 30-day trial. Chief Helwig will bring info to the next meeting. The software can be used by CEO's, DPW for tracking inspections and vehicle maintenance. A fire department member, Sean Healy received a kidney transplant and is doing well. Thirteen members marched in the Turning Point Parade.

#### E. WATER DEPARTMENT REPORT

- Draft minutes from June 17, 2019 meeting
- Draft minutes from July 1, 2019 special meeting
- Draft minutes from July 22, 2019 meeting
- The cost of paving Jay Street is \$10,861.00. There will be a discussion on the sharing of mobilization costs with water work on Cemetery Road at the next water meeting.

#### F. VILLAGE TREASURER'S REPORT

- Monthly report ending July 31, 2019 which was read.
- Request to attend the Fall Training School in Saratoga Springs (9/16-9/19) Cost for full conference is \$355.00: ½ day on 9/16 and full days on 9/17, 9/18 & 9/19. Any one-day registration is \$215.00. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the Fall Training in Saratoga Springs 9/16-9/19 2019 in the amount of \$355.00. All in favor – aye. Motion passed.**
- Information was provided from NYCLASS on short term highly secured investment with higher rates than available from certificates of deposit. This will be revisited again in October.
- Reviewed Village's General Liability Coverage effective August 1, 2019 with Dave Meager, AMSURE. Summaries have been provided to each board of trustee member.
- Request to Purchase Lateral Filing Cabinets (replacing one broken cabinet and one small one)
  - Three Drawer (Office Depot \$880.00/Quill \$800.00/Staples out of stock, wbmason doesn't carry 800 series)
  - Four Drawer (Quill \$910.00/Staples \$931.00/WB Mason \$1060.00 each)  
**A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the purchase of 2 42", 3 drawer lateral cabinets not to exceed \$600.00 each. All in favor – aye. Motion passed.**

#### G. PLANNING BOARD REPORT

- Verbal report from Chairman Helwig. Chairman Helwig noted there was no planning board meeting last month, applicant has been referred to the zoning board for variances. There will also be no meeting this month. Mayor Dewey stated the escrow agreement is out for signatures. Chairman Helwig said that in two months should be working full speed. He met as fire chief with CEO Wolcott on the state variance request. A letter was sent their request. Chairman Helwig stated there is a lot to do, as this is a marathon not a sprint. Mayor Dewey stated they have yet to go through the SEQR process.
- Draft June 18, 2019 minutes available

#### H. ZONING BOARD OF APPEALS REPORT

- Chairperson Jaime O'Neill provides written report regarding 2019-03 and 2019-04 applications with a scheduled public hearing August 19, 2019.
- Draft July 15, 2019 minutes available

#### **OLD BUSINESS:**

- A. **Unsafe Structure:** Mill Building #8/Riverview Realty/Enel/Brookfield Power. A brief discussion on the mill followed. Mayor Dewey stated there is a court date set for litigation in December between the owner of the mill and ENEL. Planning board Chairman Helwig stated the Village has taken three cases to court recently for OTR's, why hasn't the Mill been addressed? Mayor Dewey responded, yes, three have been taken to court, and the Mill has an outstanding OTR that will be addressed.
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## B. Cemetery Road and Pratt Street Paving Issues

- Mayor Dewey and Working Supervisor met with Kubricky Construction and a quote is pending for new scope of work but would include additional material at no cost for areas lacking macadam. Quote received \$10,861.00 (includes planing, paving, mobilization & asphalt). Approval pending a decision with the Water Dept. to share mobilization costs. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve (and anticipate Water Board approving it also) the quote received from Kubricky Construction in the amount of \$10,861.00 for planing, paving, mobilization and asphalt. All in favor – aye. Motion passed.**

## NEW BUSINESS:

- A. **Sewer Budget and Calculation of Sewer Rates:** Mayor Dewey stated there will be no new changes in this year's budget. Discussed budgeting for future capital costs for next year.
  - B. **Coin Drop Request:** Donna Green, Red Knights organization, would like to hold Coin Drop on September 21, 2019. Certificate of Insurance has been provided/needs board approval. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the Coin Drop on September 21, 2019 for the Red Knights Organization. All in favor – aye. Motion passed.**
  - C. **Rebuilding Together** requests support letter in request for funding through NYS Home and Community Renewal Affordable Housing Corporation. **A motion was made by Mayor Dewey and seconded by Trustee Healy to send a letter of support for funding through NYS Home and Community Renewal Affordable Housing Corporation. All in favor – aye. Motion passed.**
  - D. **Draft Policy against Discrimination and Harassment.** The new combined policy is required to be adopted. This has been tabled and will be put on the agenda for October's meeting.
  - E. **NYSDEC requirement to appoint "Notifier's" for the NY Alert System**
    - a. William Lloyd is currently registered as the only notifier
    - b. It was suggested to have the "operator" also to be registered (Charlie Sherman, VOS). **A motion was made by Trustee Healy and seconded by Mayor Dewey to send a letter to Village of Schuylerville stating that Charlie Sherman must register with the DEC as a "notifier." All in favor – aye. Motion passed.**
  - F. **Civil Service Title:** Create Motor Equipment Operator (MEO) position
    - a. County to approve creation of the title and job duty statement.
    - b. Discuss advertising timeline for this new position  
**A motion was made by Trustee Healy and seconded by Mayor Dewey to sign the job duty statement for the MEO position and send to the county. Then the village will advertise 7 days in September after the county has approved. All in favor – aye. Motion passed.**
  - G. **Spectrum Contract:** Village office phone and internet
    - a. Options: 1 year and 3-year contract. The village agreed to the 3-year contract \$334.96 including a one-time charge of \$99.00 to initiate a technician and getting the contract in place as required. Trustee Healy asked if this was a closed Wi-Fi and is it going to be password protected. If it is not secure, we will go thru Omnis for the Wireless Access Point.
  - H. **Omnis Computer offers quotes for replacement of firewall and quote for Wi-Fi access point**
    - a. Firewall \$350.00 (damaged due to lightning strike)
    - b. Wireless Access Point \$127.49. Yes, this is secure. The village will contact Omnis for the Wireless Access Point. Fire Chief Helwig noted that the Fire Dept will have Wi-Fi only on their laptop.
  - I. **NY Fire and Signal offers Proposals (due to lightning strike)**
    - a. Replace Existing Fire Panel \$2,225.00
    - b. Replace Existing Fire Panel & Devices \$3,225.00 (recommended). **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the proposal of \$3,225.00 which includes changing out the heat and smoke detectors. All in favor – aye. Motion passed.**
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**J. Fire Department Repair.** A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the quote from Pittsfield Communication in the amount of \$512.00 to repair the base radio/inverter. All in favor – aye. Motion passed.

**OPEN FLOOR:**

**Audit Claims:**

- Abstract # 3 – AUGUST 2019
  - General Fund \$ 24,054.57
  - Sewer Fund \$ 2,909.60

**A motion was made by Mayor Dewey and seconded by Trustee Healy to approve the claims as submitted for Abstract #3 – August 2019. All in favor – aye. Motion passed.**

**Executive Session:**

**UPCOMING VILLAGE BOARD MEETINGS:**

- Next Village Board Monthly Meeting: Tuesday, September 10, 2019 at 7:00pm

**ADJOURNMENT:** A motion was made by Trustee Healy and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

*JoAnn Bielkiewicz*

Recording Secretary

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