

VILLAGE OF VICTORY
VILLAGE BOARD OF TRUSTEES
MONTHLY MEETING MINUTES
~ FEBRUARY 12, 2019 ~
7:00pm

Call Monthly Meeting to Order: Attending was Mayor Patrick Dewey, Trustees Timothy Healy and Leslie Dennison and Village Clerk/Treasurer Maureen Lewsey.

The meeting was held out of order due to unforeseen circumstances.

A. FIRE DEPARTMENT REPORT

- Chief Wolcott provided an oral report. Nine turn out gear inspections were made. The Fire Department has a new policy in place for gear inspection on an annual basis. The fit tests are completed. The smooth bore nozzles will be coming in. The fill station for the SCBA will be done in a couple of weeks. Fire Chief Wolcott asked if there was going to be another meeting regarding the firehouse reconstruction. Mayor Dewey stated there would be one in a couple weeks as individuals are on vacation. Trustee Dennison asked if the Board would be getting a cost estimate for construction project costs, including a breakdown on moving the sewer line, generator and electrical. Basically, she is requesting to see the whole picture of the cost. Mayor Dewey also stated that a lot needs to be done to move DPW to the firehouse side and we would need to weigh the cost difference. The 614 is scheduled for inhouse service.
- Fire Protection Contract to be approved and signed between the village and Town of Saratoga. **A motion was made by Mayor Dewey and seconded by Trustee Healy to approve and sign the Fire Protection Contract in the amount of \$13, 094.00 between the Village and the Town of Saratoga. All in favor – aye. Motion passed.**
- Utica National Insurance Policy renews 3/1/19-3/1/2020. A summary has been provided for each board member and the fire chief of the new coverages.
- Fire Department Elections are at the end of March, and Chief Wolcott stated he is nor running for office this year.
- The banquet is scheduled for April 13, 2019 at the Greenwich Elks this year.

B. CODE ENFORCEMENT OFFICER REPORT

- Larry Wolcott provided an oral report. Things have been a bit slow, just waiting for the 30 days in order to move on OTR's. CEO Wolcott left a note at 28 Gates Avenue asking him to call. They called regarding the removal of the blue tarp. They have removed the tarp and started to tar paper. CEO Wolcott also worked on information in regard to reassessments. He has also been working on the on-line reporting required by the State. First time he has had to do this reporting. The state needs energy codes, detail information on building permits, basically the State wants to know how municipalities handle things.

- C. RESOLUTION:** Property Tax Cap Override: A public hearing will be held to discuss the local law as is required. The date of March 12, 2019 has been established in order to have an open forum on the adoption of the local law being proposed. The village would be allowed to exceed the tax cap but does not mean the budget will go over the tax cap. Tentative village budget is due March 20th. **A motion was made by Trustee Healy and seconded by Mayor Dewey to offer the resolution and move for its adoption before the Board of Trustees of the Village of Victory a draft local law ("Local Law 1 of 2019) which, if adopted, would authorize the Board to adopt a budget for the fiscal year commencing June 1, 2019 that requires a real property tax levy in excess of the amount otherwise prescribed in General Municipal Law Section 3c; and now wishes to conduct a public hearing relating to the possible adoption of said Local Law. All in favor – aye. Motion passed.**
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The regular meeting agenda will commence at this point in the meeting.

Approval of Minutes:

- Minutes – January 8, 2019 – Monthly Meeting
 - Minutes – January 17, 2019 – Special Meeting
- A motion was made by Trustee Dennison and seconded by Mayor Dewey to approve the minutes from the January 8, 2019 regular monthly meeting and the January 17, 2019 Special meeting as submitted. All in favor – aye. Motion passed.**

Village Board Correspondence or Announcements:

- **ZBA Meeting:** February 21, 2019 at 6:30pm (new date for this month only)
- **Planning Meeting:** February 19, 2019 at 6:30pm
- **Schuylerville/Victory Water Board Meeting:** February 25, 2019 at 7:00pm in Victory (new date for this monthly only)
- **Grievance Night:** Tuesday, February 19, 2019 from 6:30-8:00pm

Monthly Reports:

All reports are read as presented and are as follows;

D. DPW REPORT

- Working Supervisor Bill Lloyd provides written report.
- **QUOTE:** Capital Tractor \$2,220.40 to repair the boom cylinder/see attached. Mayor Dewey wanted to see the leak first and see if was weeping. This has been tabled until next month's meeting.
- Towing/Snow Removal/Hazard: Trustee Dennison authorized a letter to be provided to a resident on Herkimer St for an abandoned vehicle. Due to snow removal efforts the letter was provided and stated the vehicle will be towed if not removed. The vehicle was removed and towing was not necessary. The village will be addressing all motor vehicles that prohibit snow removal and or cause a public safety hazard in this manner. The letter sent to Ms. Roland was read and it was suggested to redo the template letter on letterhead.

E. SEWER DEPARTMENT:

- Working Supervisor Bill Lloyd provided his report with the DPW report
- **QUOTE:** George LaPlante Inc. \$134.00 for parts without shipping. A quote was received from George LaPlante in regard to 2-2000 extreme permanent cords @ \$66.96 each. Although approval is not needed for the total amount of \$134.00, Mayor Dewey suggested when getting quotes next year, include the permanent cords.

F. WATER DEPARTMENT REPORT

- Draft minutes from December 17, 2018 monthly meeting
- Draft minutes from January 21, 2019 monthly meeting
- There was a discussion on the water tank overflow situation. Also, a discussion on the water department budget.

G. VILLAGE TREASURER'S REPORT

- Monthly report ending January 31, 2019 was read. Annual report status was given for the village AUD's for the past two years. The village Clerk is working on being able to perform the AUD's in-house rather than hiring an outside firm to handle this process.

H. PLANNING BOARD REPORT

- Draft minutes from the January 22, 2019 monthly meeting
- Resignation of the Alternate position from Jordan LeClair effective January 16, 2019. An alternate position is now available for the village planning board.

I. ZONING BOARD OF APPEALS REPORT

- No meeting/no report.
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OLD BUSINESS:

- A. **Mill Building #8/Riverview Realty/Enel/Brookfield Power aka Consolidated Hydro.** Mayor Dewey stated he has heard nothing on this topic since attending the CASP Meeting. There was a discussion on the safety fence issue.
- B. **QUOTE:** Exterior Security Cameras for Village Hall/Firehouse Building. Mayor Dewey spoke to a firm in Albany and the quote he gave was around \$4,500.00. Mayor Dewey spoke to Chris Dudick, who assisted the Town, stated in order install security cameras you have to be licensed and he is not licensed. Mr. Dudick worked on the Town's cameras, by running the wires and helping as a consultant. He is willing to come to Victory and give a quote. We received another price from Saratoga Surveillance, and that we may be interested in cameras on the outside instead of the inside. Possibly adding one in the hallway and three exteriors.

NEW BUSINESS:

- A. **Senior Citizen Agreement:** It was approved last month and the agreement has been received back from the Old Saratoga Seniors. The amount of the agreement is \$300.00 on an annual basis but is reviewed on an annual basis. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to again approve the payment of \$300.00 to the Senior Citizen Agreement. All in favor – aye. Motion passed. A motion was made by Trustee Dennison and seconded by Trustee Healy for Mayor Dewey to sign the agreement. All in favor – aye. Motion passed.**
- B. **QUOTE:** Verizon Wireless: To provide VOIP phone service. Initial Cost for equipment \$490.00 and total recurring cost \$195.00 (phone service only). Currently the village receives phone and internet service from Time Warner Cable with services costing \$197.00/month. The village would have to also increase the internet services to meet the needs of the VOIP service. No decision was made to change phone services.
- C. **Review Civil Service Titles:**
- Saratoga County is requiring attendance at a mandatory meeting scheduled for April 3, 2019 in order to review the completion of the MSD 426A form and civil service training. A list of village job titles and employee listing is provided.
 - An update to the laborer position is needed since it was no longer on file from an original 1985 creation. A new job duty statement will be required to recreate the village part time position. Sample duties of employment attached. There was a discussion and review of the Civil Service Titles.
- D. **Approve Proposal/Tom Boddin:** \$50.00/hour to assist in software data issue and filing of AUD
- Current invoice to date \$542.50
 - Approval for additional assistance in the amount of \$1,000.00. **A motion was made by Trustee Healy and seconded by Trustee Dennison to approve the payment of \$542.50 for the current invoice and \$1,000.00 for additional assistance for the filing of the Village AUD's. All in favor – aye. Motion passed.** This is quite a savings from utilizing the accounting firm.
- E. **RESOLUTION:** Budget Amendment. **A motion was made by Mayor Dewey and seconded by Trustee Dennison to approve the resolution dated February 12, 2019 regarding the budget amendment to balance the General Fund Budget for Fiscal Year 2018.2019. The Board of Trustees will transfer \$2,768.00 in order to allow for additional insurance policy costs as contributable to the mandated fire department cancer policy effective January 1st and the budget should be amended as follows: from A1990.4 Contingency to A1910.4 Unallocated Insurance, Contractual in the amount of \$2,768.00. All in favor – aye. Motion passed.**

OPEN FLOOR:

Audit Claims:

- Abstract # 9 – FEBRUARY 2019
 - General Fund \$ 30,558.58
 - Sewer Fund \$ 706.90

A motion was made by Trustee Healy and seconded by Trustee Dennison to approve Abstract #9 audit claims. All in favor – aye. Motion passed.

Executive Session:

UPCOMING VILLAGE BOARD MEETINGS:

- Grievance Night: February 19, 2019 ~ 6:30-8:00pm
- Next Monthly Meeting: March 12, 2019 ~ 7:00pm

ADJOURNMENT: A motion was made by Trustee Dennison and seconded by Mayor Dewey to adjourn the meeting. All in favor – aye. Motion passed.

Respectfully submitted,

JoAnn Bielkiewicz

Recording Secretary
