

**VILLAGE OF VICTORY
PLANNING BOARD
Meeting Minutes
April 23, 2019**

Call Meeting to Order 6:30pm commencing with the Pledge of Allegiance.

1. Roll Call: Chairman Corey Helwig, Members Bill Lloyd, Jake Fort, Tim Fort, and Peter Healy. Also Attending Secretary JoAnn Bielkiewicz, and applicants Victoria Young and Doug Dockendorf.

2. Announcements – New Alternate Planning Board Member, Chad Bradfield, resides on Herkimer Street but was unable to attend tonight's meeting as he was traveling for his job.

3. Approval of Minutes – Monthly Meeting of March 19, 2019. **A motion was made by Member Bill Lloyd and seconded by Member Jake Fort to approve the minutes as submitted. All in favor – aye. Motion passed.**

4. Returning Applicant:

- Vickie Young regarding Sub-Division approval. Chairman Helwig removed himself from the Board for reasons of a conflict of interest. Alternate Tim Fort took over the Chairmanship and asked the board to review the submitted plans and to see if anyone had any questions for the board or applicant. **A motion was made by Alternate Chairman Tim Fort which was seconded by Member Jake Fort to approve the submitted plans for the sub-division. All in favor – aye. Motion passed.**
- At this time, Chairman Helwig resumed his position as the Chairman.
- Doug Dockendorf regarding the Site Plan Review. Chairman Helwig noted that the Board had heard back from the County regarding the referral send to them for their review and comments. The County had questions regarding the hours of operation, number of employees, number of containers and trucks being stored on site, location of containers with regard to neighbors, outdoor lighting, signage and the limiting of unsightliness and other objectionable features. The Board stated the hours of operation should be limited to 6:00am to 8:00pm. They also stated that no dumpsters can be seen from east to north, and to keep natural barriers from south to west. Mr. Dockendorf ensured there will be more fencing to enclose and the roadway fencing will be much improved. There will also be gravel, sidewalks and security lighting and no dumping on the grounds. There will be 24-hour clearings – overnight would be the worst-case scenario. Chairman Helwig stated a sign would be required if an office is going to be in operation and a building permit would be required for that. Also, a maximum of 8 trailers/vehicles. Notification would need to be made to the Code Enforcement Officer stating what would be stored in the storage area. This is needed for the Fire Department to be prepared in case of emergencies. Mr. Dockendorf stated no hazardous materials will be stored on the premises. **Chairman Helwig made a motion which was seconded by Member Tim Fort to approve the Site Plan Review with contingencies. Those contingencies would be hours of operation, number of containers/vehicles, natural**

barriers, removal time, sign permitting and notifying Fire Department of materials being stored. All in favor – aye. Motion passed.

5. New Applicants: None

6. Open Floor: None

7. Next Meeting: May 21, 2019 at 6:30pm

8. Adjournment: A motion was made by Member Jake Fort and seconded by Member Bill Lloyd to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Secretary