**VILLAGE OF VICTORY**

**VILLAGE BOARD OF TRUSTEES**

MONTHLY MEETING MINUTES

~ JULY 9, 2019 ~

7:00pm

Call Monthly Meeting to Order: Attending were Mayor Pat Dewey, Trustees Tim Healy and Leslie Dennison and Clerk/Treasurer Maureen Lewsey.

**Approval of Minutes**:

* Minutes – June 11, 2019 – Monthly Meeting. **A motion was made by Mayor Dewy and seconded by Trustee Healy to approve the minutes of the regular monthly meeting of June 11, 2019 as written. All in favor – aye. Motion passed.**

**Village Board Correspondence or Announcements**:

* **Zoning Board of Appeals Meeting**: July 15, 2019 at 6:30pm
* **Planning Meeting**: July 16, 2019 at 6:30pm
* **Schuylerville/Victory Water Board Meeting**: July 22, 2019 at 7:00pm in Victory
* **Public Hearings scheduled for Enel Green Power relicensing process on August 13, 2019 at village hall**. (1-2:30 and 5:30-7pm)

**Monthly Reports**:

All reports are read as presented and highlighted as follows;

1. DPW REPORT
	* Working Supervisor Bill Lloyd provided a written report. Mayor Dewey noted he would like to have 7 grinder pumps cores on the shelf. When we get down to 2 left, everything else stops. Trustee Healy stated we have spent a lot of money this month on grinder pump parts and the village should be in good shape. Mayor Dewey said he would speak to DPW Supervisor Lloyd and have him check with the Motor Equipment Operator Cook on the status of the grinder pumps.
	* Discuss Carmody Ford invoice for transmission diagnosis. Mayor Dewey stated he called today and left a message for Bill, the Service Manager to return his call and he has not called back yet. Therefore, we cannot approve the invoice until a conversation takes place.
	* Letter from NYSDOT and NYCOM about restoration of EWR money $2,493.21 with support from Assemblywoman Woerner, equals a total of $25,011.50 in CHIPS/PAVENY and EWR for FY 2019.2020
	* CHIPS: restoration of EWR program. Total available $25,011.50
2. SEWER DEPARTMENT:
	* Working Supervisor Bill Lloyd provided a report with DPW report
3. CODE ENFORCEMENT OFFICER REPORT
	* Larry Wolcott provided written report
	* Letter of support requested from AJ Coppola to be submitted to the NYS Department of State variance request for Riverview Realty on the mill redevelopment project. Mayor Dewey stated that a response for this will need to come from the Village Attorney. Prior to this there should either a meeting or a conference call between the Mayor, CEO Wolcott, Planning Board Chairman Helwig and the Village Attorney. Planning Board Chairman Helwig stated he has no official interior plans for the Mill Project.
4. FIRE DEPARTMENT REPORT
	* Chief Corey Helwig to report. The Chief reported 2 EMS calls for the month. Training consisted of Vehicle Maintenance
	* Request approval to purchase 14 used air bottles @ $200.00/each. Usually the air bottles last 15 years, Charlton Fire Department has 14 air bottles that has 13 years left on them and they will sell them to DNFD for $200.00 each. Request to move $2800.00 from PPE Reserve Account to pay for the purchase. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the purchase from Charlton Fire Department 14 air bottles at $200.00 each for a total of $2,800.00 from the PPE Reserve Account. All in favor – aye. Motion passed.**
	* Firetruck water reserve tank repair approval $1,000.00. Chief Helwig spoke of originally removing the tank to be replaced at a cost of $7K-$8K, but Firefighter Clothier’s step-father repaired the tank as the passenger side was rotted out. The tank is in the truck and will be ready next week. The cost of the in-house repair approximately less than $1,000.00.
	* Chief Helwig met with Wilton EMS to set up CME classes, so instead of taking EMS classes every three years, this will enable EMS members to take classes throughout the years. Once we have a full outline, this will be presented to the Village Board.
5. WATER DEPARTMENT REPORT
	* Draft minutes from June 17, 2019 meeting pending
6. VILLAGE TREASURER’S REPORT
	* Monthly report ending June 30, 2019 was read
7. PLANNING BOARD REPORT
	* Verbal report from Chairman Helwig. Chairman Helwig stated he and CEO Wolcott had another meeting with the Regan Development representative for a walk through of the Mill. The Planning Board only has parking lot plans at this time. The subject of Building #8 came up for not being on this property and how the building could fall down onto the parking lot. Mayor Dewey commented the plans cannot go forward with the Building #8 there. The next Planning Board meeting is next Tuesday and Regan Development has not submitted any plans for the interior of the building. But they do plan on discussing signs such as using the 1846 concrete sign in the parking lot. The Planning board is at a cross road presently until we have interior plans, etc. Chairman Helwig stated Regan Development has been referred to the Zoning for variances. Presently plans are for 186 units as they have reduced the number of 2-bedroom lofts to 1-bedroom lofts. The layout of the parking area still doesn’t have enough parking, this is why it was referred to the Zoning Board. Trustee Dennison inquired about the “Brew Pub” and the need for additional parking. Chairman Helwig noted by his calculations there is a need for 302 parking spaces, and their plans are for only 268. Helwig noted that the zoning law states 1 ½ parking spots per unit. There needs to be reserved parking for residents. There was a discussion on the “Brew Pub” being 5000 sq. ft. and also talk of the atrium space from the roof to the 1st floor, and the basement for commercial use. Discussion of upgrading the existing sewer system or install our own list station. Chairman Helwig also discussed NYS building code that this type of building cannot be over 5 stories tall, lofts cannot be over 33% of living space as once it is over 33% it becomes storage and with their lofts being over 50% it becomes an 8-story building. They have upgraded the number of stairwells from 2 to 6, and also have 2 elevators. Trustee Healy asked if he had any idea how much land is behind the rowhouses. He feels the layout on maps doesn’t run true. Chairman Helwig state that on their plans they show vegetation used as a natural barrier between the houses and the parking area.
	* Draft June 18, 2019 monthly meeting minutes available
	* Escrow Agreement Pending from Village Attorney
8. ZONING BOARD OF APPEALS REPORT
	* No meeting in June/no minutes

**OLD BUSINESS**:

1. **Unsafe Structure:** Mill Building #8/Riverview Realty/Enel/Brookfield Power. Mayor Dewey stated there was a conference with the court. Trustee Dennison said this is a perfect opportunity to settle with the pending Mill project. Mayor Dewey added that also Enel is having a public hearing regarding their license renewal.
2. **White’s Alley**
	* Letter was sent on June 13, 2019 allowing 30 days to remove any items on village property. Mayor Dewey stated that he went by and said that there are still 3 trailers with stuff on them, 2 behind White’s and 1 he is not sure who owns. Other than that, it doesn’t look to bad. **A motion was made by Mayor Dewey and seconded by Trustee Dennison that if the trailers were still remaining on 7/15/19, the village would contact a towing company to remove them. All in favor – aye. Motion passed.**
	* There was a discussion on possible agreement for village property with homeowners. Mayor Dewey feels this should be through an individual agreement guaranteeing that the property is cleaned up and all garbage removed and if they don’t comply, they will lose their rights to park on village property. The village board terms of an agreement will need to be drawn up by the village attorney. The homeowner will be required to sign the agreement. There was a discussion on the parking on White’s Alley in general. It was noted that CEO Wolcott should send a letter about parking off Gates Avenue and Bridge Street.
3. **Cemetery Road and Pratt Street Paving Issues**
	* Mayor Dewey and Working Supervisor met with Kubricky Construction and a quote is pending for new scope of work but would include additional material at no cost for areas lacking macadam. This has been tabled until more information is received.

**NEW BUSINESS**:

1. **Sexual Harassment Policy approval. A motion was made by Mayor Dewey and seconded by Trustee Dennison to accept the Sexual Harassment Policy through Utica National Policy and have the village contacts be the mayor and deputy mayor. All in favor – aye. Motion passed.**
2. **Turning Point Parade Committee**
* Approve new contract for FY 19.20 in the amount of $300.00. **A motion was made by Trustee Healy and seconded by Trustee Dennison to the Mayor signing to approve the new contract for FY19.20 in the amount of $300.00 for the Turning Point Parade Committee. All in favor – aye. Motion passed.**
1. **Saratoga County Landfill Profit Sharing Update.** Mayor Dewey stated that the County is sharing $420K with towns and counties but not villages @ $20K/yr. over 20 years. Mayor Dewey has spoken to Tom Wood regarding this sharing and feels this could be shared between the three municipalities and town. If the village was included, we could get $6,000.00yr. Sales tax formulas would amount to about $1148.00. Trustee Dennison asked when these monies come into the Town’s hands. Mayor Dewey responded he was not sure about the date, but soon.
2. **Emergency Mold Remediation scheduled in Village Hall**
	1. Assessment Quote $500.00
	2. Remediation $6,970.00
	3. Work will begin Tuesday (assessment report) and the remediation will occur on Wednesday and Thursday in order to prevent mold growth. This was detected in the records retention room but was discovered to be underneath the flooring. No presence of mold in visible on walls.
3. **CDPHP**
	1. Notified the village that rates may increase by 4.4% if approved by the NYS Department of Financial Services that would allow this rate change. Renewal date is March 1, 2020.

**Other Business:** Trustee Dennison asked for an update from last months meeting regarding the Siege Trail fencing. Mayor Dewey plans on meeting with DPW Lloyd next week on this matter as this has not happen yet. There was a general discussion regarding the Siege Trail on Rt. 4 across from the Schuyler House.

**OPEN FLOOR**:

**Audit Claims**:

* Abstract # 2 – JULY 2019
	+ General Fund $ 7,964.44
	+ Sewer Fund $ 1,467.10

**A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the audit claims for Abstract #2, July 2019. All in favor – aye. Motion passed.**

**Executive Session**:

**UPCOMING VILLAGE BOARD MEETINGS**:

* Next Village Board Monthly Meeting: Tuesday, August 13 , 2019 at 7:00pm

**ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor - aye. Motion passed.**