

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MONTHLY MEETING AGENDA
~ APRIL 9, 2019 ~
7:00pm

PUBLIC HEARING ~ 7:00PM
Tentative Budget Presentation ~ Fiscal Year 2019.2020

OPEN Public Hearing: **Mayor Dewey made a motion which was seconded by Trustee Dennison to open the Public Hearing at 6:30pm. All in favor – aye. Motion passed.** Trustee Healy presented the Tentative Budget line by line for Fiscal Year 2019.2020 for the Public Open Floor Session. Mayor Dewey stated that Governor Cuomo put in the State Budget that the Village is supposed to receive AIM (Aid in Municipalities) dollars but it is unsure at this time exactly how this will be distributed.

Open Floor – No Comments were presented.

CLOSE Public Hearing: **A motion was made by Mayor Dewey and seconded by Trustee Dennison to close the Public Hearing. All in favor – aye. Motion passed.**

MONTHLY MEETING – Following the Public Hearing
Regular Village Business

Call Monthly Meeting to Order

Approval of Minutes:

- Minutes – March 12, 2019 – Monthly Meeting – **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the March 12, 2019 monthly meeting as submitted. All in favor – aye. Motion passed.**
- Minutes – March 14, 2019 – Special Meeting – **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the minutes from the Special Meeting of March 14, 2019. Trustee Dennison was absent. 2 ayes – 1 abstention, Trustee Dennison. Motion passed.**
- Minutes – March 27, 2019 – Special Meeting. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the minutes from the Special Meeting of March 27, 2019. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** April 15, 2019 at 6:30pm
- **Planning Meeting:** April 23, 2019 at 6:30pm
- **Schuylerville/Victory Water Board Meeting:** April 15, 2019 at 7:00pm in Victory
- **Schuylerville Central School, Transportation Department:** Notification was received from the Transportation Department of the scheduled building project to begin June 26, 2019 preventing access to the fuel pumps effecting the village public works and fire department.
 - Village Board will need to address refueling needs during this time. Both the Working Supervisor and the Fire Chief have been notified.
 - On the fuel issue, DPW Supervisor Lloyd suggested using a Stewart's card, as the fire truck will fit. Trustee Dennison thought VOS have their own pumps by the sewer plant. Mayor Dewey asked how long is the school project with Trustee Dennison replying 6 weeks. Mayor Dewey is concerned about the cost/gallon vs OGS State contract. Also, the Town has their own tanks. DPW Supervisor Lloyd will reach out to the Town Highway Superintendent.

- **Capital District Transportation Committee** is seeking public comment on the Transportation Improvement Program. Available for review: <http://www.cdcmpo.org/tipupdate>

Monthly Reports:

All reports are read as presented and highlighted as follows;

A. DPW REPORT

- Working Supervisor Bill Lloyd provides written report.
- Discuss 2017 F350 DPW Truck/transmission PTO issue
 - Towing Claim was paid in full \$393.75 by Selective Insurance. Truck towed to Saunders Transmission from Carmody Ford
 - Quote: Saunders Transmission \$2,673.92. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote to Saunders Transmission in the amount of \$2,673.92. All in favor – aye. Motion passed.** There will be a discussion in detail next month after getting the report from Saunders as to possible causes.
- Road Closure/Horicon Avenue-reroute to Gates Avenue Extension. A meeting will be held on Wednesday April 10, 2019 to discuss scheduled work on the Dam. DPW Supervisor Lloyd has concerns with the weight of trucks being rerouted on Gates Avenue Ext., but would prefer they use Pearl Street. Although a bond will be in place. Mayor Dewey stated that a bond is only good when getting an attorney to recapture costs or get dollars to make road repairs. Trustee Dennison noted to make sure to keep the Fire Department updated on the road closures.

B. SEWER DEPARTMENT:

- Working Supervisor Bill Lloyd provides report with DPW report
- QUOTE: Sewer inventory parts from GLLP \$367.00 without shipping. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the quote from GLLP for \$367.00 for sewer inventory parts without shipping. All in favor – aye. Motion passed.** Mayor Dewey asked how many grinder pumps the village has on hand. DPW Lloyd replied 2 news ones, and with repairs we will have three more.

C. CODE ENFORCEMENT OFFICER REPORT

- Larry Wolcott to provide report. CEO Wolcott reported that 15 Gates Avenue Extension has been issued a Certificate of Occupancy. He has performed insulation inspections at both the Mitchell and the Roberts properties. The village should be getting on the court schedule soon as CEO Wolcott has sent pictures along with a write up, but hasn't heard back from the Village Attorney. Mayor Dewey inquired about the outstanding building permit for 27 Gates Avenue Ext. CEO Wolcott replied he has not requested an inspection, however, Wolcott said he will email him. Trustee Dennison said he did not think someone could be living there without running water. CEO Wolcott stated he is under the impression the owner can, but no one else. Trustee Dennison stated someone need to get a hold of the owner. Mayor Dewey stated that the same circumstances are at 130 Gates Avenue, as it seems someone is living there but the service is turned off. We need to discuss the building criteria for the old church, as we have reason for inspection and have the authority to inspect any current permit. CEO Wolcott stated he will reach out to him again. Trustee Dennison noted to be sure to discuss the ongoing water issue. It was noted that the CEO Wolcott will be denying a building permit on Cemetery Road and will be referred to the Zoning Board.

D. FIRE DEPARTMENT REPORT

- This will be Fire Chief Wolcott's last meeting. The new Fire Chief will be Corey Helwig. Wolcott noted the banquet invitations are out and have confirmed that Elise Stefanik will be coming. The following items were noted: fire apparatus, portable radios, truck maintenance, 5/11/19 is the steak roast, and 4/27 pizza night.
- Line Officers to be approved: Fire Chief - Corey Helwig, 1st Assistant – Ryan Campbell, 2nd Assistant – Nate Fort, Captain – James Stine, Lt. Gordon Clothier, Lt. Lucas Martindale, and Lt.

Pat Grogan. Also, the Executive Board – not much change. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the line officers as noted above. All in favor – aye. Motion passed.**

E. WATER DEPARTMENT REPORT

- Draft minutes from March 18, 2019 monthly meeting on file.

F. VILLAGE TREASURER'S REPORT

- Monthly report ending March 31, 2019 was read.

G. PLANNING BOARD REPORT

- Draft minutes from the March 19, 2019 monthly meeting.
- Alternate Planning Board appointment: Chad Bradfield submits letter of interest. **A motion was made by Trustee Healy and seconded by Mayor Dewey to approve the letter of interest of Chad Bradfield for the Alternate Planning Board position. All in favor – aye. Motion passed.**

H. ZONING BOARD OF APPEALS REPORT

- No Meeting was held in March 2019.

OLD BUSINESS:

A. **Unsafe Structure:** Mill Building #8/Riverview Realty/Enel/Brookfield Power aka Consolidated Hydro. Mayor Dewey stated there is nothing new on this issue, with the exception of part of the building fell down. Trustee Dennison asked if they shouldn't be fencing portion for safety reasons. Hydro Ins. Co. would allow the fencing, but is concerned about future liabilities. Mayor Dewey stated this is scheduled to be addressed again Dec.2019.

B. **QUOTES:** Security Cameras for Village Hall/Firehouse Building

- 2nd quote received from C&J Computer Tech
- 3rd quote has not been received

A motion was made by Mayor Dewey and seconded by Trustee Dennison for the 1st quote supplied to the Village for 4 cameras, 8 channel DVR, 2 Terabyte Hard drive, 2 megapixel 1080 water-proof IR channel 12 volt 24 amp power supply, adapters, 19" widescreen LED monitor, and labor for a total of \$2,589.00 (upgrades may be added). All in favor – aye. Motion passed.

C. **Replace Flex Duct in Village Hall:** 2nd quote received from G.A. Bove \$2,719.70 on March 28, 2019: This project was awarded at the special meeting on March 27, 2019 due to immediate needs to address the air quality issues. Seymour's Service was approved in the amount of \$520.00.

NEW BUSINESS:

A. **RESOLUTION: Adopt Budget for Fiscal Year 2019.2020.** A motion was made by Trustee Healy and seconded by Mayor Dewey to adopt the budget for FY2019-2020, whereas the village budget is defined as follows: General Fund – appropriations 561,181.50, less estimated revenues \$308,747.00, less unexpended fund balance \$43,600.00 with the amount to be raised by taxes \$208,834.50. Exemptions – 15% Veterans total exemption of \$92,249.00, 25% Veterans total exemption of \$108,500.00, Senior Citizen total exemption of \$81,062.00 and Clergy total exemption of \$1,500.00. Sewer Fund – appropriation \$109,420.00, less estimated revenues of \$109,420.00, less unexpended fund balance of zero. The salary rates will increase at 2%, based on the current rate of pay, for the following positions: village clerk/treasurer, deputy village clerk/treasurer, dpw working supervisor and dpw MEO. Appointed officials that receive a monthly stipend such as code enforcement officer at \$357.50/month and zoning secretary at \$100.00/month will remain the same with no increase. The elected positions of Mayor and Trustees will remain the same at \$375.00/month or \$4,500.00/year. The Village real property tax rate established will increase from \$8.48 per thousand assessed valuation to \$8.59 for fiscal year 2019.2020. The Board approves the

2019-2020 Final Budget as presented establishing the tax rate at \$8.59/thousand. The fiscal year commences June 1, 2019 ending May 31, 2020. All in favor – aye. Motion passed.

- B. RESOLUTION: Budget Amendments for General Fund and Sewer Fund. A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the resolution to amend the FY 18.19 General Fund to balance the budget due to the paving project and the actual amount of the CHIPS apportion allotment received and recent repairs to the Ford F550 DPW Truck. The following transfers between appropriations are as follows: From General Fund Revenue A3501 State Aid/CHIPS \$69,295.19 total mount received, to Appropriation A5110.2 General Repairs, Equip. \$54,087.00 and from A5110.4 General Repairs, Contractual \$15,208.19 and move to A5110.4 General Repairs Contractual in the amount of \$81,295.19. Also, additional money will be brought into account for the vendor repair at Saunders Transmission and other department expenses as follows: from A2831 Fund Balance \$5,575.00 to A5110.4, General Repairs, Contractual in the amount of \$5,575.00. The Village Board authorizes the village budget for FY18.19 to be amended as outlined. All in favor – aye. Motion passed.**

A motion was made by Trustee Dennison and seconded by Trustee Healy to approve the resolution needed to transfer additional sewer treatment disposal costs from Sewer Fund G2831, Fund Balance in the amount of \$500.00 to Sewer Fund, Treatment and Disposal, Contractual in the amount of \$500.00. The Village Board authorizes the sewer budget for FY18.19 be amended as outlined. All in favor – aye. Motion passed.

- C. Approve Sewer Billing:** April 1, 2019 – Bi-annual sewer billing (billing period December 1st through May 31st) **Grand total \$63,805.25** (this includes any delinquent accounts from October 1st billing and current amount due). Credit of \$15.00 was applied to accounts for grinder pumps as per local law. **A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the sewer billing dated 4/1/19 for the period 12/1/18 to 5/31/19 in the amount of \$63,805.25. All in favor – aye. Motion passed.**

D. Sexual Harassment Policy for review

➤ Mandatory sexual harassment training to be coordinated with the Town of Saratoga.

- E. Historic Hudson-Hoosic Rivers Partnership:** letter request for municipalities to contribute \$200.00 to aid in grant applications. Mayor Dewey stated this has not been budgeted for, therefore, regretfully declines. The Village cannot donate without a contract. We will reconsider next year.

OPEN FLOOR: Jay and Tricia Bodnar, Burgoyne Street, wanted to say thank you to the Village Board, DPW Bill Lloyd and Clerk/Treasurer Maureen Lewsey as their guidance was tremendously appreciated. It was a long process, and he also stated they worked with VOS and the grinder pump was also installed. Mayor Dewey commented he was glad it all worked out.

Audit Claims:

- Abstract # 11 – APRIL 2019
 - General Fund \$ 16,438.62
 - Sewer Fund \$ 507.35

A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the audit claims from Abstract #11 for April 2019 as submitted. All in favor – aye. Motion passed.

Executive Session:

UPCOMING VILLAGE BOARD MEETINGS:

- Next Village Board Monthly Meeting: Tuesday, May 14, 2019 at 7:00pm
- Fiscal Year End Meeting – Thursday, May 30, 2019 at 6:30pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Trustee Healy to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Biellkewicz

Recording Secretary